

**JSPM'S  
JAYAWANT PUBLIC SCHOOL**

**EPTA**

**A. Y. : 2022-23**

**JSPM'S  
JAYAWANT PUBLIC SCHOOL**

**(CBSE AFFILIATION NO:1130607)**

**FORMATION OF PARENTS TEACHERS**

**ASSOCIATION**

**AND**

**EXECUTIVE COMMITTEE MEMBERS**

**A. Y. : 2022-23**





# MINUTES OF THE MEETING

PAGE NO.	DATE

General Meeting.  
Parent Teacher Association.

The meeting was held on Saturday, 25<sup>th</sup> June 2022 at 11:30 am in Jaywant Public School auditorium for the formation of executive committee members.

The principal of the school called the meeting of the association. The principal issued the notice for the same on 9<sup>th</sup> June 2022.

The notice of the place, time was displayed on the school notice board. It was circulated in each class group. The application was invited from the willing parents of each standard through google form before the date of lottery draw.

A lottery was drawn from the applications received. The detailed proceeding of the meeting where lottery was drawn will be circulated to all the parents. The entire process was video recorded and the recording will be open for all concerned to examine the transparency of the process.

The following points were discussed during the meeting.

1. The house was open with a warm welcome addressed by the Principal. Mrs Madhuball Barelikar. with reference to the previous meeting conducted as per the scheduled date given in the annual planner for class I-XII
2. Interested parents from each class enrolled their names as a nominee to form the EPTA.





3. A motion was passed by the Principal and house was declared open for the lottery system to elect the members of the executive committee.

4. A motion was passed by the principal regarding the formation of executive committee for the academic year 2022-23.

5. Procedure for the constitution of executive committee.

→ Circular about constitution of executive committee was given to all the parents.

→ Notice was displayed on the board.

→ Parents were asked to submit the application through google form. If he/she willing to be a member of executive committee.

→ Lottery was drawn in front of the parent.

→ One teacher per standard was nominated.

→ Representation of woman ensured in the executive committee.

→ The post of vice chair person was allotted to a parent.

→ The post of joint secretary was allotted to a parent.

→ The tenure of executive committee is for a period of one year.

→ The names of the members of the executive committee were given in the annual plan for the year 2022-23.

→ Interested parents from each class enrolled their names as a member to form the ECA.



\* Executive Committee Members consists of:

\* chairperson - School Principal

\* Vice chair person - Any one parent [from scheduled cast]

\* Secretary - School H.M./ School Vice-principal.

\* Asst. Secretary 1 - co-ordinator

\* Asst. Secretary 2 - co-ordinator

\* Joint Secretary 1 - Any one parent.

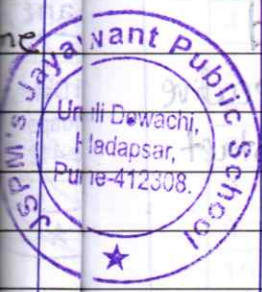
\* Joint Secretary 2 - Any one parent.

Member - one teacher from each standard.

6. A request was passed by the principal by calling the parents voluntarily to elect a member from each standard by picking up a chit, classwise from std I to std XII. so that transparency in electing the executive committee members. is maintained. With this procedure total of parent members were elected and accepted by all the present parents.

7. A motion was open for election of joint secretary 1 and 2 by lottery system. Joint secretary, to belong to a elect joint secretary chit was picked up by other parents presents over here.

8. A motion was passed to elect vice chair person. It was unanimously decided to select one of the parent and interested





to 2020 to became vice chair persons. Vice chair person to belong to a reserve category if possible.

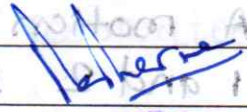
9. The introduction of selected and elected members was done mentioning their names, qualification and designations.

10. The principal requested the parents to voluntarily help out in various school activities like medical, health check up, industrial visit, school seminars, workshops etc. as they are masters in their respective fields.

11. The elected members were congratulated and they could display the list of executive committee along with the names and contact numbers on the notice board.

12. The date of the next meeting for executive committee was finalised.

The list of EPTA members is hereby attached.

  
**PRINCIPAL**  
Jayawant Public School  
Juli Navachi Pune 412 200

A matter was passed to elect vice chair person. It was unanimously decided to select one of the parent and interested





JSPM'S

# JAYAWANT PUBLIC SCHOOL

27/7, Uruli Devachi, Tal-Haveli, Dist-Pune

EPTA MEMBERS 2022-23

DATE: 25/06/2022

Sr.No	Name of the Member	Designation	STD	Mobile No	Sign
1	Mrs. Madhubala Barelikar	Chair Person		9552630365	<i>Madhura</i>
2		Vice Chair Person			
3		Secretary			
4		Asst.Secretary 1			
5		Asst.Secretary 2			
6	Shilpa Maske	Joint Secretary 1	III	7350703335	<i>Shilpa</i>
7	Harish Mendu	Joint Secretary 2	IV	7709224332	<i>Harish</i>

**Teacher Members**

1	Ms. Habiba Kazhi	Teacher Member	1	9881293387	<i>Habiba</i>
2	Mrs.Supriya Chougale	Teacher Member	2	9890746301	<i>Supriya</i>
3	Mrs. Teja Parbhane	Teacher Member	3	9552414255	<i>Teja</i>
4	Mrs. Hemangi Upasani	Teacher Member	4	96577227894	<i>Hemangi</i>
5	Mrs.Veena Gupta	Teacher Member	5	9834400109	<i>V. Gupta</i>
6	Mrs. Tejaswini Punde	Teacher Member	6	7218474764	<i>Tejaswini</i>
7	Mrs. Rupali Chalwade	Teacher Member	7	8308225625	<i>Rupali</i>
8	Mrs. Neha Byahut	Teacher Member	8	8928801947	<i>Neha</i>
9	Mrs. Mohini Bhosale	Teacher Member	9	7776011693	<i>Mohini</i>
10	Mrs. Saroj Kiran	Teacher Member	10	8237209591	<i>Saroj</i>
11	Mrs. Swati Yadav	Teacher Member	11	9860097137	<i>Swati</i>
12	Mrs.Pranita Sharma	Teacher Member	12	7798715511	<i>Pranita</i>

**Parent Members**

1	Rajesh Sukendiraman	Parent Member	1	9890945045	<i>Rajesh</i>
2	Shiraji Chougale	Parent Member	2	9765407484	<i>Shiraji</i>
3	Amruta S Kaluke	Parent Member	3	8999747873	<i>A.S. Kaluke</i>
4	Vidya R Kodale	Parent Member	4	8308854679	<i>RKodale</i>
5	Saraswathi Angadi	Parent Member	5	9492025802	<i>Saraswathi</i>
6	Mukesh R Pole	Parent Member	6	9011925608	<i>M.R. Pole</i>
7	Archana Kale	Parent Member	7	8390731388	<i>Archana</i>
8	Shruti Rangnath	Parent Member	8		
9	Gayatri Devraj	Parent Member	9		
10	Kushi Kamte	Parent Member	10	7972789266	<i>Kushi</i>
11	Preety Vanna	Parent Member	11	7038886881	
12	Mousumi Kar	Parent Member	12	7499568825	



*Madhura*  
PRINCIPAL

Jayawant Public School  
Uruli Devachi Pune 412300



Invitation Notice for EPTA meeting

Dear EPTA members

This is for your kind notice that the meeting of the EPTA will be held on

Day: Saturday

Date: 9th July 2022

Time: 11:00 am

Venue: Jaynagar Public School

All members are requested to attend the meeting

# EPTA MEETING-I

Date - 9/07/2022

Agenda for EPTA

1) Welcome message by Principal

2) Introduction of members

3) Selection of Parent Representatives for 'Parent-Teacher-Student Body' and 'Poasa' Com.

