

A.G.SOCIETY'S
AL-NOOR ENGLISH MEDIUM SCHOOL,
GAT NO. 38, MOSHI ROAD, KUDALWADI,
CHIKHALI, PUNE- 411062.

ACADEMIC YEAR
2021-2022

Parents-Teachers Association
Executive Committee

(पालक-शिक्षक संघटना कार्यकारी समिती)

- 1) Chairperson : Mr. Sharfoddin K. Shaikh
- 2) Vice- Chairperson : Mr. Babullah Khan - (Class-4th)
Address : Gat No. 866, Near Saw Mill, D P, Kudalwadi,
Pune- 412114.
Phone No. :
- 3) Secretary : Mrs. Gazala Hussain Shah
Address : Near Hanuman Mandir, Chikhali,
Pune- 412114.
Phone No. :
- 4) Joint Secretary :-
 - a) Name : Mr. Mohammad Hussain - (Class-2nd)
Address : Gat No. 720, Near Near Raza Masjid Beside Asma
Hotel, Kudalwadi, Chikhali, Pune- 411062.
Phone No. :
 - b) Name : Mrs. Rani Jahid Shah
Name of Student : Arshad Hussain Salim Manihar
Std : 7th Div : A Roll No. :
- 5) Members :
 - a) Teachers Representative No. : 09
 - b) Parents Representative No. : 09

*Attach Separate List Total : 18

For Anjuman Ghousufwara Society

Chairman

Secretary

Treasurer



20) Teachers Representative :-

Sr. No.	Class Teachers Name	Standard
1	Ms. Shabnam Khatoon Zaifulla	1 st
2	Ms. Afsha Abdul Razzak Shikalgar	2 nd
3	Ms. Naziya Shaikh	3 rd
4	Ms. Farheen Israil Khan	4 th
5	Ms. Sony Nagendra Mishra	5 th
6	Ms. Hawain Shaikh	6 th
7	Ms. Madina Jalal Shaikh	6 th
8	Ms. Gazala Husain Shah	7 th
9	Mrs. Rani Jahid Shah	7 th

21) Parents Representative :-

Sr. No.	Parents Name	Standard
1	Mr. Abdul Haq Balwar	1 st
2	Mr. Tanaji Waghmare	1 st
3	Mr. Shaban Choudhary	2 nd
4	Mr. Mohammad Amir Ansari	3 rd
5	Mr. Rahmat Ali Choudhary	4 th
6	Mr. Mateen Khan	4 th
7	Mr. Azimullah Choudhary	5 th
8	Mr. Asrar Ahmed Shah	6 th
9	Mr. Mohammad Qamar	7 th

For Anjuman Ghosia Wira Society

Chairman

Jumana Ali
Treasurer



(I)



Page No.	
Date	

- Name of Institute :- A.G. Society's Al-Noor English Medium School Chikhali Pune
- Kind of Meeting :- PTA Meeting.
- Sr. No. of Meeting :- (I)
- Day & Date of Meeting :- Saturday 19-06-2021
- Time of Meeting :- 10:00 To 11:00
- Place of Meeting :- Al-Noor English Medium School office, Pune.

* Resolutions and Subjects Placed before meeting for discussion :-

* Welcoming Members :-

Mr. Sharfoddin K. Shaikh, Principal extended a warm welcome to all the members of the executive committee of the PTA of Al-NOOR ENGLISH MEDIUM SCHOOL for the academic year 2021-2022. Mr. Sharfoddin K. Shaikh, Principal noted that the requisite quorum for the meeting was present and called the meeting to order.



The Principal then tabled the Agenda as circulated along with the notice of the meeting to all the members. The meeting unanimously adopted the Agenda for the First Executive Committee Meeting of the PTA.

