



RIMS
International School
1981

MINUTES OF THE MEETING

Timing: 12:00pm to 1:30pm

Date: 5th July 2022

Agenda: PTA Meeting

1. Welcome
2. Introduction of authorities
3. Principals address
4. EPTA formation process
5. Election of EPTA members
6. Report of School
7. Vote of Thanks.

Points discussed during the meeting:

1. Meeting started with Ms. Saba mam introduction all of authorities members.
2. After introduction Ms. Varsha Mam with the help of PPT explained parent's points. First part of PPT was of introduction to the members of the schools.
3. Second part of PPT was the structure of the PTA members. Formation and the hierarchy of the members in the committee, criteria for selection of the member and process of election of PTA. Also explained the role of the PTA members how they will work and what will be questions of parents they might face. Total number of meeting will be conducted in year will be 4, can extend if needed.
4. After that mam explained members the school report. 10th result 100 % consistently 6 years the events took place in school till date. Till now total number extracurricular exams conducted in school and the result.
5. And the last part of PPT was explained about the upcoming events in the school for students.
6. Ms. Tauhida mam made introduce all the PTA members to all other members and also teacher's introduction was done.
7. After introduction Ms. Varsha mam took selection process of the members as follow:
 - i. Chairperson –Ms. Varsha Phukane
 - ii. Vice chairperson-Mr. Vivek Kumar Sondhiya
 - iii. Secretary-Ms. Tauhida Chikodi.
 - iv. Joint Secretary Parent- Pravin Kumar Bhade
 - v. Joint Secretary Teacher- Ms. Saba Beig.



Name of the Institution RIMS International School
संस्थेचे नांव Undri

PROCEEDING BOOK

१) सभेचा प्रकार
Kind of Meeting EPTA

२) सभेचा क्रमांक
Sr. No. of Meeting 1

३) सभेची तारीख
Date of Meeting 05/07/2022

४) सभेची वेळ
Time of Meeting

५) सभेचे स्थळ RIMS
Place of Meeting International School
Undri

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हद्यासह) नांवे
respectable persons present

Name & designations of officials &

सभेचे अध्यक्ष - Chairman of Meeting Ms. Varsha Phulkane

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.
1	1	<p>Agenda :- EPTA Meeting</p> <ol style="list-style-type: none">1. Welcome2. Introduction of authorities3. Principals address4. EPTA formation Process5. Election of EPTA members.6. Report of school7. Vote of thanks <p>- Meeting started with introduction of authorities</p> <p>- Ms. Varsha Phulkane principal explained following points</p> <ol style="list-style-type: none">1. Procedure of selection of EPTA2. Structure of EPTA3. Selection of EPTA members4. Role of EPTA members5. Review of 1st term activities6. Upcoming events and activities <p>- Ms. Tauhida mam introduced all PTA members to all other members and also teacher's introduction was done.</p> <p>- Ms. Varsha mam completed the formation of EPTA by random chit selection. Following EPTA were selected</p>

सभेस हजर असणाऱ्या सभासदांची नांवे

Name of members who were present at the meeting

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेसह ठरावाची अंमलबजावणी & / or action taken on the resolution & date Remarks
		Ms. Vansha Phulkane	Chairperson
		Mr. Vivek Kumar Sondhiya	Vice Chairperson
		Ms. Tauhida Chikodi	Secretary
		Mr. Pravin Badhe	Joint S. Parent
		Ms. Saba Beig	Joint S. Teacher
		Mr. Abulam Nabi Kumthe	Parent Rep
		Mr. Liyakat Danur	Parent Rep
		Ms. Sanjay Kumar Das	Parent Rep
		Mr. Sudhanshu S. Sahu	Parent Rep
		Ms. Rizwana Pirzade	Parent Rep
			Parent Rep
		Mr. Mukesh Thakur	Parent Rep
		Mr. Rajesh Chaulley	Parent Rep
		Ms. Santoshi Madhavan	Parent Rep
		Mr. Bernard Dias	Parent Rep
		Ms. Yogita Acharya	Teacher Rep
		Ms.	Teacher Rep
		Ms. Sunita Ashwal	Teacher Rep
		Ms. Jyoti Kumari	Teacher Rep
		Ms. Asmat Shaikh	Teacher Rep
		Ms. Preerana Ranugo	Teacher Rep
		Ms. Varuna Mehta	Teacher Rep
		Ms. Farahana Z Sayyad	Teacher Rep.