4) Review of school academics, activities, achievements etc.

5) Closing by Head

6) Address by Health Officer

7) Transportation of children to school to minimize the risk

8) Any other point with your permission

## Invitation Notice for EPTA meeting

Dear EPTA members

This is for your kind notice that with the consent of the Chair person of the EPTA, EPTA meeting will be held on,

Day: Saturday

Date: 9th July 2022

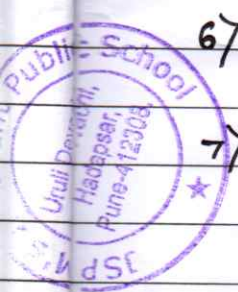
Time: 11:30 am

Venue - Jayawant Public School

All members are requested to attend the same.

### Agenda for EPTA.

- 1) Welcome address by Principal
- 2) Introduction of all members.
- 3) Selection of Parent Representatives for 'Women Grievance Redressal' and 'POSSO' Committee
- 4) Review of school academics, activities, achievements, etc.
- 5) Diary, I-Card
- 6) Address Health, Infirmary
- 7) Transportation - Drivers, attendants, safety measures to minimise the issue.
- 8) Any other point with chair, members permission.





# Minutes of the Meeting

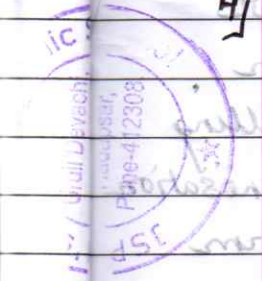
## General Meeting Parent Teacher Association.

The meeting was held on Saturday, 9<sup>th</sup> July 2022 at 11:30 am in Jayawant Public School.

The house was welcomed with warm greeting and key note addressed by the Principal Mrs. Madhubala Barlikar.

The agenda points of the meeting were discussed in detail one by one.

- 1] Principal Madam welcomed the EPTA members.
- 2] They introduced themselves and the proceedings of the meeting began.
- 3] Principal Madam introduced the Head Master (H.M) Mr. Tausif Ahmed Khan to the EPTA members.
- 4] Madam highlighted the importance of Diary writing and communication should happen only through diary. Madam emphasis on I-Card as a unique identity for students and staff. With the permission of EPTA members Rs 200/- for Diary and I-Card will be included and collected in the second installment.





5] School Activities like Celebrations, CCA Inter school Sports Competition events were discussed by Madam. Information regarding the Investiture Ceremony to be held in first week of August was given to EPTA members.

6] A motion was passed for the selection of Parents representatives for Women Grievance Redressal and POCSO Committee. Mrs. Saraswati Angadi was selected on the basis of mutual consensus as the Parent representative for the same. EPTA members showed interest to be the Resource Person. Mr. Mukesh Pole was interested to take sessions on Cyber Security for students. Mr. Vinod Nikam showed interest to take seminars on 'Road Safety'. Mr. Harish took initiative to take sessions, seminars and drills for Emergency Rescue Operations and Disaster Management.

7] The Chairperson Mrs. Madhubala Barelik Principal of Jayawant Public School informed the EPTA members that the School Management has appointed a team of Doctors for treating and counselling students and parents under the organ named 'Address Health'. Madam informed the EPTA members about the 'Informa Room' and facilities which will be provided to students and parents.



For this she took the approval of EPTA representatives that the school will charge Rs 500/- for the students and parents availing this facility.

8] Madam highlighted the importance of security of the child during school hours. She laid emphasis on 'Authority Pass' and an urgent need for the same. School has already started issuing 'Authority Pass' to the parents. She informed EPTA members that only authorised person will come and pick up their ward who is carrying the Authority Pass.

9] The other points which were highlighted in the meeting were with regards to English speaking culture to be followed in the school premises. CCA periods will be utilized for the various Club Activities.

10] EPTA members highly appreciated the arrival and disposal duties given to various in charge staff. They were highly satisfied to see all teachers, staff and organisation heads doing their duties meticulously everyday.

On this positive and optimistic note the meeting was ended.



# JSPM'S JAYAWANT PUBLIC SCHOOL

27/7, URULI DEVACHI, TAL-HAVELI, DIST-PUNE

EPTA 2022-23

MEETING 1

DATE: 09/07/2022

Sr.No	Name of the Member	Designation	STD	Mobile No	Sign
1	Mrs. Madhubala Barelikar	Chair Person		9552630365	
2	Mr. Vinod Nikambe	Vice Chair Person		9175927901	
3	Mr. Tausif Ahmed Khan	Secretary		9730749591	
4	Mr. Pavan Ingale	Asst.Secretary 1		7498201029	
5	Mrs.Sharayu Pawar	Asst.Secretary 2		9834804886	
6	Mrs.Shilpa Maske	Joint Secretary 1		7550703335	
7	Mr. Harish Mendu	Joint Secretary 2		7709224332	
<b>Teacher Members</b>					
1	Ms. Habiba Kazhi	Teacher Member	1	9881293387	
2	Mrs.Supriya Chougale	Teacher Member	2	9890746301	
3	Mrs. Teja Parbhane	Teacher Member	3	9552414255	
4	Mrs. Hemangi Upasani	Teacher Member	4	9657722789	
5	Mrs.Veena Gupta	Teacher Member	5	9834400109	
6	Mrs. Tejaswini Punde	Teacher Member	6	7218474764	
7	Mrs. Rupali Chalwade	Teacher Member	7	8308225625	
8	Mrs. Neha Byahut	Teacher Member	8	8928801947	
9	Mrs. Mohini Bhosale	Teacher Member	9	7776011693	
10	Mrs. Saroj Kiran	Teacher Member	10	8237209591	
11	Mrs. Swati Yadav	Teacher Member	11	9860097137	
12	Mrs.Pranita Sharma	Teacher Member	12	7798715511	
<b>Parent Members</b>					
1	Mr. Rajesh Sukendiramani	Parent Member	1	9890945045	
2	Mr. Shivaji A. Chougale	Parent Member	2	9765407484	
3	Mrs. Amruta S. Kaluke	Parent Member	3	8999747873	
4	Mrs. Vidya R. Kodale	Parent Member	4	8308354679	
5	Mrs. Saraswathi Angadi	Parent Member	5	9492025802	
6	Mr. Mukesh R. Pole	Parent Member	6	9011925608	
7	Mrs. Archana Kale	Parent Member	7	8390731388	
8	Mrs. Shruti Rangnath	Parent Member	8	9158923786	
9	Mrs. Gayatri Devaraj	Parent Member	9	9823856665	
10		Parent Member	10		
11		Parent Member	11		
12		Parent Member	12		



PRINCIPAL

Jayawant Public School  
Uruli Devachi, Pune 412 308





# E-PTA MEETING-II

Date - 4/11/2022





Invitation Notice for E-PTA meeting

Dear EPTA members

This is for your kind notice that with the consent of the chairperson of the E-PTA, E-PTA meeting will be held on

Day - Tuesday

Date - 4<sup>th</sup> Nov 2022

Time - 10.00 a.m

Venue - Jayawant Public School.

