

TREE HOUSE HIGH SCHOOL, KONDHWA

PTA MINUTES OF THE MEETING 2021-22

Chairperson: K.S.Radhika Sarma

Date: 25-10-2021

Time 2 PM

Members:

GRADE	NAME OF THE PARENT
NURSERY	MR. FARHAD HUSSAIN ALI YAZDI
LKG	MR. SHOAEB KHAN
HKG	MRS. SMITHA NAIR
GR 1	MRS. FARIA DANISH
GR 2	MRS. SHREYA NAIDU
GR 3	MRS. RENUKA BUJONE
GR 4	MR. SANTOSH KORI
GR 5	MR. SHADAB SHAIKH
GR 6	MR. SAHIL ABDUL REHMAN SHAIKH
GR 7	MRS. NUZHAT SIDDIQUE
GR 8	MR. SYED ZULFIQAR HAIDER
GR 9	MRS. SWATI MORE
GR 10	MR. AIYYAZ JAHAGIRDAR

The Principal Ms. Radhika Sarma welcomed the Parents along with the Vice-Principal Ms. Habiba Khan, Coordinator Ms. Shiney and Teachers.

Agenda for the meeting was as follows:

- Reopening of school
  - Academic Points
  - Term-2 Action Plan
  - Upcoming Activities
  - Discipline: Uniform, Attendance, Mic and Video
  - Fee Defaulters
  - Fees Structure (2022-2023)
- The PTA members were informed about the reopening of the school:
- Grade 8, 9 and 10 will be reopening from November 2021 onwards. Grade 8 to Grade 10 will function as per the government norms.
  - The SOP's will be sent to the parents
  - An RTPCR test of the students is recommended before they enter the school.
  - The Chairperson asked the PTA members to inform the parents to educate the children about social distancing, wearing of masks, using sanitizer etc.



- ②
- If a child has even the slightest cold or cough the parents should avoid sending the child to the school.
  - The timings will be from 8:30 AM to 1:05 PM
  - Transport will not be provided
- **The upcoming activities were informed by the Coordinator Ms. Shiney**
- Unit Test 2 will be conducted from 9<sup>th</sup> of December 2021 (Tentatively)
  - Prelim -3 will be conducted from December 2021 onwards.
- The parents appreciated the efforts put in by the Management, Principal Ma'am and staff of the school.
- The parents applauded the professional way in which the classes were conducted.
- The activities conducted across grades were praised by the parents.
- **Chairperson asked the parents to ensure discipline is maintained in the following areas:**
- The chairperson informed the parents about the abysmal attendance of the students after lunch, asked the members to inform the parents about the importance of attending classes especially from Grade 3 to 6
  - The students to be present in the class with uniform and with their videos switched on
  - Mic and video to be kept on especially for senior grades.
  - Attendance is a must for all children to understand the concepts properly.
- **Fee Structure:**
- The parents were informed about the offline and online fee structure for the academic year 2022-2023 from Preprimary to G10.
- **Concerns:**
- Change of teacher for Hindi G3 to 6
  - Issues with Classmate as students are not able to see worksheets on the day it is uploaded, Grade 1, 4 and 7.
  - PE classes held after long break.
  - Want neat and clean washrooms.

The Chairperson thanked the PTA members and requested their cooperation for a successful academic year



**ATTENDANCE FOR PARENT TEACHER ASSOCIATION MEETING TO BE HELD ON 25.10.21 AT TREE HOUSE HIGH SCHOOL, KONDHWA. 2021-22.**