Name of the Institution

संस्थेचे नांव

PROCEEDING BOOK

१) सभेचा प्रकार

Kind of Meeting

२) सभेचा क्रमांक

Sr No. of Meeting

३) सभेची तारीख

Date of Meeting - / / 20

४) सभेची वेळ

Time of Meeting

५) सभेचे स्थळ

Place of Meeting

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुद्यासह) नावे

respectable persons present

Name & designations of officials &

सभेचे अध्यक्ष - Chairman of Meeting

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.
		Ms Ritu Singh Teacher Rep
		Ms. Saana Shaikh Teacher Rep
		- After election of members parents had raised some concerns regarding transport issue. Members discussed about condition of buses and also what will be solution for it.
		- Second concern was of the washroom for the 2 nd and 3 rd standard - they need to climb the stairs and - they face difficulty on stairs.
		- Ms. Tauhida mam gave note of thanks and meeting was concluded.



RIMS
International School

EPTA Member Selection

Meet- 2022-23

05/07/2022



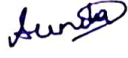






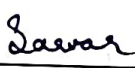
Sr No	Member	Mobile No.	Sign	
1	Chair Person	Varsha Phukane	9890850114	<i>[Signature]</i>
2	Secretary	Tauhida Chikodi	8390967414	<i>[Signature]</i>
3	Vice Chair Person	Vivek Kumar Sondhiya	8149707503	<i>[Signature]</i>
4	Parent	Pravin Kumar Badhe	8999838428	<i>[Signature]</i>
5	Joint Secretary 1			
6	Teacher	Saba Beig	9762808333	<i>[Signature]</i>
7		Santoshi Madhavn .	9326331547	<i>[Signature]</i>
8		Vivek kumar Sondhiya	8149707503	<i>[Signature]</i>
9		Ghulam Zaki	9922913117	Absent
10		Abhijeet More	8408811885	Absent
11		Liyakat Donur	9307434966	<i>[Signature]</i>
12		Saroj Kumar Das	9545534496	<i>[Signature]</i>
13		Pravin Badhe	8999838428	<i>[Signature]</i>
14		Stith Pragya Sahu	9595037893	<i>[Signature]</i>
15		Saba Ansari	9158555959	<i>[Signature]</i>
16		Rizwanal Pirzade	8411044338	<i>[Signature]</i>
17		Gadgil	9881470686	Absent
18		Sudeep Chanchure	9665017171	Absent
19		Mukesh Thakur	9765490704	Absent
20		Soumya Hegde	9767112203	Absent
21		Rajesh Choubey	8421647897	Absent
22		Nausheen Bagalkot	9923795806	<i>[Signature]</i>
23		Asawari Asre	7875094355	<i>[Signature]</i>
24		Shilpa Raijade	8380939371	Absent
25		Dias	7709664675	<i>[Signature]</i>
26		Abdullai Huzefa	950396770	<i>[Signature]</i>




[Signature]

PRINCIPAL
RIMS INTERNATIONAL SCHOOL & COLLEGE
RIMS, UNDRI
ADD: S 44/1, WADACHIWADI ROAD, NEAR OCTROI NAKA
UNDRI, PUNE - 411060

Teacher PTA

Sr No	Member	Sign
1	Ms. Yogita	
2	Ms Saba	
3	Ms. Sunita	
4	Ms. Jyoti	
5	Ms. Asmat	
6	Ms. Prerana	
7	Ms. Varuna	
8	Ms. Faranaz	
9	Ms. Ritu	
10	Ms. Sarvar	




 PRINCIPAL
 RIMS INTERNATIONAL SCHOOL & COLLEGE
 RIMS, UNDRI
 ADD: S 44/1, WADACHIWADI ROAD, NEAR OCTROI NAKA
 UNDRI, PUNE - 411060

PROCEEDING BO

Name of the Institution

संस्थेचे नांव

१) सभेचा प्रकार EPTA

Kind of Meeting

२) सभेचा क्रमांक

Sr. No. of Meeting

2

३) सभेची तारीख

Date of Meeting

४) सभेची वेळ

Time of Meeting

- 19/01/2022

10:30 AM to 11:40 AM

५) सभेचे स्थळ

Place of Meeting

RIMS
International School
Und

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुयासह) नावे

Name & designations of officials

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

Ms. Vaishra Phukane

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.
1		Agenda: EPTA Meet - 2
	1	Welcome
	2	Change of Transportation
	3	School Fees increment.
	4	Vote of thanks.
	*	Points discussed during the meeting:-
	1	Parents were welcomed by Ms. Vaishra Ma'am Principal.
	2	Ma'am briefed about the formation EPTA. Ma'am also expressed an apology for the inconvenience caused due to poor bus service. and announced the new bus transport vendor.
	3	The parent was unhappy with the service and said that unless they get proper they won't pay the p fees.
	4	Parents needed assurance about the bus service, bus capacity, attendants, number of buses etc. Ma'am requested the transport vendors to give the same assurance to parents.
	5	From January bus vendor will change



