

### SHIKSHA VERITAS SCHOOL-Dhayari

### **Executive Committee of Parents Teachers Association (EPTA) 2022-23**

Minutes of Second Meeting (MOM)

Day and Date: Saturday 25<sup>th</sup> June 2022 Venue: Shiksha Veritas Auditorium

Time: 10.00 am

The First Executive Committee of Parents Teachers Association (EPTA) meeting was conducted on Saturday 25<sup>th</sup> June 2022 at 10.00 am at Shiksha Veritas School Auditorium. Chairman Mrs. Jayshree Dileep P.S read out the agenda of the meeting.

#### Agenda of the Meeting

- 1 Welcome
- 2 Formation of PTA for Academic Year 2022-23
- 3 Selection of members for the various positions of EPTA
- 4 Confirmation of last MOM held on 18-12-2021
- 5 To inform parents about fees for the Academic Year2022-23 & 23-24
- 6 To inform parents about Uniform colour and pattern change for AY 23-24.
- 7 To inform parents about Physical school attendance & precautions.
- 8 To appeal parents to pay prescribedfees regularly
- 9 Any other points
- 10 Vote of Thanks

#### 1. Welcome: -

Mrs. Jayshree P. S,Chairperson of EPTA extended a warm welcome to all the members of the executive committee of EPTA 2022-23. She noted that the requisite quorumfor the meeting was there and called the meeting.

### 2. Formation OF EPTA for Academic year 2022-23:

Mrs. Jayshree P.S, Chairperson of EPTA explained to parents that the parent of every student in the school is a member of the Parent Teacher Association and who pay annual membership fees of rupees Fifty. She also explained the purpose of creating the EPTA Committee which will be formed as per the rules and regulations of the Govt norms RNI No. MAHENG / 2009 / 35528 dated Monday 26th August 2019 for the smooth functioning of the school. She mentioned that it is a mandatory body for the better functioning and communication between the school and parents.

The names of the interested parents from each class were noted and dropped into a drop box and selection were called out as per the drawee list.

The new members were requested to introduce themselves by Mrs. Jayshree P.S. The new members introduced themselves.

The New EPTA Committee 2022-23 was shared with the members.

Sr.No	STD	Category	Name	Contact No.
1	1st Std	Parent Representative	Sidharth Patil	800704139
2		Teacher Representative	Reshma Kasurde	902814636
3	2nd Std	Parent Representative	Bhagwat Vairagkar	976360212
4		Teacher Representative	Bijal Madav	883079403
5	3rd Std	Parent Representative	Sandip Pokale	952959791
6		Teacher Representative	Shreya Ramesh	831095253
7	4th Std	Parent Representative	Anoop Mallick	866907728
8		Teacher Representative	Ranjana Chhauda	986093071
9	5th Std	Parent Representative	Sunil Pokale	976205170
10		Teacher Representative	Priyanka Belsare	788824114
11	6th Std	Parent Representative	Kanchan Patil	985024328
12		Teacher Representative	Jyotsna Kumbhar	967396713
13	7th Std	Parent Representative	Reena Kimmatkar	797757800
14		Teacher Representative	Janhavi Mirashi	992182409
15	8th Std	Parent Representative	Anil Pokale	902199199
16		Teacher Representative	Sarah Jacqueline	957912963

#### 3. Selection of office bearers of EPTA 22-23

Chairperson Mrs. Jayshree P.S explained the constitution of the EPTA. She invited the members voluntarily to come forward for the post of Vice Chairman, Secretary and Joint Secretary.

For of Vice Chairman, Secretary and Joint Secretary the members voluntarily showed interest by raising their hands. Mr. Biju Nair was selected as the Vice Chairman from parents' side, Mr. Dileep Gopalkrishnan as the Secretary from teacher's side and Mr. Vinayak Madav as the Joint Secretary from Parent's Side.

Chair Person: Mrs. Jayshree Dileep P.S	
Vice Chairman: Mr.Amit Kimmatkar	Tarbon-
	AND DESCRIPTION OF THE PERSON
Secretary: Mr. Ram B Saraf	
Joint Secretary: Mrs.Sarika Chandak	

The names of the office bearers were read out by Mrs. Jayshree P.S, Chairperson of EPTA. All members of EPTA agreed to the same and accepted and confirmed the office bearers. She further explained the rules and responsibilities of the members and the office bearers, and mentioned that the E-PTA meeting will be conducted twice in an academic year with a gap of less than six months between them. Everyone will be intimated fifteen days before the



meeting. Important School related issues and concerns will be taken up in the meeting. Members are free to give their valuable feedback on the process followed at school.