S. No.	NAME	OFFICE	SIGNATURE
1	Ms. K. S. Radhika Sarma	Principal	<i>K. S. Radhika Sarma</i>
2	Ms. Samina. A. Shaikh	Nursery	<i>Samina A. Shaikh</i>
3	Mr. Farhad Hussain Ali Yazdi	Parent Representative - Nursery	
4	Ms. Saaimah. I. Momin	LKG	<i>Saaimah I. Momin</i>
5	Mr. Shoaeb Khan	Parent Representative - LKG	<i>Shoaeb Khan</i>
6	Ms. Shiney Saji	HKG	<i>Shiney Saji</i>
7	Ms. Smitha Nair	Parent Representative - HKG	<i>Smitha Nair</i>
8	Ms. Nikita Abnave	Grade I	
9	Ms. Faria Danish	Parent Representative – Grade I	<i>Faria Danish</i>
10	Ms. Saika Sayyedamin	Grade II	<i>Saika Sayyedamin</i>
11	Ms. Shreya Naidu	Parent Representative – Grade II	<i>Shreya Naidu</i>
12	Ms. Tasneem Topiwala	Grade III	<i>Tasneem Topiwala</i>
13	Ms. Renuka Bujone	Parent Representative – Grade III	<i>Renuka Bujone</i>
14	Ms. Salina Shaikh	Grade IV	<i>Salina Shaikh</i>
15	Mr. Santosh Kori	Parent Representative – Grade IV	<i>Santosh Kori</i>
16	Ms. I. Gracia	Grade V	<i>I. Gracia</i>
17	Mr. Shadab Shaikh	Parent Representative – Grade V	<i>Shadab Shaikh</i>
18	Ms. Shahista. V. Sait	Grade VI	<i>Shahista V. Sait</i>
19	Mr. Sahil Abdul Rehman Shaikh	Parent Representative – Grade VI	
20	Ms. Fareen. A. Shaikh	Grade VII	<i>Fareen A. Shaikh</i>
21	Ms. Nuzhat Siddique	Parent Representative – Grade VII	<i>Nuzhat Siddique</i>
22	Ms. Renuka Mohinani	Grade VIII	<i>Renuka Mohinani</i>
23	Mr. Syed Zulfiqar Haider	Parent Representative – Grade VIII	<i>Syed Zulfiqar Haider</i>
24	Ms. Humera Shaikh	Grade IX	<i>Humera Shaikh</i>
25	Ms. Swati More	Parent Representative – Grade IX	<i>Swati More</i>
27	Ms. Poonam. C. Vangari	Grade X	<i>Poonam C. Vangari</i>
28	Mr. Aiyaz Jahagirdar	Parent Representative – Grade X	<i>Aiyaz Jahagirdar</i>



**Tree House High School, Kondhwa**

**PTA (2021-22)**

S.NO	Designation	Person	Name &	Signature
1	Chair person	Principal	Ms. K. S. Radhika Sarma	<i>[Signature]</i>
2	Vice Chair person	Parent	Mr. Aiyyaz Jahagirdar	<i>[Signature]</i>
3	Secretary	Vice-Principal	Ms. Habiba Khan	<i>[Signature]</i>
4	Joint Secretary	Parent 1	Ms. Renuka Bujone	<i>[Signature]</i>
		Parent 2	Mr. Santosh Kori	
		<b>Name</b>	<b>Signature</b>	
5	Nursery :Teacher	Ms. Samina. A. Shaikh	<i>[Signature]</i>	
6	Nursery : Parent	Mr. Farhad Hussain Ali Yazdi		
7	LKG : Teacher	Ms. Saaimah. I. Momin	<i>[Signature]</i>	
8	LKG: Parent	Mr. Shoaeb Khan	<i>[Signature]</i>	
9	HKG : Teacher	Ms. Shiney Saji	<i>[Signature]</i>	
10	HKG : Parent	Ms. Smitha Nair	<i>[Signature]</i>	
11	Grade I: Teacher	Ms. Nikita Abnave		
12	Grade I: Parent	Ms. Faria Danish	<i>[Signature]</i>	
13	Grade II: Teacher	Ms. Saika Sayyedamin	<i>[Signature]</i>	
14	Grade II: Parent	Ms. Shreya Naidu	<i>[Signature]</i>	
15	Grade III: Teacher	Ms. Tasneem Topiwala	<i>[Signature]</i>	
16	Grade III: Parent	Ms. Renuka Bujone	<i>[Signature]</i>	
17	Grade IV: Teacher	Ms. Salina Shaikh	<i>[Signature]</i>	
18	Grade IV: Parent	Mr. Santosh Kori	<i>[Signature]</i>	
19	Grade V: Teacher	Ms. I. Gracia	<i>[Signature]</i>	
20	Grade V : Parent	Mr. Shadab Shaikh	<i>[Signature]</i>	
21	Grade VI: Teacher	Ms. Shahista. V. Sait	<i>[Signature]</i>	
22	Grade VI: Parent	Mr. Sahil Abdul Rehman Shaikh		
23	Grade VII: Teacher	Ms. Fareen. A. Shaikh	<i>[Signature]</i>	
24	Grade VII: Parent	Ms. Nuzhat Siddique	<i>[Signature]</i>	
25	Grade VIII : Teacher	Ms. Renuka Mohinani	<i>[Signature]</i>	
26	Grade VIII: Parent	Mr. Syed Zulfiqar Haider	<i>[Signature]</i>	
27	Grade IX: Teacher	Ms. Humera Shaikh	<i>[Signature]</i>	
28	Grade IX: Parent	Ms. Swati More	<i>[Signature]</i>	
29	Grade X: Teacher	Ms. Poonam. C. Vangari	<i>[Signature]</i>	
30	Grade X: Parent	Mr. Aiyyaz Jahagirdar	<i>[Signature]</i>	