MINUTES OF THE MEETING

Timing: 10:30am to 11:40am

Date: 19th Nov 2022

Agenda: EPTA Meet-2

1. Welcome
2. Change of Transportation.
3. School Fees increment.
4. Vote of Thanks.

Points discussed during the meeting:

1. Parents were welcomed by Ms. Varsha Mam Principle.
2. Ma'am briefed about the formation of EPTA. Mam also expressed an apology for the inconvenience caused due to poor bus service. And announced the new bus transport vendor.
3. The parent was unhappy with the bus services and said that unless they get proper services they won't pay the fees.
4. Parents needed assurance about the bus service, bus capacity, attendants, number of buses, etc. Mam requested the transport vendors to give the same assurance to parents.
5. From January bus vendor will change the old bus vendor has given one month's notice period.
6. Vendors briefed about:
 1. GPS will be provided.
 2. Well-trained maids and drivers. Back up for the same will be available
 3. Parents must be present before pick-up time and drop time.
 4. Vendors explained how the bus will work on the route.
 5. Explained the attendance system in the bus of students.
 6. Drivers and maids are fixed for the route. If any change will be informed in prior.
 7. Transport fees were also discussed. For now, it will not increase in the next academic year they will inform you of the same.
 8. The vendor explained the conditions of the buses he will be providing.
 9. The vendor said that he will need max one month to settle for the route management.
 10. At last, the vendor presented his bus to the members and explained all.
7. Ms. Varsha ma'am also announced the increment in fees of 12% to 15% for the next academic year.
8. Members also raised a point regarding the exam syllabus and exam date in advance.
9. Regarding prior information of activities which are going to held in future.
10. The Last was regarding the sanity of washrooms.

Name of the Institution

संस्थेचे नांव

PROCEEDING BOOK

१) सभेचा प्रकार

Kind of Meeting

२) सभेचा क्रमांक

Sr. No. of Meeting

३) सभेची तारीख

Date of Meeting

४) सभेची वेळ

Time of Meeting

५) सभेचे स्थळ

Place of Meeting

६) सभेस कोणी सन्माननीय गृहस्थ अंगर अधिकारी हजर असल्यास त्यांची (हुद्यासह) नावे

Name & designations of officials &

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव

Resolutions and subjects placed before meeting for discussion.

विषय क्र.

Subject No.

ठराव क्र.

Resolution No.

be presiding:

1. The vendor said that he will need more one month to settle for route management.
2. At last, the vendor presented his list to the members and explained all.
7. Ms. Vaisha ma'am also announced the increment in fees of
8. Members also raised a point regard the exam syllabus and exam date in advance.
9. Regarding price information of activities which are going to held in future.
10. The last was regarding the sanity of washroom.



RIMS
International School

EPTA Member

Date: 19/11/2022

Sr no.	Name	Designation	Sign
1	Ms. Varsha Phukane	Chairperson	
2	Mr. Vivek Kumar Sondhiya	Vice chairperson	<i>Ned Sondhiya</i>
3	Ms. Tauhida Chikodi	Secretary	<i>Tauhida Chikodi</i>
4	Mr. Pravin Badhe	Joint Secretary Parent	<i>Pravin Badhe</i> 19-11-22
5	Ms. Saba Beig	Joint Secretary Teacher	
6	Mr. Ghulam Nabi Kumte	Parent Representative	
7	Mr. Liyakat Donur	Parent Representative	
8	Ms. Saroj Kumar Das	Parent Representative	
9	Mr. Sudhanshu Shekhar Sahu	Parent Representative	
10	Ms. Rizwana Pirzade	Parent Representative	<i>Rizwana Pirzade</i> (signing on behalf)
11	Mr. Sudeep Chanchure	Parent Representative	
12	Mr. Mukesh Thakur	Parent Representative	<i>Mukesh Thakur</i>
13	Mr. Rajesh Choubey	Parent Representative	<i>Rajesh Choubey</i> 19/11
14	Ms. Santoshi Madhavan	Parent Representative	
15	Mr. Bernard Dias	Parent Representative	<i>Bernard Dias</i> 19/11
16	Ms. Yogita Acharya	Teacher Representative	
17	Ms. Vrushali Bhosale	Teacher Representative	<i>Vrushali Bhosale</i> 19/11
18	Ms. Sunita Ashwal	Teacher Representative	
19	Ms. Jyoti Kumari	Teacher Representative	<i>Jyoti Kumari</i> 19/11
20	Ms. Asmat Shaikh	Teacher Representative	
21	Ms. Prerana Kanugo	Teacher Representative	
22	Ms. Varuna Mehta	Teacher Representative	<i>Varuna Mehta</i> 19/11
23	Ms. Farahanaz sayyad	Teacher Representative	
24	Ms. Ritu Singh	Teacher Representative	
25	Ms. Sarvar Shaikh	Teacher Representative	<i>Sarvar Shaikh</i> 19/11/22

