



FIRST PROPOSED ICSE SECTION PTA MEETING AGENDA

[2017 - 2018]

- FORMAL WELCOME OF THE MEMBERS
- INTRODUCTION OF THE SCHOOL REPRESENTATIVES
- INTRODUCTION OF THE PARENT COMMUNITY
- DISCUSSING RULES AND REGULATIONS OF THE PTA
- VOTING OF THE EXECUTIVE COMMITTEE MEMBERS
- VOTE OF THANKS



P. F. Karkaria
Pourushasp Karkaria
Principal
D Y Patil International School
Charholi (BK) Via Lohegaon
Pune - 412105.
Maharashtra, India

FIRST P.T.A. Meeting 2017-18

Date: 21/01/2017
Page No: Saturday

1. Sir welcomed the entire PTA Members
2. Sir introduced the School Heads / Management Team.
3. Each member introduced themselves.
4. Sir read out the rules and regulations of PTA.
5. Sir clarified the word/concept "PROPOSED".
He explained the procedures involved to get permission for ICSE Affiliation.
 - We have the NOC and now we will register with the ICSE (Delhi Board).
 - We will then have to submit the necessary documents, which are in place.
 - Then the inspection will eventually happen.
 - This entire permission will ~~take~~ take about 2 years.
6. Mrs Sanjot asked if this (proposed) will in any way affect if a child leaves school and takes admission in another school.
7. When a child leaves school - Bonafide Certificate will be given on ~~the~~ written

request.

8. Another parent asked about our Teachers Qualification.

→ Sir clarified that - All our teachers are either D.Ed, TTC, B.Ed ^{M.A.} or M.Ed.

9. Sir explained the IB and ICSE Curriculum.

10. CCTV :

Sir spoke about implementation of CCTV Cameras all over the school.

Our Special Classrooms (Dance, Music, ICT Lab, et) are already equipped with CCTV Cameras.

11. Attendance of Students :

85% Attendance is a must.

12. Selection of Committee Members :

Chairman -

Vice - Chairman -

Joint Secretary.

The PTA members requested to distribute vt (Sub-committee).

The meeting ended with the Vote of Thanks.

2nd P.T.A. MEETING 2017-18.

Date: 15/08/2017
Page No: To be done

- 1) Sir welcomed the PTA members.
- 2) Sir discussed about the Pre-primary section timings. He also asked about any concerns regarding the Primary and Secondary Section timings.
- 3) Sir asserted that PE, Art, Music, etc. are not optional but a mandate as it is required for the overall improvement. He also stated that children enjoy the PE period.
- 4) Sir also mentioned that the school has been enrolled & the school code has also been generated. The school inspection should happen after the Diwali vacations.
- 5) Sir mentioned that the school time may change for Grades 6 and above for the academic year 2018-19.
- 6) Ms. Hardikar stated for Grade 6 and above, the students get tired by the end of the day. There are few students who are facing problems.
- 7) Mrs. Shaama stated here that any particular student who is facing such issues can produce a medical certificate.
- 8) Ms. Hardikar raised a concern that if the school time for Grades 6 and above is revised to 2 will students miss out on extra-curricular periods, to which Sir replied he might

have to put the extra-curricular subjects as optional subjects.

- 9) Next Principal Sir discussed about the breaks and explained that majority schools give only 1 break & also said that Grade 1 students are little slow eaters but they are given additional time to finish their food. Mr. B. Rosales confirmed the same.
- 10) Mr. Mittal stated that the gap between the breaks is too long. Other parents didn't have an objection regarding this & they were OK with the timings. He also said that the snacks break can be prepared by 1 period to which Sir stated that the kids will not take the last study period seriously. Sir also said since this is the initial stage, we will wait to see how things work out.
- 11) Mrs. Mulik stated that 4 hours gap is not too long as per a doctor whom she consulted.
- 12) Next Sir discussed about the Slumber Party. He gave examples of his previous school in Mumbai. He explained the schedule which was followed. Sir stated that this is done during Halloween. He stated that he wants to keep it for Grade 6 and 7 maybe 5 too. This will inculcate values & friendship between students.
- 13) Principal Sir stated that he plans to have the Slumber party towards the end of the Diwali vacations. He

also emphasized that there will be enough staff present to look after the kids.

