

# MINUTE BOOK

Date: 23 July, 2022

Time: 08:30 pm- 09:00 pm

Host: Mrs. Amita Singh

Venue: Zoom Platform



Participants: All Executive Committee members and in-charges. (23 members including parent and teacher representatives)

Following were the agenda of the meeting:

1. Welcome address by Head of School
2. Progress of school in academics and co-curricular activities
3. Ongoing PT-1 examinations
4. Forthcoming activities
5. Presentation and approval of Fees Structure for academic session 2023-24
6. Any other point with the permission of the Chair
7. Vote of thanks

## MINUTES OF THE MEETING

1. The Officiating Principal and the Headmistress, Ms. Amita Singh, commenced the meeting by extending a warm welcome to the members of the Executive Committee.
2. The progress of school in academics and co-curricular activities was explicated by the head of the school. The highlights of board results 2021-22 of Classes X & XII were presented. The stupendous growth of the school since its inception, its journey towards academic excellence and unwavering efforts to provide a superlative infrastructure and the best-in-class mentoring to its students as well as teachers were dwelt upon.
3. The activities that were conducted in the month of June and first two weeks of July, 2022 were revisited by a PowerPoint presentation
4. The school fee, which was proposed to be hiked by approximately 6.9% in the next academic session, 2023-24, was presented and, after a brief discussion, approved unanimously by all members in attendance of the Committee. The approved Fee Structure for academic session 2023-24 is enclosed.

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5. The meeting ended with the Head of School thanking the members warmly for their participation and presence in the meeting. She wished everyone a safe and a healthy year ahead and with this, she ended the 2nd meeting of PTA for the academic year 2022-23.

## Adjournment

The meeting was adjourned till the next date.



## PROPOSED FEE STRUCTURE FOR ACADEMIC SESSION 2023-24

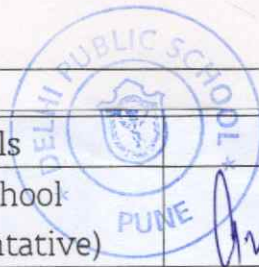
Class	Amount Per Month
Nursery	9125
Preparatory	9125
I	9125
II	9125
III	9125
IV	9125
V	9125
VI	7975
VII	7975
VIII	7975
IX	7975
X	7975
XI	9350
XII	9350

### Note:

1. All fees mentioned here are monthly.
2. Frequency of collection of fees is bi-monthly

PRINCIPAL'S  
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Name of the Committee Member	Details	Signature
Mrs. Amita Singh	Head of the School (SMC Representative)	<i>Amita S.</i>
Mr. Suraj Sharad Shah	Parent: Class I	<i>Suraj</i>
Mrs. Deepali Mangesh Kshirsagar	Parent: Class II	<i>Deepali</i>
Mr. Mandeep Singh Kandhari	Parent: Class III	<i>Mandeep</i>
Mrs. Kajal Bhatia	Parent: Class IV	ABSENT
Mr. Anand Singh Thounaojam	Parent: Class IX	<i>Anand</i>
Mr. Jayesh Arvind Suratwala	Parent: Class V	ABSENT
Mrs. Sheetal Omkar Kulkarni	Parent: Class VI	ABSENT
Mr. Mani Pandey	Parent: Class VII	<i>Mani</i>
Mrs. Monika Sharma	Parent: Class VIII	ABSENT
Mrs. Rashmi	Parent: Class X	<i>Rashmi</i>
Mr. Avdhoot <sup>st</sup> Deshpande	Parent: Class XI	<i>Avdhoot</i>
Mrs. Kanika Sareen	Parent: Class XII	ABSENT
Mrs. Soujanya Raju	Teacher: Class I	<i>Soujanya</i>
Mrs. Joyeta Talpatra	Teacher: Class II	<i>Joyeta</i>
Mrs. Bhavna Bajaj	Teacher: Class III	<i>Bhavna</i>
Mrs. Supriya Chandgude	Teacher: Class IV	<i>Supriya</i>
Mrs. Minaj Mulla	Teacher: Class IX	<i>Minaj</i>
Mrs. Suhasini Tambolkar	Teacher: Class V	<i>Suhasini</i>
Ms. Nikki Kumari	Teacher: Class VI	<i>Nikki Kumari</i>
Ms. Karishma Bunge	Teacher: Class VII	<i>Karishma</i>
Mr. Mukunda Thombare	Teacher: Class VIII	<i>Mukunda</i>
Mrs. Jeeta Roy	Teacher: Class X	<i>Jeeta Roy</i>
Mrs. Swapna Pandit	Teacher: Class XII	<i>Swapna</i>

