

**Shikshan Maharshi Dr.D.Y.Patil Shikshan Sanstha's
Buds International School
Women Redressal Committee Member
2022-23**

Sr.no	Name	Designation
1	Mrs .Suvarna Khot	Principal
2	Mrs .Prajakta Chincholkar	Counsellor
3	Mr. Suresh Choudhary	Join Secretary
4	Mrs. Nalini Verma	Member
5	Mrs.Vidya Bhangale	Member
6	Mrs. Sushma Tulse	Member
7	Mrs .Madhuri Patil	Member
8	Mrs. Sangeeta Jambhale	Member
9	Mrs. Kajal Waikar	Lawyer
10	Mrs . Kiran D.More	Non -Teaching

Name of the Institution

PROCEEDING BOOK

शांभुचे नांव

१) सभेचा प्रकार

Kind of Meeting

General

२) सभेचा क्रमांक

Sr. No. of Meeting

01.

३) सभेची तारीख

Date of Meeting

21/04/2022

४) सभेची वेळ

Time of Meeting

11:00 am to

11:30 am.

५) सभेचे स्थळ

Place of Meeting

School

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुदाराह) नावे

Name & designations of officials &

respectable persons present

Mrs. Suvarena Khot

सभेचे अध्यक्ष - Chairman of Meeting

विषय क्र.

Subject No.

उत्तराव क्र.

Resolution No.

सभेपुढे विचाराकरिता आलेले विषय आणि उत्तराव

Resolutions and subjects placed before meeting for discussion.

Agenda :

01. To prevent from the harassment and to promote the wellbeing of female employees and students of the school.
02. Guidelines from HO
03. To provide safe and healthy Environment

Minutes of the meeting

Buds International school has setup the committee as Women Redressal committee. School going girls, female teachers, non-teaching staff have to get safe and healthy atmosphere in school premises. so this committee has been appointed.

Under the provisions of the sexual harassment of women at work place prevention, prohibition and Redressal Act 2013 it is mandatory to form an internal complaints committee at work place to provide protection to women against sexual harassment.

As per the guidelines from HO we have

सभेस हजर असणाऱ्या सभासदांची नांवे

Name of members who were present at the meeting

Ms. Suvarna Khot	SK	Ms. Sangeeta Tambhale	SY
Ms. Projakta Chincholkar	PC	Ms. Kajal Warkar	W
Mr. Sweesh Choudhary	SC	Mrs. Kiran D. More	KM
Ms. Nalini Verma	Nalini Verma		
Ms. Vidya Bhangale	VB		
Ms. Madhuri Patil	MP		

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेसह ठरावाची अंमलबजावणी & / or action taken on the resolution & date Remarks
		<p>formed internal complaints committee in Buds International school. We are bind to conduct the meetings regularly regarding the same.</p> <p>This cell is meant for maintaining the records of grievances, actions taken there on and settlement of grievances.</p> <p>This cell is headed by the Principal, consisting of administrative officer.</p> <p>If any grievance found then immediate actions are taken by the cell.</p> <p>The meeting of the committee on sexual harassment was held on 21/07/22. under the guidance of chairperson of the committee, vice chairperson of the committee along with the advocate.</p> <p>The meeting was attended by all Buds International school teaching and non-teaching staff and all female house-keeping staff.</p>	