14) A parent said that parent activities should also be implemented. Mr. Shejul said that last year there were few parent - student activities. Here Principal Sir stated that this as well we have had few activities & students & parents have equally enjoyed them.

15) Mrs. Amboste's concern was that enough excursions are not being conducted. Sir stated that his priority is safety & he is looking for kids friendly places rather than taking them to any beaches or places near water bodies.

16) Principal Sir mentioned here that he is planning to take the kids to NDA this year. Mr. Shingend suggested that the kids can also be taken to the Balwadi stadium.

17) Mrs. Amboste suggested that the students should be taken for trips dressed in casuals, but majority parents didn't agree. Sir stated it's better for kids to be dressed in uniforms as it's easy to locate them.

18) Sir also explained how during field trips he breaks a big group into smaller groups & assigns teachers as well.

- 19.) Japaloupe Farm was suggested by Mrs. Ambasta for a field trip.
- 20.) Mr. Shejul stated that permissions have to be taken from the Education department while taking students on field trips, here Sir said that parents' consent is needed & consent forms are sent to the parents & on submission of these forms children are taken for trips.
- 21.) Sir stated that NDA trips are organized only on Sundays & he will give an off on Monday to the students. Sir informed how officer Labed approached us to take the kids to visit the Air Force Station, where they can see various air crafts, fire engines, weapons, etc.
- 22.) Next Sir discussed about the Winter Fiesta. He explained about the class participation, students performances, stalls & welcomes parents' suggestions.
- 23.) Mr. Shingane asked about Archery. He asked whether it was a marketing strategy. He explained the coach used to come only for a student or 2. This was the reason why Archery was stopped. Sir explained that baseball has been introduced. Sir is open to new sports activities provided children are interested.
- 24.) School Olympics was discussed. Mrs. Ambasta said that

parents haven't been informed about this yet.

25) Mr. Shingane suggested Badminton & Chess be introduced. Mrs. Amosete asked about the swimming pool. However, Sir stated that the pool is under renovation & can't be used. General feedback was that parents want more sports activities.

26) Sir stated the importance of having Aadhar cards. The school has been asked by ZP to cancel an admission if a student doesn't have an Aadhar card.

27) Sir stated how parents give instructions regarding medicines to be given to their wards. Parents just send the medicines without proper instructions regarding the dosage. Sir also informed about Dr. Swasthi, who is willing to come to the school for students' medical checkup. Yeshe also mentioned here that we might get an ambulance for the school.

28) Yeshe explained the challenge faced when a child is unwell & the parents don't answer our calls. Mr. Shejul stated that parents should save the school numbers. Here Pushpa Ma'am explained the importance of filling up the health information page in the school diary. Mrs. Mazumdar said that she has already filled up the same at the time of admission, but Ma'am explained that that is for the school records. The diary has to be filled every year for the reference.

of that year's class teacher.

29.) Mr. Shejul suggested that the parents should be informed about the medicines we have, as we have basic first aid medicines.

30.) Sir explained about Anas Sharma's incident. He stated that all communications will be taken only via the school diary & email only. No phone calls will be entertained.

31.) He also emphasized the importance of authorisation cards while children being picked up by unknown people.

32.) Mrs. Sharma stated about her daughter being unwell due to VTI possibly caught in school.

33.) Sir stated that for all classes there are 2 PE teachers assigned. He also explained how children move about in the staircase.

34.) Mrs. Mazumdar stated about the Grade 6 students being bullied by the Grade 7 students. Sir said he has already taken it up with the students.

35.) Mrs. Jain suggested the tashes being scraped for the younger kids as they face a challenge while going to the washroom when they are dressed in the school uniform.