PROCEEDING BOOK

Name of the Institution

संस्थेचे नांव

१) सभेचा प्रकार
Kind of Meeting

EPTA

२) सभेचा क्रमांक
Sr No. of Meeting

3

३) सभेची तारीख
Date of Meeting

25/02/2023

४) सभेची वेळ
Time of Meeting

11:00 am -
12:00 pm

५) सभेचे स्थळ

Place of Meeting

RIMS International
School, undri.

Name & designations of officials &

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुद्यासह) नावे

respectable persons present

Ms. Varsha Phukane.

सभेचे अध्यक्ष - Chairman of Meeting

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव

Resolutions and subjects placed before meeting for discussion.

विषय क्र.
Subject
No.

ठराव क्र.
Resolution
No.

- Agenda: EPTA Meet-3
1. Review of Term-2
 2. Planning of academic year 2023-24
 3. Transport Facility
 4. School timings 2023-24
 5. Finalisation of Fee Structure 2023-24

Points discussed during the meeting

1. All the processes of the entire year and the review of the term 2 was given by our school Principal ma'am,

2. New year 2023-24 various plans and academic processes as per NEP expectations were discussed and explained to the members.

3. Principal ma'am declared about starting own transport by the Management for the upcoming year, to resolve the various concerns regarding transport facility.



RIMS
International School

EPTA Member

Date: 25/02/2023

Sr no.	Name	Designation	Sign
1	Ms. Varsha Phukane	Chairperson	
2	Mr. Vivek Kumar Sondhiya	Vice chairperson	
3	Ms. Tauhida Chikodi	Secretary	
4	Mr. Pravin Badhe	Joint Secretary Parent	
5	Ms. Saba Beig	Joint Secretary Teacher	
6	Mr. Ghulam Nabi Kumte	Parent Representative	
7	Mr. Liyakat Donur	Parent Representative	
8	Ms. Saroj Kumar Das	Parent Representative	
9	Mr. Sudhanshu Shekhar Sahu	Parent Representative	—
10	Ms. Rizwana Pirzade	Parent Representative	
11	Mr. Sudeep Chanchure	Parent Representative	
12	Mr. Mukesh Thakur	Parent Representative	
13	Mr. Rajesh Choubey	Parent Representative	
14	Ms. Santoshi Madhavan	Parent Representative	—
15	Mr. Bernard Dias	Parent Representative	
16	Ms. Yogita Acharya	Teacher Representative	
17	Ms. Vrushali Bhosale	Teacher Representative	
18	Ms. Sunita Ashwal	Teacher Representative	
19	Ms. Jyoti Kumari	Teacher Representative	
20	Ms. Asmat Shaikh	Teacher Representative	
21	Ms. Prerana Kanugo	Teacher Representative	
22	Ms. Varuna Mehta	Teacher Representative	
23	Ms. Farahanaz sayyad	Teacher Representative	
24	Ms. Ritu Singh	Teacher Representative	
25	Ms. Sarvar Shaikh	Teacher Representative	

सभेस हजर असणाऱ्या सभासदांची नांवे

Name of members who were present at the meeting

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेसह ठरावाची अंमलबजावणी & / or action taken on the resolution & date Remarks
		4 The plan for new timings for academic year 23-24 was discussed and the members gave approval. <u>Old timings:- 8:10am to 2:20pm</u> <u>New timings: 8:40am to 2:50pm.</u>	
		5 The new fee structure for academic year 2023-24 with 10% rise is approved by all members of EC	