* Agenda :-

- 1- The Meeting commenced with the Self - introduction by the Parent and Teacher Representatives of the Executive Committee.
- 2- Reading the Maharashtra Educational Institution [Regulation of Fees] Act 2011 and the rules made there under.
- 3- Constitution of the Executive Committee.
- 4- Adoption of Bye - laws of the PTA of AL-NOOR ENGLISH MEDIUM SCHOOL.
- 5- Impact of COVID-19 pandemic on the School Schedule.
- 6- Preparedness of School for lockdown reopening - safety, hygiene, medical partnership.
- 7- Note of Thanks

For Anjuman Ghousulwara Society

Chairman

Secretary

Treasurer

Jumona





- * The First Parents Teachers Association Meeting Held on Saturday 19-06-2021 At Al-Noor English Medium School, Chikhali, Pune, in this Meeting First of All declared About Cancellation of Previous last year PTA membership and declared new PTA Committee and welcome in PTA.
- * The most important discussed about reopening of School by rules & regulation of Government of Maharashtra and Fees will not Increased this year As per Rules Government of Maharashtra.
- * Fees discussion was about last year pending Fees due to pandemic period out break And ways how to collect fees.
- * Important decision has been taken by taking into Consideration the Financial condition of School that last year pending Fees students cannot attend online Zoom class and also who has not purchased Stationery).
- * Student having) last year pending Fees cannot, IInd Term which is going to be held From -
- * Students of Standard 1st to 7th have to fill Re-admission Form & confirm their admission as well.





* Due to pandemic period spread the virus everywhere other activities part i, e abacus, sports cannot be taken this year, so other activities has been changed in this academic year 2021.

* Priority is always given to safety of all staff, parents, and students to overcome from the pandemic period outbreak.

* Name of Members who were present at the meeting :-

Sr.No.	Name of Members	T. Sign
1	chaixperson Ms. Sharfoddin. K. Shaikh	
2	vice - chaixperson Ms. Babullah Khan	
3	Secretary Ms. Ghazala Hussain Shah	
4	Joint - Secretary Ms. Mohammad Hussain	

(a) Teachers Representative :-

Sr.No.	Class Teachers Name	Std	T. Sign
1	Member Ms. Shabnam Khatoon Zaifullah	1st	
2	Member Ms. Afsha Abdul Razzak Shikalgar	2nd	
3	Member MS. Naziya Shaikh	3rd	
4	Member Ms. Farheen Israil Khan	4th	
5	Member MS. Sony Nagendra Mishra	5th	
6	Member Hawaii Shaikh	6th	
7	Member MS. Madina Jalal Shaikh	6th	



8	Member	Grazala Husain Shah	7 th	<u>Phazal</u>
9	Member	Ms Rani Jahid Shah	7 th	<u>[Signature]</u>

(b) Parents Representative

Sr.No	Parents Name	std	P. sign
1	Member Mr. Abdul Haq Balwar	1 st	<u>[Signature]</u>
2	Member Mr. Tanaji Waghmare	1 st	<u>[Signature]</u>
3	Member Mr. Shaban Choudhary	2 nd	<u>[Signature]</u>
4	Member Mr. Mohammad Amir Ansari	3 rd	
5	Member Mr. Rahmat Ali Choudhary	4 th	<u>[Signature]</u>
6	Member Mr. Mateen Khan	5 th	
7	Member Mr. Azimullah Chaudhary	5 th	<u>Azimullah</u>
8	Member Mr. Asrar Ahmed Shah	6 th	
9 th	Member Mr. Mohammad Qamar	7 th	<u>[Signature]</u>

For Anjuman Ghousulwara Society
For Anjuman Ghousulwara Society

Chairman _____
Secretary _____
Treasurer _____

Headmaster
[Signature]

AL-NOOR ENGLISH MEDIUM SCHOOL
Gat. No. 38, Moshi Road,
Chikhali, Pune - 411-062

- Name of Institute :- A. G. Society's Al Noor English Medium School, Chikhali, Pune.
- Kind of meeting :- PTA Meeting
- Sr. no. of meeting :- (II)
- Day & date of meeting :- Saturday 09/10/21
- Place of meeting :- Al NEMS office, Pune.