All the members are requested to attend the same.

Agenda for the meeting

- 1) Review of the last meeting
- 2) Appointment of Vice-Principal Mrs. Shalini Ravade as the member of E-PTA as Dist. Secretary - 1
- 3) To change the designation of PGT co-ord. Mr. Pavan Ingale as Dist. Secretary - 2 and Secondary coordinators Mrs. Shaliny Pawa as Dist. Secretary - 3.
- 4) Selection of Parent as parent representative for class 11<sup>th</sup>
- 5) Review of School Academics, CCA, ECA, upcoming events - sports day, Annual day, children day etc
- 6) Late fee charges for the fee defaulters
- 7) Safety measures for Transportation
- 8) Any other point with the permission of the chair.



# Minutes of the Meeting.

General meeting.  
Parent-Teacher Association

The meeting was held on 4<sup>th</sup> Nov 2022 Friday at 10.00 a.m in Jayawanti Public School.

The house was welcomed with warm greetings and Key note addressed by the Principal Mrs Madhubala Basalikar.

The agenda points of the meeting were discussed in details one by one.

① Principal ma'am welcomed all the E-PTA members

② A quick review of previous meeting was done by ma'am and the proceedings of the meeting began.

③ Ma'am introduced Vice-Principal Mrs Shalmali Ravade as the member of E-PTA member as dist. secretary - 1.

④ Ma'am also informed the change of designation of PGT co-ordinator Mrs. Pavan Ingole as dist. secretary 2 and Secondary co-ordinator Mrs Shalayo Ravale as dist. secretary. 3.



DATE \_\_\_\_\_  
PAGE NO. \_\_\_\_\_

(5) Principal Ma'am also informed all the members about parent representative Mrs Preeti Varma as PTA member for Std 11<sup>th</sup> and Mrs Mausumi Kari for Std 12<sup>th</sup>.

(6) Ma'am briefed about the regular academics and activities going in school. Upcoming events i.e sports day is been scheduled in last week of Nov and 2.P.S.P and CBSE sports practice is also going on. This was informed by ma'am. Zero period is been scheduled section wise for the sports practice and last two periods 1P and CBSE games. Annual day will be tentatively in second last week of Decem. and children's day will be celebrated on 12<sup>th</sup> Nov Saturday. Mega book exhibition, talent booth, selfie corner will be the highlights.

(7) A motion was passed for late fee charges for the fee defaulters by the chairperson Mrs Madhubala Barelkar Principal of Jayawant Public School. All PTA members gave their suggestions and after the discussions of all E-PTA members with the chairperson it was agreed to charge late fee for the fee defaulters. Amount for late fee will be discussed in the upcoming meeting. With the mutual consent by all E-PTA members late fee to be charged for fee defaulters was decided.



8) Madam highlighted about safety measures taken for Transportation. Every Bus has a lady attendant with uniform. Servicing and checking of Bus is done on time. Bus drivers and maids all documents are cross checked and complied for reference. Once in a month Bus drivers and maids (Attendants) meetings are taken. School transport committee is also been formed as informed by ma'am.

9) The other points which were highlighted in the meeting were like multiple vendors should be allotted for uniform - suggestion given by Mr. Harish. E-PTA member Mr. Vinod Nikam also suggested to take fees through credit cards also as it is helpful for parents to convert to EMI's and school gets its entire fee on time. List of E-PTA members is displayed in the school but also to be shared in each class group was also suggested by the member.

10) E-PTA members highly appreciated overall functioning of the school.

On this positive and optimistic note the meeting was ended.



*[Signature]*

PRINCIPAL  
Jayawant Public School  
Inlil Devachi Pune 412 208



JSPM'S

Jayawant Public School  
EPTA Meeting No.2 A.Y.2022-23

Sr.No.	Name of the member	Designation	Std	Mobile No	Signature
1	Ms Madhubala Barelkar	Chairperson			
2	Mr Vinod Nikambe	Vice chairperson		9175927901	
3	Ms Shalmali Ravade	Secretary		8600994954	
4	Mr. Tausif Khan	Asst Secretary-1			
5	Ms Shalayu Pawar	Asst secretary-2			
6	Ms Shilpa Maske	Joint Secretary 1		7350703335	
7	Mr. Harish Mendu	Joint Secretary 2		7709224332	
Name of the Teacher member					
1	Ms Habiba Kazi	Teacher Member	1	9881293387	
2	Ms Supriya Chougale	Teacher Member	2	9890746301	
3	Ms Teja Parabhane	Teacher Member	3	9552414255	
4	Ms Hemangi Upasani	Teacher Member	4	9657722789	
5	Ms Veena Gupta	Teacher Member	5	9834400109	
6	Ms Tejaswini Punde	Teacher Member	6	7218474764	
7	Ms Dhamshree Pawar	Teacher Member	7		
8	Ms Neha Byahut	Teacher Member	8	892880947	
9	Ms Mahini Bhasale	Teacher Member	9	776011693	
10	Ms Sagar Kiran	Teacher Member	10	8237209591	
11	Ms Sevati Yadav	Teacher Member	11	9860097137	
12	Ms Pranita Sharma	Teacher Member	12	7798715511	
Name of the Parent member					
1	Amruta Shakar Kaluke	Parent	3 <sup>rd</sup>	8999747825	
2	Shilpa Sachin Mhaske	Parent	3 <sup>rd</sup>	7350703335	
3	Archana S. Kule	P.T.A.	VII	8340731381	
4	Shruti Ranganath	Parent	VIII	9158923786	
5	Shivaji Chougale	Parent	II	9765609684	
6	Harish Mendu			7709224332	
7	RAJESH SURENDRA MARI	PARENT	I	989094585	
8					
9					
10					
11					
12					

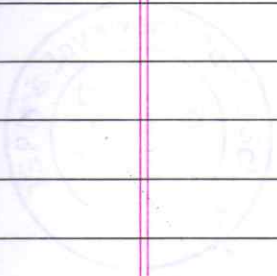


PRINCIPAL  
Jayawant Public School



# EPTA MEETING - III

Date - 28/01/23





## Invitation Notice for EPTA Meeting

Dear PTA members,

This is to inform you that with the concern of the chairperson of the EPTA meeting will be held on,

Date - 28/01/23

Day - Saturday

Time - 10:00 am

Venue - Jayawant Public School, 'C' Building Auditorium.