# 4. Confirmation of MOM Of last meeting held on 18-12-2021-

Chairperson, Mrs. Jayshree P.S, read out the minutes of previous E-PTA meeting. The minutes were confirmed unanimously by the members by raising their hands.

# 5. To inform parents about fees for the Academic Year2022-23 & 2023-24

Chairperson, Mrs. Jayshree P.S, shared the approved fee structure for year 2022-23 & 2023-24 with the E-PTA members.

Sr No.	STD	Fee Structure 2022- 23	Proposed Fee Structure for Year 2023-24
1	1st	48500/-	58500/-
2	2nd	43660/-	51500/-
3	3rd	44920/-	52500/-
4	4th	44920/-	52500/-
5	5th	44920/-	52500/-
6	6th	51280/-	55500/-
7	7th	51280/-	55500/-
8	8th	51280/-	55500/-

All the members raised their hand and acknowledged the fee structure and the fee support provided to parents by the school.

6. To inform parents about Uniform colour and pattern change for AY 23-24. The Chairperson, Mrs. Jayshree Dileep P.S informed the Parents about the change in the Uniform colour and pattern for academic year 23-24 as was discussed in last meeting.

All the members raised their hand and acknowledged the Uniform Change plan as discussed.

# 7. To inform parents about Physical school attendance & precautions-

Mrs. Manali Deshpande- Teacher member gave a detailed presentation about the precautions to be taken by students during physical classes. The students are to compulsorily wear masks at all times and have to enter the school in line and temperature will be monitored by the teacher and watchman present near the gate. Any student with high temperature will be sent back home.

The hands are to be cleaned with sanitizers fixed near the office and then proceed towards the classroom. If they are suffering from common cold or cough, then they will not be allowed to attend school. No outdoor activity involving touching each other will be conducted in school till the epidemic warnings are present. The students were instructed to watch recorded videos in case they are not able to attend classes. The school timings would be kept as usual with strict monitoring for school transport students. The teacher also informed the parents about the isolation room setup in the school for students who are facing any symptoms of viral fever.



8. To appeal parents to pay prescribedfees regularly

The Chairperson, Mrs. Jayshree Dileep P.S informed the parents about the fees which needs to be collected for the last two years as some parents have not paid the fees owing to the covid and they have still not paid the pending fees. She informed the parents to make the fees payments at the earliest so that the school functioning will not be affected.

9. Any other points

The Chairperson, Mrs. Jayshree Dileep P.S highlighted the issues faced by Teachers while conducting online classes from their homes and also requested the parents to follow proper etiquettes of online classes.by keeping the mike on mute while the classes are live and also make sure the children are not fed during the classes.

Mr. Vimal Ganaka Parent representative appreciated the efforts taken by the teachers in conducting online classes during the lockdown and also appreciated the school in the manner in which the classes were conducted so that the kids never missed their classes.

10. Vote of Thanks- Finally, Mrs. Jayshree Dileep P.S, Chairperson thanked everyone who attended the meeting for their presence and informed them that the next meeting will happen before six months.

Chairperson

Executive Committee Parent-Teachers Association(EPTA) SHIKSHA VERITASSCHOOL

JAYSHREE DILEEP P.S. Principal Shiksha Veritas School Pokale Patil Wasti, Dhayari, Pune-41. **EPTA Minutes of Meeting confirmation** 

				Signature
Chair Person: Mrs. Jayshree Dileep P.S  Vice Chairman: Mr.Amit Kimmatkar				Ant rumiles
	Secretary: Mr. Ram B Saraf Joint Secretary: Mrs.Sarika Chandak			Chandart
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2	1st Std	Teacher Representative	Reshma Kasurde	Restory,
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4	2nd Std	Teacher Representative	Bijal Madav	Annadav
5		Parent Representative	Sandip Pokale	26.13
6	3rd Std	Teacher Representative	Shreya Ramesh	June 1
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8	4th Std	Teacher Representative	Ranjana Chhauda	R. Chanda
9		Parent Representative	Sunil Pokale	No.
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Veritas NOC-4022/ C.R.No.55/ SM-3 Pune\*

JAYSHREE DILEEP P.S.
Principal

Shiksha Veritas School Pokale Patil Wasti, Dhayari, Pune-41.

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