* Resolutions and Subjects placed before meeting for discussion :-

* Welcoming Members :-

Mr. Sharfuddin K. Shaikh, the Principal and the Chairperson of the PTA extended a warm welcome to all the members of the Executive committee of the PTA of Al Noor English Medium School, Chikhali, Pune.

* Mr. Sharfuddin K. Shaikh, The principal then tabled the agenda as circulated along with the notice of the meeting to all the members.

The meeting unanimously adopted the agenda for the second Executive Committee of the PTA.

* Agenda :-

1. Reading the Minutes of the first Executive Committee meeting of Parent - Teacher - Association
2. Review of the first term online sessions syllabus uncovered, assessments process and challenges Academic and Administrative.
3. Fee implications for the academic year 2021-22
4. I Term exam scheduled - Fixed dated
5. School infrastructural additions during the lockdown.
6. Impact of COVID-19 pandemic on the school schedule.
7. Vote of thanks.

1. Reading the Minutes of the first Executive Committee of DPTA :-

Minutes of the Meeting for the first PTA were displayed for all PTA members to go through.

2. Review of the first term online sessions syllabus uncovered, assessments process and challenges Academic & Administrative

* Academic :-

→ Journey of an online session for class V to VI commenced from 24th July 2021.

→ Sessions started term will commence from 4th Nov. 2021.

→ Professional development of the education continued updating the skills to bridge the gap between the regular and the virtual classroom along with continuous coaching of the educators through the respective segment coaches.

→ Screen time increased both for the learners and educators.

* Al-Noor English Medium School, Chikhali, Pune adaptive journey of how a 45 minutes online session is conducted was discussed.

* The highlights were tabled as follows :-

For an every 45 minutes session, an active lesson plan is prepared with well defined success criteria.

Each session is broken into introduction, actual learning, doubt clarification, review of assignments and reflection of the lesson to ensure positive engagements of the learner.

A checklist is maintained by every educator across subjects and grades to ensure class participation, doubt clarification, regular maintenance of learning logs, as well as maintaining the attendance records, assessments marks and observation of each learner.

* The chairperson also shared the time invested by the educators for preparing the lesson plans; PPT Worksheets (prerequisite and practise) and creating the assessments, keeping in mind none of the questions are copied, pasted and repeated. Catering to the learning objectives and ensuring each learner is benefitted through positive and quality education.

* It was put forward that the educator also ensures regular attendance by the learners and keep a check on those who do not attend regularly. This report is shared with the coaches on a regular basis.

* Journey of Assessment planning and question papers:-

→ Online assessments consist of block assessment (MCQs & Subjective), periodic test (formative) and Term assessment (Summative)

* Al Noor English Medium School believes in "Assessment for learning" and not in "Assessment of learning."

→ Vote of thanks :-

There being no other business, the meeting ended with the chairperson, thanking the members warmly for their participation and presence in the meeting. The principal while thanking the parent partners assured them that they can always write to the school for any concerns / suggestions. She thanked the parent community for their continued trust during these trying times. She ended the meeting by reiterating that the learning journey has not stopped and the bond with the learners continue to grow with renewed enthusiasm each day at Al-Noor English Medium School, Chikhali, Pune.