**TREE HOUSE HIGH SCHOOL, KONDHWA, PUNE**  
 CAIE Registration Number: IN935  
**Fees Structure For Academic Year: 2020-21**  
 (New Admission)

- Prospectus & Admission Form (non-refundable) –Rs.300/-.
- Registration & Administrative Fee (One time & non refundable) payable at the time of admission - Rs.10,000/-
- Activity/Sports/Annual day etc. fees (annual, non-refundable) - Rs.4,500/-
- Grade VI -X to pay Science Laboratory fees (annual, non-refundable) –Rs.1500/-
- Grade VI -X to pay Computer Lab fees (annual, non-refundable) –Rs.1500/-
- Nutri Meal Program for Primary (annual & non-refundable)-6,000/-

Fee Heads	I-V	VI-VIII	IX - X
Term I Fee	3,700.00	3,700.00	4,750.00
Term II Fee	3,700.00	3,700.00	4,750.00
Tuition Fee	54,600.00	54,600.00	60000.00
<b>Total</b>	<b>62,000.00</b>	<b>62,000.00</b>	<b>69,500.00</b>

**Note:-**

1. Payment should be made by DD/Cheque in the favor "Tree House High School - Kondhwa". Online payment/Credit/Debit cards accepted.
2. The above tuition fee excludes exam fees as charged by University of Cambridge for Check point – Primary/Secondary and IGCSE and will be charged as per prevailing rates.
3. There will be a penalty of Rs. 100/- per day for delayed payment of Fees.
4. In case of cheque dishonour, penalty of Rs. 700/- will be charged.
5. Uniform, notebooks, textbooks stationery and transport charges will be extra.
6. Bus Fee is annual and to be paid at the time of admission in two equal installments. (Current payment + PDC for 7<sup>th</sup> August 2019)
7. PDC for Tuition Fee of 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> installment dated 07<sup>th</sup> April, 7<sup>th</sup> July and 7<sup>th</sup> October 2020 to be submitted at the time of admission
8. In the event of cancellation of admission after start of session, 60% of the entire Tuition and Term fee has to be paid to the school. The non-refundable component of the fee will not be refunded. This is applicable for cancellation in Term I only. Post Term I entire school fee is applicable in the event of cancellation.
9. Transport fee applicable for One Term is 60% of the entire session fee and for one way transport 75% of entire applicable transport fee will be charged. For details of Term please refer to school notice board.
10. Documents listed below to be submitted at time of admission along with the completed admission form. Admission will only be confirmed upon submission of all documents.

- Birth Certificate Original
- Medical Certificate that the child is physically, mentally fit from an MBBS doctor/Pediatrician
- Blood Group Proof – Original/ Attested Photocopy
- 2 colour Passport size photographs of the child
- 1 Passport size photograph of each parent
- Previous Report Card Photocopy
- Transfer Certificate as applicable
- Caste certificate in the name of the child (if applicable) and Aadhar card photocopy of child (if not available Aadhar card must be applied for and the photocopy must be submitted to the school at the earliest)

11. Please note that there will be a min. increase of 15% in the Fees every two years as per the current rules and regulations laid down by the State Education Department/Government subject to change as per Government policy.
12. School Timings - Pre-primary Batches (Grade PG to UKG): - 8.30am to 11.30am. Batches will be allotted by the school.
13. Senior School onwards (Grade I and above): - 8.30am to 2.30pm.



Tree House High School  
 38, Pokale Mala | Kondhwa Khurd, Pune – 48 | 9136962763/64/66  
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na Pal  
 3m/17  
 L.K.G.  
 SUNITHA  
 HARIKRISHNAN  
 2nd  
 Rafat Sayyed  
 NUESADY  
 Mifae Mutwabi  
 Grade VI  
 Garima  
 Palla x  
 IV

IST  
 Asma Patel  
 3m/17  
 Grade IX  
 Shiff  
 Rakesh  
 No note  
 Anil Menon  
 grade V  
 Sayf  
 H.K.G.  
 Asahoo  
 7th 4 2nd



**TREE HOUSE HIGH SCHOOL, KONDHWA, PUNE**  
CIE Registration Number:IN935

**Fees Structure For Academic Year: 2021-22 (ONLINE SCHOOLING)**  
**PRIMARY – (New Admission)**

- Prospectus & Admission Form (non-refundable) –Rs.300/-.
- Registration & Administrative Fee (One time & non refundable) payable at the time of admission - Rs.10,000/-.