### Agenda of the meeting:-

- Review of last EPTA meeting.
- Review of all ECA and CCA activities.
- Fee structure for next Academic year i.e. 2023-24.
- 26<sup>th</sup> January Republic Day celebration.
- Annual Day celebration
- Class X and XII Board exams, practicals.  
Grade 1<sup>st</sup> to 8<sup>th</sup> and 9<sup>th</sup> final exams.





# Minutes of the meeting

Date - 28/01/23

Day - Saturday

Timings - 10:00 am

Venue - Jayawant Public School, 'C' Building Auditorium.

- ① The house was welcomed with warm greetings and a key note address by the Principal. The agenda points of the meeting were discussed in detail.
- ② The points of the last meeting were read out and the minutes were confirmed.
- ③ The academic planner was discussed, the syllabus completion status was shared, all ECA and CCA activities, various competitions conducted were shared. Achievements of students, school, staff were also shared.
- ④ The successful organisation of Republic Day celebration was informed to the members and the wonderful show presented by students was appreciated.
- ⑤ The plan and theme of Annual day was informed and discussed.  
Theme - The Saga of India's Glory.  
Grade 1<sup>st</sup> to 4<sup>th</sup> - on 2<sup>nd</sup> Feb, 23  
Grade 5<sup>th</sup> to 9<sup>th</sup> and 11<sup>th</sup> - on 3<sup>rd</sup> Feb, 23



- ⑥ The schedule of final exam starting from 18<sup>th</sup> March, 23 for Grade 1<sup>st</sup> to 8<sup>th</sup>. 16<sup>th</sup> for Grade 9<sup>th</sup> and 24<sup>th</sup> Feb, 23 Board Exams for Grade X and XII was informed.
- ⑦ Ongoing schedule for class XII External Practical exams was informed.
- ⑧ The timing during exam will be half. The transport is arranged for class X and XII students to go to Exam Cent and come back.
- ⑨ The fee structure for next Academic Year 2023-24 will remain same. There was 10% fee hike last year 2022-23. Therefore the fee remains the same for Com A-Y. 2023-24.
- ⑩ The meeting was concluded by reading out the main points discussed in the meeting.



*[Signature]*

PRINCIPAL

JSPM's Jayawant Public School  
Uruli Devachi, Pune-412308.



**JAYAWANT PUBLIC SCHOOL**  
**EPTA MEETING A.Y 2023-24**

SR NO	Name of the Member	Designation	Std	Mobile No.	Sign
1	Mrs. Madhubala Barelikar	Chairperson			
2	Mr. Vinod Nikambe	Vice Chairperson			
3	Mrs. Shalmali Rowade	secretary		8600994954	
4	Mr. Pawan Ingale	Asst. secretary 1		7498201029	
5	Mrs. Sharayu Pawar	Asst. secretary 2		9834804886	
6	Mrs. Shilpa Maske	Joint. Secretary1		7550703335	
7	Mr. Harish Mendu	Joint. Secretary2		7709224332	

**Teacher Members**

1	Ms. Habiba Kazhi	Teacher Member	1	9881293387	
2	Mrs. Supriya chougale	Teacher Member	2	9890746301	
3	Mrs Teja Parbhane	Teacher Member	3	9552414255	
4	Mrs. Hemangi Upasani	Teacher Member	4	9657722789	
5	Mrs. Veena Gupta	Teacher Member	5	9834400109	
6	Mrs. Tejaswini Punde	Teacher Member	6	7218474764	
7	Mrs. Swati Patil	Teacher Member	7	9881334313	
8	Mrs. Neha Byahut	Teacher Member	8	8928801947	
9	Mrs. Mohini Bhosale	Teacher Member	9	7776011693	
10	Mrs. Saroj Khan Kiran	Teacher Member	10	8237209591	
11	Mrs. Swati Yadav	Teacher Member	11	9860097137	
12	Mrs. Pranita Sharma	Teacher Member	12	7798715511	

**Parent Members**

1	Mr. Rajesh Sukendiramani	Parent Member	1	9890945045	
2	Mr. Shivaji Chougale	Parent Member	2	9765407484	
3	Mrs. Amruta S. Kaluke	Parent Member	3	8999747873	
4	Mrs. Vidya R. Kodale	Parent Member	4	8308854679	
5	Mrs. Saraswati Angadi	Parent Member	5	9492025802	
6	Mr. Mukesh R. Pole	Parent Member	6	9011925608	
7	Mrs. Archana Kale	Parent Member	7	8390731388	
8	Mrs. Shruti Rangnath	Parent Member	8	9158923786	
9	Mrs. Gayatri Devaraj	Parent Member	9	9823856665	
10		Parent Member	10		
11		Parent Member	11		
12		Parent Member	12		



*[Signature]*  
**PRINCIPAL**



# EPTA MEETING - IV

Date - 30/03/23

Day - Thursday

Venue - 'C' Building,  
Auditorium.



## Invitation Notice For E-PTA Meeting.

Dear PTA members this is to inform you that school is going to organise EPTA meeting with the consent of the chair person of the EPTA meeting as per the following schedule -

Date: - 30/08/23

Day: - Thursday

Time: - 10:00 am

Venue: - Jayawant Public School, 'C' Building Auditorium.

### Agenda for the meeting:-

- Review of last EPTA meeting.
- Academic Report
- Approval of school fees Academic year 2023-24
- Opening and planning for new session.
- Initiatives and drives for A.Y. 2023-24
- Uniform and book distribution.
- Information about summer camp, competition - Skyline, Genesis - 23-24 etc.



## Minutes of the meeting

Date: - 30/03/23

Day: - Thursday

Timings: - 10:00 am.

Venue: - 'C' building, Auditorium.



The house was welcomed with warm greeting and a key note address by the Principal. The agenda points of the meeting were discussed in detail.

- 2) The agenda points of this meeting were discussed in detail one by one.
- 3) The minutes of the last meeting were read and confirmed.
- 4) The Academic Report 2022-23 was read and presented in detail.
- 5) The Fees for coming A.Y. 2023-24 was approved in last meeting. It was reconfirmed and informed to all the members.
- 6) The information about opening of new session has been given and Academic and Annual Planning for A.Y. 2023-24 was presented along with Holiday list and Evaluation schedule.
- 7) The schedule of Parents' Orientation



program (classwise) was informed. All new initiatives and drives were informed to all the members.

8) The uniform and book distribution schedule was informed.

9) The planning and details of Summer Camp - skyline-2023-24, Competitions - Genesis, Parental involvement program Remedial classes.

10) The commencement of New A.Y 2023 from 3<sup>rd</sup> April, 23 Timing 8:00 am to 2:00 pm.



