



WELLINGTON
COLLEGE
INTERNATIONAL
PUNE

Executive Committee of PTA Meeting
Wednesday 6th December 2023
08:00 pm – 08:30 am (IST)

Attendees: Members of EC and Master

Apologies:

Minutes: Priya Srinivasan

Agenda	Supporting documents
<p>(1) Ratification of Executive Committee of PTA</p> <ol style="list-style-type: none"> a. Chair: Master b. Vice-Chair: Ms Kim Provo c. Secretary: Priya (Master's EA) d. Joint Secretary 1: Mr Ajay Malhotra e. Joint Secretary 2: TBC f. Teacher Representatives: Mr Olav Hekala and Mr Ross Burrows g. Parent Representatives: <ol style="list-style-type: none"> i. Mr. Ralph Borde ii. Ms. Mabel Sowatei iii. Ms. Virginie Bonhomme iv. Ms Anika Degan <p>(2) Committee Etiquette</p> <ol style="list-style-type: none"> a. The Executive Committee models Wellington values (Respect, Integrity, Courage, Kindness, Responsibility). b. We will invite and welcome the contributions of every member and listen to each other. c. We will operate in a collegiate, positive, and friendly atmosphere. d. Where appropriate, we will keep confidential our discussions, comments, and deliberations. <p>(3) Rationale for WCI Pune Fees (2023-2024)</p> <ol style="list-style-type: none"> a. Market research by Wellington College International (WCI) and UNISON (WCI Pune Partnership). b. Leveraged against comparable schools in Pune & Pan-India. c. Wider strategy – 4 Wellington Colleges in India. d. Campus orientated – with facilities on 10-acre campus. <p>(4) Fee Approval (Retrospective)</p>	<ul style="list-style-type: none"> • PPT Presentation

Head Master
Wellington College International Pune
Wagholi, Pune 412 207

M. T. J.

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Head Master

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<p>a. The Chairman noted that the academic fees for 2023-2024, as a new school (opening year), had already been set.</p> <p>b. The Chairman asked for the Fees to be 'Approved' (retrospectively).</p> <p>c. The Chairman highlighted that future Fee consultations (for year groups currently at WCI Pune) would occur in EC Meetings.</p> <p>d. The exception would be for IGCSE and IBDP (opening year fees).</p> <p>(5) Next Steps: Date of Next Meeting (Term 2) & Production of Detailed Guidelines</p> <p>a. Term 2 Meeting – date to be determined.</p> <p>b. At the next meeting, the Chairman asked for a more detailed outline to be produced of the responsibility of roles in the EC.</p> <p>c. The Friends of Wellington group will, by then, have procedures (to avoid overlap).</p>	
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#	Action	Person Responsible	Date due	Report outcome to
1	Information of the next EC Meeting	PS	Mar 2024	Email communication

Mrs T.D.
Head Master
 Wellington College International Pune
 Wagholi, Pune 412 207

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MOM - Parent Teacher Association Meeting
Wednesday 22nd November 2023
08:00 am – 08:30 am (IST) and 04:30 pm – 05:00 pm (IST)

Attendees: Parents and Master

Apologies:

Minutes: Priya Srinivasan

Agenda	Supporting documents
<p>(1) <i>PTA Remit</i></p> <ul style="list-style-type: none"> • 2011 Maharashtra Act (Fee Regulation) • WCI Pune needs to establish a general PTA • An Executive Committee formed (see below) • The PTA (and EC) only relates to this 2011 Act (essentially on the regulation of fees) • Other WCI Pune mechanisms for parental involvement will be introduced (below) <p>(2) <i>Selection of Executive Committee</i></p> <ul style="list-style-type: none"> • Chair: Master • Vice-Chair: Parent Representative • Secretary: Priya (Master's EA) • Joint Secretary 1: Parent Representative • Joint Secretary 2: Parent Representative • 2 Teacher Representatives • 2 Parent Representatives <p>(3) <i>Meetings of Executive Committee</i></p> <ul style="list-style-type: none"> • Once selected, Executive Committee will meet on the fee regulation element (see below) • Executive Committee tenure is for one academic year . • Executive Committee required to meet 4 times in an academic year • One full, invitational, PTA meeting to be held each academic year 	<ul style="list-style-type: none"> • PPT Presentation <p style="text-align: right;"><i>Head Master Wellington College International Pune Wagholi, Pune 412 207</i></p>

M. T. J.

Head Master

Wellington College International Pune
Wagholi, Pune 412 207



*Head Master
Wellington College International Pune
Wagholi, Pune 412 207*

M. T. J.
Head Master

Wellington College International Pune
Wagholi, Pune 412 207

<p>(4) <i>School Fee Overview</i></p> <ul style="list-style-type: none"> • Once selected, Executive Committee will meet on the fee regulation element • In new school, opening year allows flexibility to school to set fees • Similarly, when introducing new Year Group courses (IGCSE and IBDP for Years 10 & 12 in 2024) • Executive Committee involved in other fee regulations <p>(5) <i>Foundation of Friends of Wellington</i> We will contact all parents in next two weeks Assess interest & establish first meeting date At first meeting, 'constitution' established and parental volunteers for positions (Chair & Deputy etc.)</p>	
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#	Action	Person Responsible	Date due	Report outcome to
1	Informing the Volunteering opportunities available	MALT / PS	22 nd Nov 2023	Email communication
2	Roles and responsibilities shared to parents attended	MALT / PS	23 rd Nov 2023	Email communication
3	Ballet for VC position in PTA message sent to parents who volunteered	MALT / PS	28 th Nov 2023	Email communication
3	Announcement of Selected Executive Committee Members	MALT / PS	28 th Nov 2023	Email communication
4	First designated meeting of the Executive Committee	MALT / PS	1 st Dec 2023	Email communication

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Parent Teachers Association Meeting
Wednesday 22nd November 2023
08:00 – 08:30 (IST)

S.No.	Name	Signature
1	Kim Provo	
2	Jan Roger D. Brackx	
3	Jane Borde	
4	Ralph S Borde	
5	Mabel Sowatei	
6	Lukman Nayendi	
7	Virginie Bonhomme	
8	Stephane Bonhomme	
9	Karishma Malhotra	
10	Ajay A Malhotra	
11	Robin Shah	
12	Vaibhav Shah	
13	Carole Henry	
14	Thomas Henry	
15	Rajveer Hemant Kshirsagar	
16	Priya Hemant Kshirsagar	
17	Munira Kawad	
18	Charlotte Bennett	
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Head Master
Wellington College International Pune
Wagholi, Pune 412 207



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London Road W13 2DT

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Parent Teachers Association Meeting
Wednesday 22nd November 2023
04:30 pm – 05:00 pm (IST)

S.No.	Name	Signature
1	Valeria Pavlova	
2	Alexander Pavlov	
3	Monalisha Roy	
4	Mahendra Singh	
5	Aarti N Rupani	
6	Nitin R Rupani	
7	Anika Varma	
8	Umang Varma	
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