CHAIRMAN  
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# MINUTE BOOK

## MEETING OF THE EXECUTIVE COMMITTEE OF PARENTS TEACHERS ASSOCIATION OF DPS PUNE



Date: November 12, 2021

Time: 6:30 p.m. - 7:00 p.m.

Venue: Zoom Platform

Participants: Executive Committee members listed below

S. No.	Designation	Name of the Committee Member
1	Chairperson	Amita Singh
2	Vice-Chairperson	Ajay Singh
3	Secretary	Deveina Singh
4	Joint Secretary	Neeraj Saraswat
5	Joint Secretary	Suranjana Hazra
6	Members	As per enclosed sheet

### Agenda

1. Welcome address by Head of School
2. Selection of Office Bearers
3. Progress of school in academics and co-curricular activities
4. Status of online/offline teaching programme in the school in view of the coronavirus pandemic
5. Introduction of Marathi in the curriculum
6. Presentation and approval of Fees Structure for academic session 2022-23
7. Any other point with the permission of the Chair
8. Vote of thanks

### Minutes of the Meeting

1. The Head of School, being the ex-officio Chairperson of the PTA Executive Committee. Ms. Amita Singh, the Officiating Principal and Headmistress commenced the meeting by extending a warm welcome to the members of the Executive Committee.
2. The office bearers were selected by a draw of slips in front of all the members. The parent of Ajay Singh of Class III was selected to be the Vice-Chairperson and parent of Neeraj Saraswat of Class II was selected as the Joint Secretary. From amongst the teacher representatives, Ms. Deveina Singh was selected as the Secretary and Ms. Suranjana Hazra was chosen as the Joint Secretary of the PTA Executive Committee.

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3. The parents were then briefed about the progress of the school in academics and co-curricular activities. The stupendous growth of the school since its inception in 2003, its journey towards academic excellence and unwavering efforts to provide a superlative infrastructure and the best-in-class mentoring to its students as well as teachers were dwelt upon.
4. The next topic of discussion was the online teaching and how efforts were made to constantly deliver outstanding and innovative content using the latest online tools, without any compromise on the co-curricular activities. The resumption of offline classes for Class VIII onwards from 4<sup>th</sup> of October, with 50% capacity, was also discussed.
5. Members were informed that along with Classes I, II, VI and VII, Marathi would be introduced as the third language in other classes upto Class VIII from the next academic session, 2022-23. A consent form regarding the same had been sent. In session 2023-24, class IX students will have an option to choose from either Hindi or the third language s/he had studied till class VIII.
6. The school fee, which was proposed to be hiked by approximately 6.8% in the next academic session, 2022-23, was presented and, after a brief discussion, approved unanimously by all members of the Committee. The approved Fee Structure for academic session 2022-23 is enclosed.
7. The tentative months of forthcoming PTA meetings were informed to the members in attendance.
8. There being no other point to be discussed, the meeting concluded with the Chairperson extending her gratitude to all members for their constant cooperation and valuable time.