PRINCIPAL

JSPM's Jayawant Public School  
Uruli Devachi, Pune-412308.



JSPM'S

# Jayawant Public School

Affiliated to CBSE (Affiliation No-1130607)  
S.No.27/7,Uruli Devachi,Handewadi Road, Pune - 412308 Phone No: 7722045476,  
9890066490

## ANNUAL FEES STRUCTURE FOR A.Y.2023-24

SECTION	ADMISSION FEES (NON-REFUNDABLE) TO BE PAID AT TIME OF ADMISSION (New Admission)	TERM- I FEES TO BE PAID BEFORE 15 <sup>TH</sup> April	TERM- II FEES TO BE PAID BEFORE 15 <sup>st</sup> September	TOTAL SCHOOL FEES
Primary (I to V)	15000/-	23350/-	23350/-	46700/-
Secondary (VI to X)	15000/-	23850/-	23850/-	47700/-
SCIENCE (XI)	15000/-	25350/-	25350/-	50700/-
COMMERCE (XI)	15000/-	24350/-	24350/-	48700/-
SCIENCE(XII)	15000/-	25350/-	25350/-	50700/-
COMMERCE (XII)	15000/-	24350/-	24350/-	48700/-

## (BUS FEES STRUCTURE (TO BE PAID IN THE MONTH OF APRIL 2022-23))

K.M.	Bus Fees	K.M.	Bus Fees
0 to 3 KM	15000	10 to 15 KM	29080
3 to 5 KM	20200	15 to 20 KM	32680
5 to 10 KM	23800	20 to 25 KM	36160
25 to 30 KM	41480		

NOTE :- Address health infirmary Rs. 500/- Annually

- Admission fees Rs.15000/- is Non- Refundable & Nontransferable even if Admission is cancelled next day. This is one time only.
- Once the student uses school bus even for 1 day the whole Year's charges are applicable, the bus fee is non- refundable & nontransferable.
- Transport is an extra facility. It is not mandatory from school side.

**PAYMENT MODE :-** There are three modes of Payments : Cash ,DD & Online

**Online Details:-** A/C NUMBER : 744702010007539 IFSC CODE: UBIN0574473

- ANNUAL FEES : Cheque to be drawn in Favour of - JAYAWANT PUBLIC SCHOOL
- Bus fees by Cash or online payment of transport .

### ADMISSIONS PROCEDURE :-

- Application form fees Rs.300/-
- **DOCUMENTS TO BE SUBMITTED :-**
- ❖ Submit Passport size colour photographs (4 Nos.)
- ❖ Original Birth certificate( for STD I only) & Caste Certificate (If Applicable)
- ❖ Original school leaving Certificate for students of STD II to STD X.( If students are form other states, then they must provide the school leaving certificate countersigned by Education Officer of that State/Regional Office of CBSE)
- ❖ Photocopy of Progress Report of previous Academic Year & Blood Group Report.
- ❖ Photocopy of Student's, Mother's & Father's Aadhar card.

**Book Vendor:-** ADDRESS :- GWG4+R9H, Bhagwan Tatyasaheb Kawade Rd, PunyaNagari, Ghorpadi,Pune, Maharashtra 411001 Contact No. :- 9764441252

**Uniform Vendor:-** ADDRESS:-195, SHANIVAR PETH, NEAR AHILYADEVI CHOWK, BESIDE KARVE MANGAL KARYALAY, OPP. GUPCHUP GANPATI MANDIR, PUNE-30.

CONTACT NO. - 9637793744/020 24444888



JSPM'S

**JAYAWANT PUBLIC SCHOOL,  
PUNE**

**EPTA**

**A.Y. 2021-22**





# JSPM'S

## JAYWANT PUBLIC SCHOOL

(CBSE AFFILIATED:-1130607)

### FORMATION OF PARENT'S TEACHERS ASSOCIATION

**EXECUTIVE COMMITTEE MEMBERS**

ACADEMIC YEAR

2021-22



of the Meeting  
General Meeting  
Parent Teacher Association

meeting was held on 1st Sep 2021  
at 3:30 pm in the school  
auditorium. The following members  
of the PTA were present:  
The Principal of the school  
The members of the PTA  
The members of the school

# EPTA Meeting - I

Date :- 1<sup>st</sup> Sep 2021.





# Minutes of the Meeting.

## General Meeting Parent Teacher Association.

The meeting was held on 1<sup>st</sup> Sep 2021 at 3:30 pm. in Jayawant Public School auditorium for the formation of Executive Committee members.

The Principal of the School called the meeting of the Association. The Principal issued the notice for the same on 1<sup>st</sup> Sep. The notice of the place, time was displayed on the School notice board. It was circulated in each class group. The application was invited from the willing parents of each standard through google form, before the date of lottery draw.

A lottery was drawn from the applications received. The detailed proceeding of the meeting where lottery was drawn will be circulated to all the parents. The entire process was video recorded and the recording will be open for all concerned to examine the transparency of the process.

The following points were discussed during the meeting:

The house was open with a warm welcome addressed by the Principal Mrs Ratna Haryal with reference to the previous meeting conducted as per the schedule date given in the annual planner for Class I to XI.





# Minutes of the Meeting.

The meeting was held on 1<sup>st</sup> Oct 2021 through Zoom.

The house was welcomed with warm greetings and key note addressed by the Principal.

The agenda points of the meeting were discussed in detail one by one.

- 1) Re-opening of the School (physically) from std VIII to std XII from 4<sup>th</sup> Oct 2021 was informed.
- 2) All the S.O.P rules and regulations given by the Government were discussed and assured them regarding all the precautions, sanitization and norms, to be taken when students come to school.
- 3) Parents who have given consent regarding sending their ward to school will be allowed in the school was also informed.
- 4) Consent form were also given to the parents regarding availing the transport facility was also informed. We also informed them that buses will be sanitized and one student on one seat will be there and one female attended will be in the bus. Children will be checked for temperature, sanitized then will enter in the bus.