36) Parents had a question regarding the days when children have to wear blazers, Sir stated here Tuesdays & Thursdays.

37) Sir discussed about the school magazine & asked parents help to get sponsors. He stated that there will be ads & students articles. He plans to introduce the magazine in the Winter Fiest. Sir is also open to parents' articles if we have less content from students.

38) Grade 5 TTB member Mrs. Mukit stated that the class teacher is taking 5 subjects. She asked if it is a burden on the teacher. Sir clarified her concerns here.

39) Mrs. Nair stated that the 2B teacher has been put across as lazy & laid back. This was as per her & other parents' observation.

40) Mr. Sarkar stated if shorts can be introduced for the Primary boys instead of trousers. Sir emphasized on the safety of children here & the reason why they should stick to shorts.

41) Parents had complaints regarding the quality of the uniforms. They said that the cost is very high. Yesh explained that she has already discussed the matter with the vendor. She also stated that it could be a problem with a particular lot only.



- 42.) Parents suggested that there should be a separate vendor outside where parents go themselves & place the order.
- 43.) Mr. Shingane stated the book vendor forced the parents to buy the art kit. If the parents have the kit they should not be asked to buy the same.
- 44.) Mr. Shejul stated that book vendor - almost 50% of the art kit remains unused. Pushpa Meam gave an example of old crayons being used for the new session.
- 45.) Mrs. Shama stated that in the classes teachers are conversing in regional languages instead of English. Principal Sir stated that during the Hindi & Marathi classes teachers will converse in the regional language & that's as per the rule. However, during the other classes teachers have to converse in English & Sir said he will look into the same.
- 46.) Parents have emphasized about the use of the ERP system. They said that when Municipal schools have this system then why can't we introduce the same. It will ease out a lot of issues.
- 47.) Mr. Bhongade suggested to introduce Kabaddi, Kho-kho, etc. & the kids can play these games during

the lunch break. However, parents didn't support the same & said children have time only to have food & not to play.

48) Principal Sir gave the example of when the Puneri Paltan team had visited the campus & met our students. The students were very enthusiastic about meeting them & the sport however, their interest waned off gradually.

49) Pushpa Maam asked the PTA members to inform the parents not to send cheques with their wards. Maam also stated that despite giving instructions not to send any money with the bus maid or to submit at the front desk, parents still do that.

50) Ms. Shejul stated that the bus is coming before the pickup time & the bus doesn't wait (Route 15). Yesha said she'll take it up with the Transport dept. & also explained the transport rules regarding the time & absence.

Month AUGUST 2017

No.	Name	Desi	Salary	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
नंबर	नांव	दुसा	कार	१	२	३	४	५	६	७	८	९	१०	११	१२	१३	१४	१५	१६	
001	MR POURUSHASP KARKARIA	PRINCIPAL																		
002	MS PUSHPA KARKARIA	SUPERVISOR																		
003	MR BRIAN SHAUN D'ROSARIO	ACADEMIC HEAD																		
004	MS YESHA SHAH	SCHOOL ADMINISTRATOR																		
005	MR VIVEK VRDHAWAREHE	SCHOOL ACCOUNTANT																		
006	MS SHUBHA BIJJA	FACILITIES OFFICER																		
007	MS NIVEDITA JAIN	LA P																		
008	MR SACHIN SHEJUL	IC P																		
009	MR AMIT MITTAL	ID P																		

10:00
11:45

10:00
11:45

10:00 AM
11:40 AM

8

Amit

TOTAL

D Y Patil International School - Fees Structure 2018-19

Section	ICSE				
Admission Fees	Rs 40000/-				
SL NO	GRADE	TUITION FEES Total Amount	QTR- I Amount	QTR- II Amount	QTR- III Amount
1	1st	60000	20000	20000	20000
2	2nd	60000	20000	20000	20000
3	3rd	60000	20000	20000	20000
4	4th	60000	20000	20000	20000
5	5th	60000	20000	20000	20000
6	6th	85000	30000	30000	25000
7	7th	85000	30000	30000	25000
8	8th	85000	30000	30000	25000