*Only for new admissions*

• Fee (Annual)

Fee Heads	Gr. I-V	Gr. I-V	Gr. VI-VIII	Gr. VI-VIII	Gr. IX – X	Gr. IX – X
	(21 – 22) OFFLINE	(21 – 22) ONLINE	(21 – 22) OFFLINE	(21 – 22) ONLINE	(21 – 22) OFFLINE	(21 – 22) ONLINE
Activity Fees	4500	N.A.	4500	N.A.	4500	N.A.
Lab Fees	N.A.	N.A.	3000	N.A.	3000	N.A.
Term I	3700	3700	3700	3700	4750	4750
Term II	3700	3700	3700	3700	4750	4750
Tuition Fee	54600	54600	54600	54600	60000	60000
<b>Total Fee</b>	<b>66,500.00</b>	<b>62,000.00</b>	<b>69,500.00</b>	<b>62,000.00</b>	<b>77,000.00</b>	<b>69,500.00</b>

**Note:-**

1. Payment to be made by DD/Cheque in the favor of "Tree House High School - Kondhwa." Online payment/Credit / Debit cards accepted.
2. There will be a penalty of Rs. 100/- per day for delayed payment of Fees.
3. In case of Cheque Dishonour, penalty of Rs. 700/- will be charged.
4. Uniform, notebooks, stationery & digital app charges will have to be directly paid and purchased from vendor.
5. PDC for Tuition Fee of 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> installment dated 08<sup>th</sup> April, 8<sup>th</sup> July and 7<sup>th</sup> October 2021 to be submitted at the time of admission.
6. In the event of cancellation of admission after start of session, 60% of the entire Tuition and Term fee has to be paid to the school. The non refundable component of the fee will not be refunded. This is applicable for cancellation in Term I only. Post Term I entire school fee is applicable in the event of cancellation.
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  - Medical Certificate that the child is physically, mentally fit from an MBBS doctor/Pediatrician
  - Blood Group Proof – Original/ Attested Photocopy
  - 5 colour Passport size photographs of the child
  - 1 Passport size photograph of each parent
  - Previous Report Card Photocopy (Not mandatory for PG to UKG)
  - Transfer Certificate as applicable
  - Caste certificate in the name of the child (if applicable) and Aadhar card number of child (if not available Aadhar card must be applied for and the number must be submitted to the school at the earliest)
10. Please note that there will be a min. increase of 15% in the Fees every two years as per the current rules and regulations laid down by the State Education Department/Government subject to change as Government policy.

*Adm  
7/11/2020*

*[Signature]*



*With grade - I*

*Grade VI*

*Grade III*

*Adm  
HKC*

*Ballari  
I*

*Adm  
Grade I*

*Grade VIII*

*Grade VII*

*Adm  
2nd std*

*Adm  
Nue*

Tree House High School

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**TREE HOUSE HIGH SCHOOL, KONDHWA, PUNE**  
CIE Registration Number:IN935

**Fees Structure For Academic Year: 2022-23 (ONLINE SCHOOLING)**  
**PRIMARY – (New Admission)**

- Prospectus & Admission Form (non-refundable) –Rs 300/-.
- Registration & Administrative Fee (One time & non refundable) payable at the time of admission - Rs.10,000/-.

• **Fee (Annual)**

Fee Heads	Gr. I-II (22 – 23) OFFLINE	Gr. I-II (22 – 23) ONLINE
Activity Fees	4800	N.A.
Lab Fees	N.A.	N.A.
Term I	4250	4250
Term II	4250	4250
Tuition Fee	62750	46500
<b>Total Fee</b>	<b>76050.00</b>	<b>55000.00</b>