**JSPM'S**  
**JAYAWANT PUBLIC SCHOOL**

Uruli Devachi, Pune

PTA MEMBERS 2021-22

DATE: 01/10/2021

Sr.No	Name of the Member	Designation	STD	Mobile No	Sign
1	Mrs. Ratna Haryal	Chair Person		8329996867	<i>R. Haryal</i>
2	Ms. Rani Sonawane	Vice Chair Person		9604460986	<i>Rani</i>
3	Ms. Shalmali Ravade	Secretary		8600994954	<i>Shalmali</i>
4	Mrs. Sharayu Pawar	Asst. Secretary 1		9834804886	<i>Sharayu</i>
5	Mr. Pavan Ingale	Asst. Secretary 2		7498201029	<i>Pavan</i>
6	Mr. Rahul Shendage	Joint Secretary 1		8446115352	<i>Rahul</i>
7	Mr. Venkatesh Mudliyar	Joint Secretary 2		7304696669	<i>V. Mudliyar</i>
<b>Teacher Members</b>					
1	Mrs. Supriya Chougale	Teacher Member	1	9890746301	<i>Supriya</i>
2	Mrs. Ambika Domgaonkar	Teacher Member	2	9822840205	<i>Ambika</i>
3	Mrs. Hemangi Upasani	Teacher Member	3	9657722784	<i>Hemangi</i>
4	Mrs. Neha Sharma	Teacher Member	4	9673907407	<i>Neha</i>
5	Mrs. Veena Gupta	Teacher Member	5	9834400109	<i>Veena</i>
6	Mrs. Pratibha Jadhav	Teacher Member	6	9049458587	<i>Pratibha</i>
7	Mrs. Vaishali Sathe	Teacher Member	7	9766319545	<i>Vaishali</i>
8	Mrs. Prachi Jindal	Teacher Member	8	9557796128	<i>Prachi</i>
9	Mrs. Poonam Pandit	Teacher Member	9	9370275964	<i>Poonam</i>
10	Mrs. Saroj Kiran	Teacher Member	10	8237209591	<i>Saroj</i>
11	Mrs. Supriya Baisane	Teacher Member	11	8856816597	<i>Supriya</i>
12	Mrs. Pranita Sharrma	Teacher Member	12	7798715511	<i>Pranita</i>
<b>Parent Members</b>					
1	Mr. Venkatesh Mudliyar	Parent Member	1	7304696669	<i>V. Mudliyar</i>
2	Ms. Rani Sonawane	Parent Member	2	9604460986	<i>Rani</i>
3	Ms. Gaytri Dhiraj Pawar	Parent Member	3	9923001914	<i>Gaytri</i>
4	Ms. Varsha Sudhir Bendre	Parent Member	4	8600561635	<i>Varsha</i>
5	Mr. Rahul Shendage	Parent Member	5	8446115352	<i>Rahul</i>
6	Mr. Milind Kumar Hole	Parent Member	6	9604114001	<i>Milind</i>
7	Mr. Rahul Bagade	Parent Member	7	9028896694	<i>Rahul</i>
8	Mr. Rakesh Kumar Sahu	Parent Member	8	9923795905	<i>Rakesh</i>
9	Mr. Ayush Bobade	Parent Member	9	8329833387	<i>Ayush</i>
10	Mrs. Nilima Deshmukh	Parent Member	10	9657932953	<i>Nilima</i>
11	Mr. Tanaji Sawant	Parent Member	11	9823664459	<i>Tanaji</i>
12	Mrs. Leena Jade	Parent Member	12	9870863908	<i>Leena</i>



*R. Haryal*  
**PRINCIPAL**  
Jayawant Public School  
Uruli Devachi Pune 412308



STAG

DATE

PAGE NO.

## Invitation Notice for E-PTA meeting

Dear PTA members this is to inform you that School is going to organise offline and online PTA meeting as per the given schedule.

Date - 16/12/2021

Day - Thursday

Timing - 11:00 am

Venue - D building (Admission cell)

### Agenda for the Meeting:-

- Welcoming the members
- To confirm the minutes of the previous meeting.
- Discussion of various activities - academic, curricular and co-curricular
- Physically re-opening of the School from std-I to std-VIII.
- CBSE - IX std registration and X and XII std Board exams
- Fees for last four years and the upcoming fees for next academic session - 2022-23.





# Minutes of the Meeting

Date - 16/12/2021

Day - Thursday

Timings - 11:00 am

Venue - D building (Admission Cell)

The house was welcome with warm greeting and a key note address by the Principal. The executive committee was introduced once again.

- 1) The points of the last meeting was read out and the minutes was confirmed.
- 2) The agenda points of this meeting was discussed in detail one by one.
- 3) The academic plannee was discussed, the syllabus completion status was shared, activities and various competitions conducted were also shared.
- 4) For class I and II Periodic test - III and For classes III to IX periodic test - II were in process.
- 5) Re-opening of the School (physically) from std - I to std VIII from 20<sup>th</sup> Dec 2021 was informed.
- 6) All the SOP rules and regulations given by the Government were discussed and assured them regarding all the precautions, sanitization and norms to be taken when students come to School.





JSPM'S

# JAYAWANT PUBLIC SCHOOL

27/7, Uruli Devachi, Tal-Haveli, Dist-Pune

EPTA MEMBERS 2021-22

DATE: 16/12/2021

Sr.No	Name of the Member	Designation	STD	Mobile No	Signature
1	Mrs. Ratna Haryal	Chair Person		8329996867	Ratna
2	Ms. Rani Sonawane	Vice Chair Person		9604460986	
3	Ms. Shalmali Ravade	Secretary		8600994954	
4	Mrs. Sharayu Pawar	Asst. Secretary 1		9834804886	
5	Mr. Pavan Ingale	Asst. Secretary 2		7498201029	
6	Mr. Rahul Shendage	Joint Secretary 1		8446115352	
7	Mr. Venkatesh Mudliyar	Joint Secretary 2		7304696669	

## Teacher Members

1	Mrs. Supriya Chougale	Teacher Member	1	9890746301	
2	Mrs. Ambika Domgaonkar	Teacher Member	2	9822840205	
3	Mrs. Hemangi Upasani	Teacher Member	3	9657722784	
4	Mrs. Neha Sharma	Teacher Member	4	9673907407	
5	Mrs. Veena Gupta	Teacher Member	5	9834400109	
6	Mrs. Pratibha Jadhav	Teacher Member	6	9049458587	
7	Mrs. Vaishali Sathe	Teacher Member	7	9766319545	
8	Mrs. Prachi Jindal	Teacher Member	8	9557796128	Resig
8	Mrs. Swati Patil	Teacher Member	8	9881334313	
9	Mrs. Poonam Pandit	Teacher Member	9	9370275964	
10	Mrs. Saroj Kiran	Teacher Member	10	8237209591	
11	Mrs. Supriya Baisane	Teacher Member	11	8856816597	Resig
11	Vrushali khamkar	Teacher Member	11	9604211558	
12	Mrs. Pranita Sharrma	Teacher Member	12	7798715511	

## Parent Members

1	Mr. Venkatesh Mudliyar	Parent Member	1	7304696669	
2	Ms. Rani Sonawane	Parent Member	2	9604460986	
3	Ms. Gaytri Dhiraj Pawar	Parent Member	3	9923001914	
4	Ms Varsha Sudhir Bendre	Parent Member	4	8600561635	
5	Mr. Rahul Shendage	Parent Member	5	8446115352	
6	Mr. Milind Kumar Hole	Parent Member	6	9604114001	
7	Mr. Rahul Bagade	Parent Member	7	9028896694	
8	Mr. Rakesh Kumar Sahu	Parent Member	8	9923795905	
9	Mr. Ayush Bobade	Parent Member	9	8329833387	
10	Mrs. Nilima Deshmukh	Parent Member	10	9657932953	
11	Mr. Tanaji Sawant	Parent Member	11	9823664459	
12	Mrs. Leena Jade	Parent Member	12	9870863908	