* Name of the Members who were present at the Meeting:-

Sr. No.	Name of the Members	Sign.
1	Chairperson	Mr. Sharfuddin K. Shaikh
2	vice-chairperson	Mr. Babullah Khan
3	Secretary	Mrs. Ghazala H. Shah
4	joint-secretary	Mrs. Mohammad Hussain

For Anjuman Ghousulwara Society

Chairman

Secretary

Treasurer

[Handwritten Signature]

Headmaster

[Handwritten Signature]

AL-NOOR ENGLISH MEDIUM SCHOOL

Gat. No. 38, Moshi Road,

Chikhali, Pune - 411 062

a) Teachers Representative :-

Sr. NO:	Class teachers name	S T D	Teach Sign
1.	Member Ms. Rubina Karwar Shaikh	1 st	I
2.	Member Ms. Shabnam Khatoun Zaifullah	2 nd	
3.	Member Ms. Fatruddin Mehbub Sab Shaikh	3 rd	3
4.	Member Ms. Noorjaha Khaledapasha Maniyar	4 th	
5.	Member Ms. Mehsina Jahangir Momin	4 th	
6.	Member Ms. Sony Nagendra Mishra	5 th	
7.	Member Ms. Madina Jalal Shaikh	5 th	5
8.	Member Ms. Yazala H. Shah	6 th	@harza
9.	Member Ms. Rani Fahid Shah	6 th	Rami

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Parents Representative :-

S. No.	Parents name	S. T. D.	Parents sign.
1.	Member Mr. Abdul Haq Balwar		
2.	Member Mr. Shaban Choudhary		श/ब/च
3.	Member Mr. Mohammad Amir Ansari		
4.	Member Mr. Rehmat Ali Choudhary		र/अ/च
5.	Member Mr. Muteen Khan.		
6.	Member Mr. Azimullah Choudhary		
7.	Member Mr. Asrar Ahmad Shah		
8.	Member Mr. Mohammad Qamar.		मो. क/म

For Anjuman Ghousulwara Society

Chairman

Secretary

Treasurer

Headmaster

[Signature]

AL-NOOR ENGLISH MEDIUM SCHOOL

Gat. No. 38, Moshi Road,
Chikhali, Pune - 411 062

→ Name of Institute :- A. y. Society's Al Noor English Medium School. Chikhali, Pune.

→ Kind of meeting :- PTA Meeting

→ Sr. no. of meeting :- (III)

→ Day & date of meeting :- Saturday 04/12/21

→ Place of meeting :- Al N.E.M.S Office, Pune.

* Resolution and Subjects placed before meeting for discussion :-

→ The second Parents Teachers Association Meeting held on Saturday 04/12/21 at Al-Noor English Medium School, Chikhali Pune.

* Welcoming Members :-

→ Mr. Sharfoddin K. Shaikh, the principal and the chairperson of the PTA extended a warm welcome to all the members of the Executive Committee of the PTA of Al-Noor English Medium School, Chikhali Pune.

→ Mr. Sharfuddin K. Shaikh, the principal then tabled the agenda as circulated along with the notice of meeting to all members. The meeting unanimously adopted the agenda for the third executive committee of the PTA.

* Agenda :-

1. Reading the minutes of the second committee meeting of Teachers Association Meeting.
2. Physical re-opening of school for learners.
3. Vote of thanks.

* Reading the Minutes of the Second Executive Meeting of the PTA.

→ Minutes of the meeting for the second PTA were displayed for all PTA members to go through. The minutes of the second PTA meeting were unanimously adopted by all the PTA members.



* Physical reopening of school for learners:-

* Post COVID-19 re-opening update:-

→ The chairperson updated the meeting regarding the government notifications. The physical re-opening of school for all the learners from grade 5 to 9. The meeting was informed that the government notifications have been received from November 2021 regarding phased re-opening of schools in Pune.

* Accordingly, ANEMS has reached out to the parent partners in terms of getting the school ready to welcome the learners with the utmost safety and sanitization practices in place.

* ANEMS reached out to the parent partners of class V to VII in the months of November and December, for the physical re-opening of school. However, the school did not receive more than 50% consent from the parents partners and so the online school continued.