Tejve
18.2.19

Swasthi

5	The Chairperson thanked the PTA members and further mentioned that the notification of fee revision and transport outsourcing will be released from the School to all parents in January 2019. The meeting then concluded. The 4 th PTA meeting will be scheduled in March 2019.
6	The invite for the Concert will be sent out to parents of participating students by December 14. The Annual Concert has been planned on December 19 & 20, 2018. Each invite will strictly admit only two people. Very few additional tickets as per auditorium capacity will be made available at the venue on the day of the concert and will be sold on first come first basis.

Outsourced Transport Proposal for 2019-20		
Total distance (Considering to and fro kilometres)	Monthly charges	Yearly Charges
0 to 3	1200	14400
3.1 to 6	1500	18000
6.1 to 10	1800	21600
10.1 to 15	2300	27600
15.1 to 20	3200	38400
20.1 to 25	3500	42000
25.1 to 30	4100	49200

Sr. No.	Grade	Current Fees ICSE	Proposed Revision	Proposed revision ICSE	Proposed Fees ICSE
1	Nursery	50000	15%	7500	57500
2	Jr. Kg	50000	15%	7500	57500
3	Sr. Kg	50000	15%	7500	57500
4	Grade I	60000	15%	9000	69000
5	Grade II	60000	15%	9000	69000
6	Grade III	60000	15%	9000	69000
7	Grade IV	60000	15%	9000	69000
8	Grade V	60000	15%	9000	69000
9	Grade VI	85000	15%	12750	97750
10	Grade VII	85000	15%	12750	97750
11	Grade VIII	85000	15%	12750	97750
12	Grade IX				97750



D Y Patil International School, Pune
Minutes of Third PTA Meeting 2020-21
Saturday, December 5, 2020
Time: - 10.30 a.m. to 11.45 a.m.

Sr.No.	Staff Member	Signature	Grade	Name of Parent Member	Signature
1	Surabhi Deshpande	Present	I Aladdin	Prabhat Singh	Present
2	Munmun Majumdar	Present	I Cinderella	Priyesh Joshi	Absent
3	Nadia Virani	Present	I Peter Pan	Kunal Chordiya	Present
4	Anil Ghorpade	Present	I Rapunzel	Gaurav Anasane	Present
5	Aparna Singh Vaid	Present	II Gretel	Vaibhav Nikam	Absent
6	Eva Banwar	Present	II Hansel	Umesh Khandave	Present
7	Yesha Shah	Present	II Snow White	Gloria Nikalje	Absent
8	Abhilash Bandal	Present	III Nidavellir	Rujuta Kulkarni	Present
9	Shubha Shashidharan	Present	III Olaf	Nikita Renwal	Absent
10	Nita Ghule - I	Present	III Titan	Krishna Jaiswal	Absent
11	Jennifer Lobo - II	Present	III Vormir	Priyanka Seth	Present
12	Godhuli Das - III	Present	IV Black Panther	Rohan Kadam	Absent
13	Shilpa Nair - III	Present	IV Dr. Strange	Nikita Bhardwaj	Present
14	Ashima Tiwari - IV	Present	IV Nebula	Mohini Mittal	Present
15	Nupur Sethi - V	Present	V Hulk	Dattatraya Chattar	Present
16	Poonam Pradhan - VI	Present	V Iron Man	Rahul Dubey	Absent
17	Animesh Maity - VII	Present	VI Brahmagupta	Trupti Dhasal	Present
18	Neelam Dixit - VIII	Present	VII Bhaskara	Leeladhar Jangir	Present
19	Sreeja Kumar - IX	Absent	VIII Harish Chandra	Vineet Gautam	Present
20	Shuchi Jain - X	Present	IX Archimedes	Kiranjit Kaur Sandhu	Absent