Ratna  
16/12/21  
PRINCIPAL  
Jayawant Public School  
Uruli Dewachi Pune 412308



**JSPM'S  
JAYAWANT PUBLIC SCHOOL  
EPTA MEMBER 2020-21**

DATE :- 9/09/2020

Sr.No	Name of the Member	Designation	STD	Sign
1	Ratana Haryal	Chair Person		
2	Sagar Kasabe	Vice Chair Person		<i>S Kasabe</i>
3	Sharayu Pawar	Secretary		<i>Sharayu Pawar</i>
4	Pavan Ingale	Assitant Secretary		<i>P Ingale</i>
5	Rushikesh Jagtap	Joint Cecretary		<i>R Jagtap</i>

**Teacher Members**

1	Archana Shirsat	Teacher Member	1	<i>A Shirsat</i>
2	Hemangi Upasani	Teacher Member	2	<i>H. Upasani</i>
3	Neha Sharma	Teacher Member	3	<i>Neha Sharma</i>
4	Manisha Gurav	Teacher Member	4	<i>Manisha Gurav</i>
5	Pratibha Jadhav	Teacher Member	5	<i>P Jadhav</i>
6	Swati Patil	Teacher Member	6	<i>S Patil</i>
7	Bandana Singh	Teacher Member	7	<i>B Singh</i>
8	Vaishali Nikam	Teacher Member	8	<i>V Nikam</i>
9	Saroj Kiran	Teacher Member	9	<i>S Kiran</i>
10	Mohini Bhosale	Teacher Member	10	<i>M Bhosale</i>
11	Pranita Sharma	Teacher Member	11	<i>P Sharma</i>

**Parent Members**

1	Amruta More	Parent Member	1	<i>Amruta More</i>
2	Mukesh Wadkar	Parent Member	2	<i>M Wadkar</i>
3	B. Saraswati	Parent Member	3	<i>B. Saraswati</i>
4	Ulhas Malawade	Parent Member	4	
5	Vikas Bhagiwant	Parent Member	5	<i>V Bhagiwant</i>
6	Sheetal Patil	Parent Member	6	<i>S Patil</i>
7	Snehal Holkar	Parent Member	7	<i>S Holkar</i>
8	Pratima Kalgankar	Parent Member	8	<i>P Kalgankar</i>
9	Nitin Deshmukh	Parent Member	9	<i>N Deshmukh</i>
10	Sameer Ghatake	Parent Member	10	<i>S Ghatake</i>
11	Dilip Kadam	Parent Member	11	<i>D Kadam</i>



*R. Haryal*  
**PRINCIPAL**  
Jayawant Public School  
Uruli-Devachi, Pune-412308





DATE : / /

PAGE NO. :

EPTA Meeting - II

Date : 10/10/2020



## Invitation Notice for EPTA Meeting.

Dear Parents;

The school has organised a meeting of Executive Parents Teachers Association, EPTA Meet.  
Venue - Jayawant Public School.

Day - Saturday

Date - 10/10/2020

Time - 10:30 am

You are kindly requested to attend the meeting.

### Agenda for the Meeting :-

- Welcome and Introduction.
- Review and approval of the minutes from the previous EPTA meeting.
- Principal's Update: Report on the school's current status.
- Sharing of feedback from teacher members regarding online teaching.
- open Floor: any additional matters or suggestions.

Setting Date and time for the next meet







DATE: / /

PAGE NO.:

## Minutes of School EPTA Meeting .2.

- \* Day : Saturday
- \* Date : 10/10/2020
- \* Time : 10:30 am
- \* Venue : D building Auditorium.

1) The meeting began with warm welcome from the chairperson followed by the introduction.

2) The minutes of the previous EPTA meeting were approved without any objections.

3) The principal provided an update on the school's status during the lockdown highlighting the efforts put into online learning and the challenges faced.

4) Teachers and staff shared their feedback, expressing appreciation for the support received while also discussing technical issues and student engagement.

5) Parent members voiced concerns about screen time, communication, and the need for additional resources to support their children's learning from home.

6) The meeting included a discussion on strategies for promoting students' well-being during the lockdown period.

7) The date and time for the next EPTA meeting were agreed upon, and the meeting was adjourned.



## Invitation Notice for EPTA Meeting:

Dear Parents;

The school has organised a meeting of EPTA on 12/12/2020 at 11 am.

Venue: Jayawant Public School's, D building Auditorium.

You are kindly requested to attend the meeting. Please abide by time.

- Principal.

### Agenda For the Meeting.

- Welcome & introduction.
- Overview of meeting's objectives and focus area.
- Online exam planning.
- Online activities and competitions.
- Discuss how to effectively communicate the upcoming online exams and to support students who may face challenges with online exam.
- Allow attendees to bring up any other relevant topics or concerns.







DATE : / /

PAGE NO. :

JSPM'S

JAYAWANT PUBLIC SCHOOL

[ CBSE AFFILIATION - 1130607 ]

EPTA

ACADEMIC YEAR = 2020-2021





# EPTA Meeting - I

Date : 07/09/2020





# Minutes of the Meeting.

DATE: / /

PAGE NO.:

General Meeting: Parent Teacher Association,  
Executive committee members.

The meeting was held on 7<sup>th</sup> sept 2020 at 3.00 pm in Jayawant Public School auditorium for the formation of Executive committee members.

The principal of the school called the meeting of Association. The principal issued the notice of the place, time was displayed on the school notice board. It was circulated in each class groups via whatsapp groups. The application was invited from the willing parents of each standard through google forms before the date of lottery draw.

A lottery was drawn from the applications received. The detailed proceeding of the meeting where lottery was drawn will be circulated to all the parents. The entire process was video recorded and the recording will be open for all concerned to examine the transparency of the process.

\* The following points were discussed during the meeting \*

- 1) The house was open with a warm welcome addressed by the principal Mrs. Ratna Haryal. With the reference of the previous meeting conducted as per the scheduled date given in the annual planner for class I to X



2) The interested parents from each class enrolled their names as a nominee of to form the EPTA.

3) A motion was passed by the principal and the house was declared open for the lottery system to elect the members of the Executive committee.

4) A motion was passed by the Principal regarding formation of executive committee for the Academic Year 2020-2021.

5) The procedure for the constitution of EPTA

→ Circular about constitution of EPTA to the parents

→ Notice was displayed on the board

→ Parents were asked to submit the application through google form - if he/she was willing to become a member of EPTA.

6) → Lottery was drawn in front of the parents

→ one teacher per standard was nominated

→ Representatives of women ensured in the executive committee.

→ The post of Vice chair person allotted to parent.

→ The post of secretary allotted to coordinator of school.

→ The post of joint secretary allotted to a parent.

→ The tenure of Executive Committee is for a period of one year.