* The last notification was received on 22nd January from Mumbai Mantralay and the PMC, asking for school to re-open for class 5 upwards. All the necessary protocols of reaching out the parent partners and sharing of SOP in terms of physical infrastructure, phased re-opening of school etc. were followed along with an online consent. Parent partners upon affirmative confirmation had to make arrangements from drop and pick up of learners. School transport facility was not available as government clearance was awaited to start the services. The class wise consent received from parents was shared with the PTA members.

class	yes	No
v	65 %	35 %
vi	53 %	47 %



* Based on the date provided and one to one conversation the parent partners had with the principal, Mr. Sharfoddin K. Shaikh and confirmed that Al-Noor English Medium School will continue with the online classes as planned, scheduled on 5th Feb. 2022.

* The Chairperson also informed the meeting about the following: -

→ It was impressed upon all the PTA members by chairperson Mr. Sharfoddin K. Shaikh. The protocols that the school would follow when the learners are on campus which includes a strict protocol of thermal scanning at the three entry points. The actual plan of phased re-opening will be considered when the school re-opens as per the government notifications. The school is well prepared to welcome the learners - from 5 to 7.



* Vote of thanks :-









→ There being no other business the meeting ended with the chairperson thanking the members warmly for their participation and presence in the meeting.

* Name of the members who were present at the meeting :-

Sl. No.	Name of Members	Sign
1.	Chairperson Mr. Sharfuddin K. Shaikh	
2.	Vice-chair person Mr. Babullah Khan	
3.	Secretary Mrs. Yazala H. Shah	
4.	Joint. Sect. Mr. Mohammad Hussain	



a) Teachers Representative :-

Sr. No.	Class teachers name	S T P	Teachers sign
1	Member Ms. Shabnam Z. Choudhary	1st	
2	Member Ms. Afsa Abdul Razzak	2nd	
3	Member Ms. Afreen	3rd	
4	Member Ms. Sumaha Amir Shaikh	4th	
5	Member Mr. Fatruddin M. Shaikh	5th	
6	Member Ms. Zulekha Amir Shaikh	5th	
7	Member Mr. Hashim H. Siddiqui	5th	
8	Member Ms. Madina Jalal Shaikh	6th	
9	Member Ms. Yazala H. Shah	7th	
10	Member Ms. Rani Jahid Shah	7th	

b) Parents Representative :-

Sr. No:	Parents Name	S T D	Par sh
1	Member Mr. Abdul Haq Balwar		
2	Member Mr. Shaban Choudhary		28M
3	Member Mr. Mohammad Amir Ansari		
4	Member Mr. Rahat Ali Choudhary		28M
5	Member Mr. Mateen Khan		
6	Member Mr. Azimullah Ch.		
7	Member Mr. Asrar Ahmad Shah		
8	Member Mr. Mohammad Qamar.		28M

Headmaster



AL-NOOR ENGLISH MEDIUM SCHOOL
Gat. No. 38, Moshi Road,
Chikhali, Pune - 411 002

For Anjuman Ghousulwara Society

Chairman

Secretary

Treasurer



- Name of Institute :- A. Y. Society
Al-Noor English Medium School
Chikhali, Pune.
- Kind of meeting :- PTA Meeting
- Sr. no. of meeting :- (IV)
- Day & date of meeting :- Saturday 15/01/22
- Time of meeting :- 10:00 a.m to 11:00 a.m
- Place of meeting :- Al NEMS Office
Pune

* Resolution and Subjects placed before meeting for discussion :-

→ The third Parents Teachers Association Meeting held on Saturday 15/01/22 at Al Noor English Medium School, Chikhali, Pune.

* Welcoming Members :-

→ Mr. Sharfuddin K. Shaikh, the Principal and the chairperson of the PTA extended a warm welcome to all the members of



The Executive Committee of the PTA of Al-Noor English Medium School, Chikhali, Pune.

→ Mr. Sharfuddin K. Shaikh, the Principal and the chairperson then tabled the agenda as circulated along with the notice of the meeting to all the members. The meeting unanimously adopted the agenda for the fourth Executive Committee of the PTA.

* Agenda :-

1. Reading the minutes of the third committee meeting of Teachers Association meeting.
2. Physical re-opening of school for learners.
3. Vote of thanks.