Minutes of Third PTA Meeting 2020-21

1.	<p>Ms. Shubha Shashidharan welcomed everyone present for the 3rd PTA Meeting. The attendance was noted. An important announcement was made regarding updation of student details, which is a mandate from the Education Department. The parents need to update their wards Aadhar card number, religion and caste via ERP, for which a circular will be shared shortly. The PTA members were requested to please raise awareness amongst the parents regarding the same.</p> <p>The previously shared MOM of the 2nd PTA meeting was read out by the Joint Secretary, Ms. Aparna Singh Vaid. Ms. Vaid also shared the agenda of the 3rd meeting.</p>
2.	<p>The agenda points for the 3rd PTA meeting as follows:</p> <ol style="list-style-type: none"> 1. Online classes, LMS 2. Physical reopening of school – Covid 19 Indemnity form 3. Awareness and reiteration of safety measures to contain Covid 19 as per the CISCE guidelines 4. Outstanding fees – suggestions from parent members 5. Fees
3.a.	<p>Online classes, LMS: - Ms. Vaid spoke about LMS how things were streamlined due to LMS. The LMS helped to set timelines for the papers. The SOP was shared with parents, which helped the parents and students equally and the answer sheets were uploaded for corrections. The teachers also corrected the papers digitally, which were made visible to parents for reviews. Introducing LMS was a very exhaustive decision and DYPIS has been appreciated for the same. The PTA members were taken through a presentation elaborating the quality and excellence of the virtual classes conducted by the school.</p>



	<p>Ms. Vaid spoke about the NISHTHA courses (professional development courses for teachers) offered by CISCE which our teachers are currently undertaking.</p> <p>Parents were also informed about the complimentary Yoga sessions that the school has undertaken for students on Sundays. Parents have been encouraged to make use of these sessions.</p> <p>Ms. Mittal has few concerns regarding the corrections, which Ms. Vaid addressed and assured that they will be looked into. All mails addressed to helpdesk for the same are being looked into and addressed.</p>									
3.b.	<p>Physical reopening of school – Covid 19 Indemnity form: -</p> <p>Awareness and reiteration of safety measures to contain Covid 19 as per the CISCE guidelines: -</p> <p>Ms. Banwar spoke about the indemnity form for students of Grades IX & X. The form will be sent to grade IX & X students by mid of December as the physical reopening of school for the higher grades has been considered from January 4, 2021. Ms. Banwar also spoke about SUPW for Grades IX and X and how it is an important activity for Grade X.</p> <p>The school is taking all precautions and care in the absence of the students as well. Regular sanitization and fumigation of the school premises is undertaken.</p> <p>Ms. Gautam and Mr. Chattar had a query if physical classes would start for Grades I to VIII. The PTA Chairman stated that classes will start only as per the directives announced. Members were also concerned about the status of online classes if physical classes start. It was reiterated that either of the mode of education will continue, either physical or virtual.</p> <p>The PTA Chairman appreciated the efforts put by the academic team in making the virtual classes a great success. She highly appreciated the parent community. Parents positive and genuine appreciation for LMS were also appreciated.</p>									
3.c.	<p>Outstanding fees – suggestions from parent members: - The PTA Chairman asked the PTA members for suggestions towards the outstanding dues. She discussed that appropriate concessions have been given to parents who have lost their jobs, even those who were struck with COVID 19. She also stated that such students are continuing to attend classes and they were not refrained from attending the Term I assessments as well. For fee payments, multiple extensions were given and the school had also not levied late charges. The school was always in constant touch with the parents with regards to fee extensions.</p> <p>Mr. Singh suggested that considering the pandemic, affected students should be allowed to attend the classes for this academic year and they should be given time to clear their fees. He suggested that they can be allowed to pay in Installments. He also volunteered to contact the defaulter parents for the grade and division he is representing, regarding the payment of dues. The Chairman thanked Mr. Singh and appreciated his suggestion, however, due to confidentiality outstanding details cannot be shared with the parents.</p>									
3.d.	<p>Fees: - As per discussions in the previous meeting, The PTA Chairman announced the revision in the fee structure for the academic year 2021 – 22. A 15% revision was looked forward to for the upcoming year but considering the adversities of the pandemic the school has again been highly supportive to the parent community. A very marginal revision of 8% revision in the tuition fees and Cafeteria fees were proposed and agreed for all admissions done before December 6, 2018.</p> <table border="1" data-bbox="386 1899 1344 2002"> <thead> <tr> <th>Grades</th> <th>Fees applicable for AY 2020 - 21</th> <th>Fee applicable from AY 2021 - 22</th> </tr> </thead> <tbody> <tr> <td>Grades I to V</td> <td>Rs. 69,000/-</td> <td>Rs. 74,520/-</td> </tr> <tr> <td>Grades VI to X</td> <td>Rs. 97,750/-</td> <td>Rs. 1,05,550/-</td> </tr> </tbody> </table>	Grades	Fees applicable for AY 2020 - 21	Fee applicable from AY 2021 - 22	Grades I to V	Rs. 69,000/-	Rs. 74,520/-	Grades VI to X	Rs. 97,750/-	Rs. 1,05,550/-
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Mr. Gautam spoke about non standardization of fees for old and new students. He also appreciated the teachers efforts. Mr. Chattar also recognized the efforts put by the teachers and he mentioned that without the LMS conducting the virtual Term End assessment would have not been imagined. He appreciated the entire school team. The PTA Chairman explained here that despite all heavy costs incurred by the school for the effective conduct of virtual classes and license fees for ERP, MS Teams, LMS, etc. the school did not charge the parents any extra charges and so the marginal fee revision was imperative and essential to accommodate the communities that the school raises and fosters.