- 6) A request was passed by the principal by calling the parent voluntarily to elect a member from each standard by picking up a child, classwise from std I to std XI. So that the transparency in electing the executive committee members is maintained. With this procedure total of 11 parent members were selected and accepted by all the present parents.
- 7) A motion was open for election of joint secretary and vice chair persons. One of them to belong to a reserve category if possible.
- 8) The introduction of selected and elected members was done mentioning their names, qualifications and designation in committee.
- 9) The principal requested the parents to voluntarily help out in various school activities like medical health check up, online sessions for students, etc. as they are masters in their respective fields.
- 10) The date of next meeting for executive committee was finalised.

The list of EPTA members is hereby attached.



Principal  
Want Public School  
Madhapur



JSPM'S				
JAYAWANT PUBLIC SCHOOL				
EPTA MEMBER 2020-21				
DATE :- 9/09/2020				
Sr.No	Name of the Member	Designation	STD	Sign
1	Ratana Haryal	Chair Person		
2	Sagar Kasabe	Vice Chair Person		<i>S Kasabe</i>
3	Sharayu Pawar	Secretary		<i>Sharayu Pawar</i>
4	Pavan Ingale	Assitant Secretary		<i>P Ingale</i>
5	Rushikesh Jagtap	Joint Cecretary		<i>R Jagtap</i>
Teacher Members				
1	Archana Shirsat	Teacher Member	1	<i>A Shirsat</i>
2	Hemangi Upasani	Teacher Member	2	<i>H Upasani</i>
3	Neha Sharma	Teacher Member	3	<i>N Sharma</i>
4	Manisha Gurav	Teacher Member	4	<i>M Gurav</i>
5	Pratibha Jadhav	Teacher Member	5	<i>P Jadhav</i>
6	Swati Patil	Teacher Member	6	<i>S Patil</i>
7	Bandana Singh	Teacher Member	7	<i>B Singh</i>
8	Vaishali Nikam	Teacher Member	8	<i>V Nikam</i>
9	Saroj Kiran	Teacher Member	9	<i>S Kiran</i>
10	Mohini Bhosale	Teacher Member	10	<i>M Bhosale</i>
11	Pranita Sharma	Teacher Member	11	<i>P Sharma</i>
Parent Members				
1	Amruta More	Parent Member	1	<i>A More</i>
2	Mukesh Wadkar	Parent Member	2	<i>M Wadkar</i>
3	B. Saraswati	Parent Member	3	<i>B Saraswati</i>
4	Ulhas Malawade	Parent Member	4	
5	Vjkas Bhagiwant	Parent Member	5	<i>V Bhagiwant</i>
6	Sheetal Patil	Parent Member	6	<i>S Patil</i>
7	Snehal Holkar	Parent Member	7	<i>S Holkar</i>
8	Pratima Kalgankar	Parent Member	8	
9	Nitin Deshmukh	Parent Member	9	<i>N Deshmukh</i>
10	Sameer Ghatake	Parent Member	10	
11	Dilip Kadam	Parent Member	11	<i>D Kadam</i>



*R. Haryal*  
**PRINCIPAL**  
 Jayawant Public School  
 Uruli Devachi Pune - 412308





EPTA Meeting - II  
Date : 10/10/2020



## Invitation Notice for EPTA Meeting.

Dear Parents;

The school has organised a meeting of Executive Parents Teachers Association, EPTA Meet.

Venue - Jayawant Public School.

Day - Saturday

Date - 10/10/2020

Time - 10:30 am

You are kindly requested to attend the meeting.

### Agenda For the Meeting :-

- Welcome and Introduction.
- Review and approval of the minutes from the previous EPTA meeting.
- Principal's update: Report on the school's current status.
- Sharing of feedback from teacher members regarding online teaching.
- open Floor: any additional matters or suggestions.

Setting Date and time for the next meeting.







# Minutes of School EPTA Meeting .2.

DATE: / /

PAGE NO.:

- \* Day : Saturday
- \* Date : 10/10/2020
- \* Time : 10:30 am
- \* Venue : D building Auditorium.

1) The meeting began with warm welcome from the chairperson followed by the introduction.

2) The minutes of the previous EPTA meeting were approved without any objections.

3) The principal provided an update on the school's status during the lockdown highlighting the efforts put into online learning and the challenges faced.

4) Teachers and staff shared their feedback, expressing appreciation for the support received while also discussing technical issues and student engagement.

5) Parent members voiced concerns about screen time, communication, and the need for additional resources to support their children's learning from home.

6) The meeting included a discussion on strategies for promoting students' well-being during the lockdown period.

7) The date and time for the next EPTA meeting were agreed upon, and the meeting was adjourned.



JSPM'S				
JAYAWANT PUBLIC SCHOOL				
EPTA MEMBER 2020-21				
DATE :- 10/10/2020				
Sr.No	Name of the Member	Designation	STD	Sign
1	Ratana Haryal	Chair Person		
2	Sagar Kasabe	Vice Chair Person		
3	Sharayu Pawar	Secretary		
4	Pavan Ingale	Assitant Secretary		
5	Rushikesh Jagtap	Joint Secetary		
Teacher Members				
1	Archana Shirsat	Teacher Member	1	
2	Hemangi Upasani	Teacher Member	2	
3	Neha Sharma	Teacher Member	3	
4	Manisha Gurav	Teacher Member	4	
5	Pratibha Jadhav	Teacher Member	5	
6	Swati Patil	Teacher Member	6	
7	Bandana Singh	Teacher Member	7	
8	Vaishali Nikam	Teacher Member	8	
9	Saroj Kiran	Teacher Member	9	
10	Mohini Bhosale	Teacher Member	10	
11	Pranita Sharma	Teacher Member	11	
Parent Members				
1	Amruta More	Parent Member	1	
2	Mukesh Wadkar	Parent Member	2	
3	B. Saraswati	Parent Member	3	
4	Ulhas Malawade	Parent Member	4	
5	Vikas Bhagiwant	Parent Member	5	
6	Sheetal Patil	Parent Member	6	
7	Snehal Holkar	Parent Member	7	
8	Pratima Kalgankar	Parent Member	8	
9	Nitin Deshmukh	Parent Member	9	
10	Sameer Ghatake	Parent Member	10	
11	Dilip Kadam	Parent Member	11	



*R. Manoj*  
**PRINCIPAL**  
 Jayawant Public School  
 Unli Devachi Pune 412 308





DATE : / /

PAGE NO. :

# EPTA Meeting III

Date: 12/12/2020



## Invitation Notice for EPTA Meeting:

Dear Parents;

The school has organised a meeting of EPTA on 12/12/2020 at 11 a.m.

Venue: Jayawant Public School's, D building Auditorium.

You are kindly requested to attend the meeting. Please abide by time.

- Principal.

### Agenda For the Meeting.

- Welcome & introduction.
- Overview of meeting's objectives and focus area.
- Online exam planning.
- Online activities and competitions.
- Discuss how to effectively communicate the upcoming online exams and to support to students who may face challenges with online exam.
- Allow attendees to bring up any other relevant topics or concerns.