## FEE STRUCTURE FOR ACADEMIC SESSION 2022-23

<i>Sl. No.</i>	<i>Particulars</i>	<i>Amount</i>
1	Education Fee (Nursery, Preparatory, I, II, III & IV)	8550.00
2	Education Fee (V, VI, VII, VIII, IX & X)	7475.00
3	Education Fee (XI & XII)	8750.00
4	Transport Fee (Nursery, Preparatory, I, II, III, IV & V)	2400.00
5	Transport Fee (VI, VII, VIII, IX, X, XI & XII)	2650.00

### Note:

1. All fees mentioned here are monthly.
2. Frequency of collection of fees is bi-monthly.

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S. No.	Designation	Name of the Committee Member	Details	Signature
1	Chairperson	Amita Singh	Head of the School (SMC Representative)	<i>Amita Singh</i>
2	Vice-Chairperson	Ajay Singh	Parent	<i>Ajay Singh</i>
3	Secretary	Deveina Singh	Teacher Representative	<i>Deveina Singh</i>
4	Joint Secretary (2)	Neeraj Saraswat	Parent	<i>Neeraj</i>
5		Suranjana Hazra	Teacher Representative	<i>Suranjana</i>
6	Members	Sayali Raju Mhatre	Teacher: Class I	<i>Sayali</i>
7	Members	Jinisha Darshan Shah	Parent: Class I	<i>Jinisha</i>
8	Members	Deepa Baronia	Teacher: Class II	<i>Deepa Baronia</i>
9	Members	Neeraj Saraswat	Parent: Class II	<i>Neeraj</i>
10	Members	Rinku Shrivastav	Teacher: Class III	<i>Rinku Shrivastav</i>
11	Members	Ajay Singh	Parent: Class III	<i>Ajay Singh</i>
12	Members	Mousumi Ghosh	Teacher: Class IV	<i>Mousumi</i>
13	Members	Anuja Amol Sonawane	Parent: Class IV	<i>Anuja</i>
14	Members	Gayatri Nikumbh	Teacher: Class V	<i>Gayatri</i>
15	Members *	Krishbi Immadi	Parent: Class V	—
16	Members	Suranjana Hazra	Teacher: Class VI	<i>Suranjana</i>
17	Members	Kailash Punjabi	Parent: Class VI	<i>Kailash</i>
18	Members	Jaishree Iyer	Teacher: Class VII	<i>Jaishree</i>
19	Members	Bijender Nandal	Parent: Class VII	ABSENT
20	Members	Mridula Dhume	Teacher: Class VIII	<i>Mridula Dhume</i>
21	Members	Supreet Bajaj	Parent: Class VIII	<i>Supreet Bajaj</i>
22	Members	Deveina Singh	Teacher: Class IX	<i>Deveina Singh</i>
23	Members	Mausam Ghildiyal	Parent: Class IX	<i>Mausam Ghildiyal</i>
24	Members	Anurag Anand	Parent: Class X	<i>Anurag Anand</i>
25	Members	Soni Jha	Teacher: Class XI	<i>Soni Jha</i>
26	Members *	Shireen Dinshaw	Parent: Class XI	—
27	Members	Gauri Amol Kaigaonkar	Parent: Class XII	<i>Gauri</i>

CHAIRMAN'S INITIALS

\* As the elected parent representative of classes X & XI declined another round of lottery was held during first PTA meeting on 12-11-2021

# MINUTE BOOK

Minutes of the PTA Meeting held on August 07, 2020  
Venue: Virtual (Through Zoom)



## Agenda

1. Approval of Minutes of the last PTA Meeting
2. E-Learning
3. Discussion and approval of Fee Structure for academic session 2021-22

## Present

Sl. No.	Designation	Name of the Member
1	Chairperson	Mrs. Neelam Chakrabarty
2	Vice-Chairperson	Mr. Shantanu Bhattacharya
3	Secretary	Mrs. Abhilasha Abrol
4	Joint Secretary	Mr. Shahbaz Khan
5	Joint Secretary	Mrs. Sonali Paul
6	Members	As per the attendance sheet

## Minutes of the Meeting:

Members were welcomed to the meeting by the school Principal and Chairperson of the PTA, Mrs. Neelam Chakrabarty.

