

Mamasaheb Khandge English Medium School (CBSE)

Talegoan Dabahde

Minutes PTA Meeting

Date: 1/07/2023

Time: 9:30 am

Venue: Recreation Hall

Members Present:

Sr.No	Committee Member Designation	Name
1	Chairman	Ms. Pranali Gurav
2	Vice Chairman	Ms. Priyadarshini Parida
3	Secretary (Teacher Member)	Mrs. Dhanashri Dambe
4	Secretary (Parent Member)	Ms. Priyanka Bhosale
5	Joint Secretary (Parent Member)	Ms. Kalpana Sonawane
6	Joint Secretary (Teacher Member)	Mrs. Aparna Tekwade
7	Teacher member	Ms. Sheetal Jadhav
8	Parent Member	Mr. Anil Kumar Rai
9	All Class Teachers	
10	All Pta members	

Agenda

1. Welcome
2. E- PTA formation
3. Suggestions and Feedback
4. Any Other Point Suggested by members of the PTA.

Points of Discussion

- Ms. Dhanashri Dambe held the meeting by welcoming the Parents and explaining Role and Responsibility of PTA as per attached PPT.
- Ms. Dhanashri Dambe further proceeded the meeting by explaining E PTA Format.
- E PTA Formation was done by lottery system. Firstly vice chairman was elected by lottery system, then secretary and joint secretary was selected.
- After that Posts was declared Mrs. Priyadarshini Parida as Vice Chairman Ms. Priyanka Bhosale as Parent Secretary Mrs. Dhanashri Dambe as Teacher Secretary,

Mrs. Aparna Tekwade as Teacher Joint Secretary, Ms. Kalpana Sonawane as Parent Joint secretary, Ms. Sheetal Jadhav as Teacher Member and Mr. Anil Kumar Rai As parent member.

- Mrs. Pranali Gurav Congratulated all newly elected, members.
- Mrs. Aparna Tekwade informed parents about New Gr of state govt for classes 5 & 8
- Then further she explained them about passing criteria for same.
- After that she shared details about new School uniform & its distribution dates.
- Ms Pranali Gurav proceeded further meeting by informing about regular feedbacks sessions of Students performance will be conducted by teachers as per need.
- Further she gave details about Periodic test which will start from 17/7/23.
- All the PTA members was requested to help in collecting pending fees for betterment of school.
- Further meeting was taken on a note of suggestions and feedback of parents. In feedback parents appreciated schools efforts & they requested for what's app grp for primary classes.
- Meeting was ended by giving vote of Thanks

Enclosure: - PPT

Attendance Sheet.

Notice of the meeting of Parent –Teachers Association

Mamasaheb Khandge English Medium School

No- 1/ 2023-24

Name of School: Maks

Date:-30/06/23

To,

Member of Parent- Teacher Association

Sub:- Notice of the meeting of Parent Teacher Association (PTA)

Dear Sir/Madam,

With reference to the subject cited above, as per the provision of the section 4(2) (f) of the Maharashtra Educational Institute (Regulation of Fee) Act, 2011 (Mah VII of 2014) and rule 4 (2) of the Maharashtra Institutions (Regulations of fees) Rules,2016, the Meeting of Parent-Teacher Association is Scheduled on the dt:1/7/23- at: **9:30 am** hrs. At venue: **School Recreation Hall.**

Agenda of the meeting is enclosed herewith. You are requested to attend the meeting in time. As per the provision of rule 4940 of the Maharashtra Educational Institutions (Regulations of fees) Rules, 2016 the meeting will be conducted if at least ten percent of the members of the full complement of the PTA are present. If the attendance is less, the chairperson shall adjourn the meeting for half an hour. If the quorum is still not fulfilled, the meeting will be cancelled and recalled after 15 days by following the process mentioned in rules

Yours faithfully,

Ms. Pranali Gurav

Secretary

Parents Teacher Association (PTA)

School Name: - Mamasaheb Khandge English Medium School

Agenda

1. Welcome
2. E- PTA formation
3. New GR State Govt for Class 5 & 8
4. Uniform Distribution
5. Suggestions and Feedback for Students Performance
6. PT I Exam
7. School Fees
8. Any Other Point Suggested by members of the PTA.