* Reading the minutes of the third Executive Committee Meeting of the PTA.

→ Minutes of the meeting for the third PTA were displayed for all the PTA members to go through. The minutes of the third PTA meeting were

unanimously adopted by all PTA members.

* Physical re-opening of the school for learners.

* Accordingly, A/NEMs has reached out to the parent partners in terms of getting school ready to welcome the learners with utmost safety and sanitization practises in place.

* A/NEMs reached out of to the parent partners of class IV to VII in the month of November and December. However the school did not receive more than 70% from the parent partners and so the offline school continued.

* The last notification was received in January from Mumbai Mantralay and the PMC, asking for school to re-open. All the necessary protocols of reaching out to the parent partners and sharing of SOP in terms of physical infrastructure, phased re-opening of the school etc. were followed. Parent partners upon affirmative confirmation had to

make arrangements from drop and pick up of learners. School Transport facility was not available as government clearance was awaited to start the services. The class wise consent received from parents was shared with the PTA members.

* The chairperson also informed the about the following :-

→ It was impressed upon all the PTA members by chairperson, Mr. Sharfuddin K. Shaikh, the protocols that the school would follow when the learners are on campus which includes a strict protocol of thermal scanning at the entry points. The actual plan of phased re-opening will be considered when the school re-opens as per the government notifications. The school is well prepared to welcome the learners.

→ There will be signage at strategic and easily visible places asking the learners to maintain distance, carry masks and sanitizers. The classrooms setups have been created keeping in mind the social distancing norms and each learner will have

a designated table and chair with their name. So the tables and chairs are not shared.

→ All decisions regarding the re-opening will depend upon government notification and clearance.

→ The school will wait for the next government notification to decide further. Considering the parent partners taking responsibility of ensuring the learners are coming on campus and also keeping the child at home if, he/she is unwell.

→ The PTA members unanimously confirmed and agreed to all the points discussed during the meeting.

* Vote of thanks :-

There being no other business the meeting ended with the chairperson thanking the members warmly for their participation and presence in the meeting.

* Name of the members who were present at the meeting.

Sr. No.	Name of Members	Sign
1	Chairperson Mr. Sharfuddin K. Shaikh	
2	vice-chain person Mr. Babullah Khan	
3	Secretary Mrs. Yazala H. Shah	
4	Joint-Secretary Mr. Mohammad Hussain	

a) Teachers Representative :-

Sr. No.	Class Teacher's Name	S.T.D	Tr's Sign
1	Member Ms. Madina Jalal Shaikh	6 th	
2	Member Ms. Shabnam Z. Chondhary	1 st	
3	Member Ms. Ayesha Pasha Khan	2 nd	
4	Member Ms. Shagufta S. Khan	3 rd	
5	Member Ms. Sana Chondhary	5 th	
6	Member Mr. Fatruddin M. Shaikh	5 th	

7	Member Ms. Azhafa S. Shaikh	5 th Sign
8	Member Ms. Rani Fahid Shah	7 th Sign
9	Member Ms. Yazala H. Shah	7 th Sign

(6) Parents Representative :-

Sr. No.	Parents Name	S. D.	P. Sign
1	Member Mr. Abdul Haq Balwar		
2	Member Mr. Shaban Choudhary		साबान
3	Member Mr. Mohammad Amir Ansari		
4	Member Mr. Rahat Ali Choudhari		रहात अली
5	Member Mr. Mateen Khan		
6	Member Mr. Azimullah Choudhary		
7	Member Mr. Asrar Ahmad Shah		
8	Member Ms. Mohammad Qamar		मोहम्मद

Headmaster

For Anjuman Ghousulwara Society

Chairman

Secretary

Treasurer

AL-NOOR ENGLISH MEDIUM SCHOOL

Gat. No. 38, Moshi Road,
Chikhali, Pune - 411-062