Only one PTA member, Ms. Dhasal mentioned that the school infrastructure is not being used and the classes are conducted online, thereby the fee revision may necessarily not be required. The Chairman stated here that depending on the directives from the Government, physical classes can resume for the next academic session and also elaborated the details for the marginal fee revision.

Mr. Gautam again raised about the difference in the fee structure for new and old students. The Chairman assured that there has been no fee revision for the new students (admissions taken after December 6, 2018). Their fees for the academic year 2021 – 22 will remain the same as the current academic year and the revision could be given a thought for the AY 2022-23 as a fee revision of 7% is envisaged in the year after for all stakeholders old and new.

The Chairman stated that the Cafeteria booklets introduced in 2019 – 20 were very popular among students and we will continue with the same.

Particulars	Half Yearly Fees(2020-21)	Revised Half Yearly Fees(2021-22)	Yearly Fees(2020-21)	Revised Full Yearly Fees(2021-22)
Brunch (Pre-primary)	Rs. 3,500/-	Rs. 3,800/-	Rs. 7,000/-	Rs. 7,600/-
Brunch (Primary & Secondary)	Rs. 6,000/-	Rs. 6,500/-	Rs. 12,000/-	Rs. 13,000/-
Cafeteria booklet		Rs. 750/-		Rs. 1,000/-

The transport fees revision for the upcoming year is imperative as well which will be informed to parents later in April/May 2021 subject to quotes from vendor and the directives from the Government considering the pandemic.

The fee revision circular will be published to parents in January 2021.

Mr. Gautam spoke about frequent changes in the Physics teacher. This concern was raised by Mr. Jangir as well. The PTA Chairman mentioned that the previous Physics teacher was absconding and immediately the replacement is in place. The new teacher is being mentored by the Academic Coordinator & HOD – Physics, Ms. Aparna Singh Vaid.

4. The PTA Chairman and Joint Secretary thanked all the members present for attending the virtual meeting and the meeting ended on a cordial note.

5. The 4th PTA meeting for AY 2020-21 will be convened by the end of February or beginning of March 2021. The parent members are requested to send the agenda points by February 25, 2021.