**Note:-**

1. Payment to be made by DD/Cheque in the favor of "**Tree House High School - Kondhwa**". Online payment/Credit / Debit cards accepted.
2. There will be a penalty of Rs. 100/- per day for delayed payment of Fees.
3. In case of Cheque Dishonour, penalty of Rs. 750/- will be charged.
4. Uniform, notebooks, stationery & digital app charges will have to be directly paid and purchased from vendor.
5. PDC for remaining Fee of 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> installment dated 7<sup>th</sup> April, 7<sup>th</sup> July and 6<sup>th</sup> October 2022 to be submitted at the time of admission.
6. **In the event of cancellation of admission after start of session, 60% of the entire Tuition and Term fee has to be paid to the school. The non refundable component of the fee will not be refunded. This is applicable for cancellation in Term I only. Post Term I entire school fee is applicable in the event of cancellation.**
7. Documents listed below to be submitted at time of admission along with the completed admission form. Admission will only be confirmed upon submission of all documents.
  - Birth Certificate Original
  - Medical Certificate that the child is physically, mentally fit from an MBBS doctor/Pediatrician
  - Blood Group Proof – Original Attested Photocopy
  - 5 colour Passport size photographs of the child
  - 1 Passport size photograph of each parent
  - Previous Report Card Photocopy (Not mandatory for PG to UKG)
  - Transfer Certificate as applicable
  - Caste certificate in the name of the child (if applicable) and Aadhar card number of child (if not available Aadhar card must be applied for and the number must be submitted to the school at the earliest).
10. Please note that there will be a min increase of 15% in the Fees every two years as per the current rules and regulations laid down by the State Education Department Government subject to change as per Government policy.
11. **Kindly note that if school reopens physically even for a single day as per the norms of the Government the fees applicable will be of OFFLINE and the difference of the fees will be charged according to the fees mentioned above.**

Principal



Tree House High School

88, Pekarale Mala, Kondhwa Khurd, Pune – 48 | 9136962761 / 9136962764

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*Handwritten notes:*  
 Syed  
 8  
 9  
 Nizam  
 VII  
 Class - I  
 Swaidh - II  
 IV  
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 LKG  
 Red with Grade 3



**TREE HOUSE HIGH SCHOOL, KONDHWA, PUNE**  
CIE Registration Number:IN935

**Fees Structure For Academic Year: 2022-23 (ONLINE SCHOOLING)**  
**PRIMARY & SECONDARY – (New Admission)**

- Prospectus & Admission Form (**non-refundable**) –Rs.300/-.
- Registration & Administrative Fee (**One time & non-refundable**) payable at the time of admission - Rs.10,000/-.

• **Fee (Annual)**

Fee Heads	Gr. III-V	Gr. III-V	Gr. VI-VIII	Gr. VI-VIII	Gr. IX – X	Gr. IX – X
	(22 – 23)	(22 – 23)	(22 – 23)	(22 – 23)	(22 -23)	(22 – 23)
	OFFLINE	ONLINE	OFFLINE	ONLINE	OFFLINE	ONLINE
Activity Fees	4800	N.A.	4800	N.A.	5200	N.A.
Lab Fees	N.A.	N.A.	3400	N.A.	3400	N.A.
Term I	4250	4250	4250	4250	5450	5450
Term II	4250	4250	4250	4250	5450	5450
Tuition Fee	62700	59000	62750	60000	69000	64100
<b>Total Fee</b>	<b>76000.00</b>	<b>67500.00</b>	<b>79450.00</b>	<b>68500.00</b>	<b>88500.00</b>	<b>75000.00</b>

**Note:-**

1. Payment to be made by DD/Cheque in the favor of "**Tree House High School - Kondhwa**" Online payment Credit / Debit cards accepted.
2. There will be a penalty of Rs. 100/- per day for delayed payment of Fees.
3. In case of Cheque Dishonour, penalty of Rs. 750/- will be charged
4. Uniform, notebooks, stationery & digital app charges will have to be directly paid and purchased from vendor.
5. PDC for remaining Fee of 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> installment dated 7<sup>th</sup> April, 7<sup>th</sup> July and 6<sup>th</sup> October 2022 to be submitted at the time of admission.
6. **In the event of cancellation of admission after start of session, 60% of the entire Tuition and Term fee has to be paid to the school. The non-refundable component of the fee will not be refunded. This is applicable for cancellation in Term I only. Post Term I entire school fee is applicable in the event of cancellation.**
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11. 5 colour Passport size photographs of the child
12. 1 Passport size photograph of each parent
13. Previous Report Card Photocopy (Not mandatory for PG to UKG)
14. Transfer Certificate as applicable
15. Caste certificate in the name of the child (if applicable) and Aadhar card number of child (if not available Aadhar card must be applied for and the number must be submitted to the school at the earliest)
12. Please note that there will be a min. increase of 15% in the Fees every two years as per the current rules and regulations laid down by the State Education Department Government subject to change as per Government policy
13. **Kindly note that if school reopens physically even for a single day as per the norms of the Government the fees applicable will be of OFFLINE and the difference of the fees will be charged according to the fees mentioned above.**

Principal



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Email: punekondhwa@treehousehighschool.com|www.treehousehighschool.com

*Smells*  
*Syed 8*  
*Justi 9*  
*Muskar VII*  
*Shree Class - I*  
*Swati - II*  
*II*  
*Man X*  
*A LKG*  
*Rowan Grades 3*