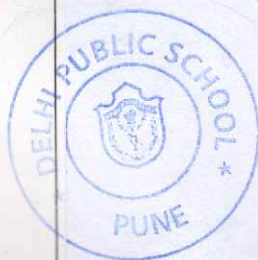
Minutes of the last meeting held on April 04, 2020 were discussed and approved.

Some of the parents from senior classes raised concern over too many activities in the school. The school representatives explained the motive behind carefully crafted activities which give a chance to each and every type of student and with varied interest.

The proposed fee structure for the academic session 2021-22 was presented in front of the members in attendance. They were informed that in the new calculation, the proposal was to merge AMC with the Education fee, since AMC has always been a part of the Education Fee. It was also informed to the members that there had been a nominal increase of between 5% to 8% in the fees but it incorporated the value of books and magazines under the Supplementary Reading Programme which would be provided to all the students. Earlier the parents had been purchasing these books from outside vendors. Also, Transport Fee had been proposed to be categorized in two parts - one to be charged during online classes and another during offline classes. The Transport Fee chargeable during online classes was approximately 33% less than the normal fee. Members were reminded that in academic session 2020-21, the school did not have physical classes at all, and thereby parents had been asked to pay transport fee for only 8 out of 12 months which was 33% less than the annual transport fee payable.

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<i>Fee Head</i>	<i>Class</i>	<i>Amount Per Month</i>
Education Fee	Nursery - III	8000
Education Fee	IV - X	5950
Education Fee	II - X	7000
Education Fee	XI & XII	8250
Education Fee	XII	7000
Transport Fee (Offline Classes)	Nursery - V	2150
Transport Fee (Online Classes)	Nursery - V	1450
Transport Fee (Offline Classes)	VI - XII	2350
Transport Fee (Online Classes)	VI - XII	1550

With no further business to be discussed, the meeting was adjourned. Members were informed that the date of the next virtual meeting would be decided and intimated at the appropriate time.

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SN. No.	Designation	Name of the Committee Mem.	Details
1.	President	Ms. Neelam Chakrabarty	Head of the School
2.	Vice-President	Ms. Shantanu Bhattacharjee	Parent
3.	Secretary	Ms. Abhilasha Abrol	Teachers Representative
4.	Joint Sec.	Ms. Shahbaz Khan	Parent
5.	Joint Sec.	Ms. Sonali Paul	Teachers Representative
6.	Members	Ms. Zainab Thanjarya	Teachers - I
7.	"	Ms. Sushma Singh	Parent
8.	"	Ms. Pooja Ray	Teachers - II
9.	"	Ms. Shahbaz Khan	Parent
10.	"	Ms. Deepali Thakur	Teachers - III
11.	"	Ms. Manasi Joshi	Parent
12.	"	Ms. Zainna Zainab	Teachers - IV
13.	"	Ms. Manish Mittal	Parent
14.	"	Ms. Aruna Sharma	Teachers - V
15.	"	Ms. Madhuri Gadekar	Parent - ABSENT.
16.	"	Ms. Soni Ranjan	Teachers - VI
17.	"	Mr. Mohammad Thanjarya	Parent - MI
18.	"	Ms. Nikila Jain	Teachers - VII
19.	"	Ms. Amitava Chatterjee	Parent
20.	"	Ms. Chitra Atul Mene	Teachers - VIII
21.	"	Ms. Rakhee Balaraman	Parent - Absent
22.	"	Ms. Renu Agrawal	Teachers - IX
23.	"	Ms. Ashit Kumar Singh	Parent
24.	"	Ms. Jyoti Dutta Mishra	Parent (X)
25.	"	Ms. Saretha Samir	Teachers - XI
26.	"	Ms. Shantanu Bhattacharjee	Parent
27.	"	Ms. Utkarsha Kanetkar	Representative of School
28.	"	Mr. Ninal Deshpande	Parent
29.	"	Ms. Kajkumari Kakrani	Parent

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