MAMASAHEB KHANDGE ENGLISH MEDIUM SCHOOL, TALEGAON (CBSE)
PTA MEETING 2023-2024

ATTENDANCE SHEET

SR	Designation	NAME OF CLASS TEACHER	SIGNATURE
1	Principal	Ms. Pranali Sunil Gurav	
2	Secondary Coordinator	Mrs. Dhanshri Dambe	
3	Primary Coordinator	Mrs. Aparna Tekawade	
4	Unit Head 9 and 10	NMs. Shivani Nagapure	
5	Unit Head 6 to 8	Ms. Sheetal Yogesh Jadhav	
6	Unit Head 3 to 5	Ms. Sukanya Bhegade	
7	Unit Head Prep to 2	Ms. Dhanashri Nandre	
8	PE Teacher	Mr. Unus Patel	
9	Karate Teacher	Mr. Akshay yewale	
10	Art Teacher	Ms. Shraddha Jitendra Ghatpande	
11	Yoga Teacher	Ms. Anuradha Pandit	
12	I A	Ms. Tanvi Awashti	
13	I B	Ms. Priya Raghunath Methal	
14	II A	Ms. Aarti Raj	
15	II B	Ms. Snehal Satish Satkar	
16	III A	Ms. Shubhangi Pankaj Chaudhari	
17	III B	Ms. Merlyin Mendonca	
18	IV A	Ms. Sadhana Satish Nimbalkar	
19	IV B	Ms. Pragati Amol Kale	
20	V A	Ms. Nupur Kulkarni	
21	V B	Ms. Sonali Kumbhar	
22	VI A	Ms. Swati Pandurang Kandekar	
23	VI B	Ms. Pooja Kothasthane	
24	VII A	Ms. Chaitali Sadekar	
25	VII B	Ms. Priyanka Anand Dhumal	
26	VIII- A	Ms. Deepmala Ashok Dhobare	
27	VIII- B	Ms. Pranali Tare	
28	IX-A	Ms. Bhagyashri Paunikar	
29	IX-B	Ms. Rashmi Dubey	
30	X	Miss. Shivani Dilip Nagpure	
31	Computer	Ms. Mrudula Mulajkar	
32	Marathi	Ms. Shital Kadam	
33	Librarian	Ms. Pallavi Dinesh Gaikwad	

Principal's Signature and seal
PRINCIPAL

Mamasahab Khandge English Medium School
Talegaon Dabhade, Pune-410 507



MAMASAHEB KHANDGE ENGLISH MEDIUM SCHOOL, TALEGAON (CBSE)

PTA MEETING 2023-2024

ATTENDANCE SHEET

Date:-

SR	CLASS	NAME OF Parent Member o	Designation	Contact No	SIGNATURE
		Mrs. Pranali Gurav	Chairman	8275229300	
		Mrs. Priyadarshini Parida	Vice -Chairman	7840926844	<i>Priya</i>
		Mrs. Dhanshri Dambe	Teacher Secretary	9823780609	<i>Dambe</i>
		Mrs. Priyanka Bhosale	Parent Secretary	7768987788	<i>Bhosale</i>
		Mrs. Aparna Tekawade	Teacher Joint Secretary	9075851505	
		Mrs. Kalpana Sonawane	Parent Joint Secretary	8459647096	
		Mrs. Sheetal Jadhav	Teacher Member	8796160006	<i>Sheetal</i>
			Parent Member		
		Mrs. Namrata Jaiswal	Previous Year PTA Member (Parent)		
1	I A	Ms. Swamini Vikrant	PTA Member (Parent)	8149657424	
2	I B	Pravin Sawant	PTA Member (Parent)	9822338248	<i>Pravin</i>
3	II A	Chitra Mohite	PTA Member (Parent)	8411816040	<i>Chitra</i>
4	II B	Priyal Bhosale - J.S.	PTA Member (Parent)	7768987788	<i>Priyal</i>
5	III A	Rupali Shewale	PTA Member (Parent)	9226565883	<i>Rupali</i>
6	III B	Ria Bhattacharjee	PTA Member (Parent)	9966532680	<i>Ria Bhattacharjee</i>
7	IV A	Sheetal Lohar	PTA Member (Parent)	8976177792	<i>Sheetal</i>
8	IV B	Parshuram Mohite	PTA Member (Parent)	9823516577	<i>Parshuram</i>
9	V A	Kavita Hardas	PTA Member (Parent)	8421049084	<i>K. V. Hardas</i>
10	V B		PTA Member (Parent)		
11	VI A	Manasvi Danait	PTA Member (Parent)	9096618700	
12	VI B		PTA Member (Parent)		
13	VII A	Aakash Panchal	PTA Member (Parent)	7990033778	<i>Aakash</i>
14	VII B	Priyadarshini Parida - V.C	PTA Member (Parent)	7840926844	<i>Priya</i>
15	VIII- A	Manoj Nigade	PTA Member (Parent)	9970851132	<i>Nigade</i>
16	VIII- B	Ujjwala Powar	PTA Member (Parent)	9011109362	<i>Powar</i>
17	IX-A	Swarupa Rasane	PTA Member (Parent)	9881713689	<i>Rasane</i>
18	IX-B	Anil Kumar Rai	PTA Member (Parent)	9967272613	<i>Rai</i>
19	X	Kalpana Sonawane	PTA Member (Parent)	8459647096	<i>Sonawane</i>

Principal's Signature and seal
PRINCIPAL

Mamasahab Khandge English Medium School
Talegaon Dabhade, Pune-410 907

