



CBSE AFFILIATION NO : 1130266 (SCHOOL CODE : 30217)

ACADEMIC SESSION 2022- 2023

MINUTES OF THE MEETING

- **TITLE: PARENT TEACHER ASSOCIATION**
- **DATE: 24TH SEPTEMBER 2022**
- **TIME: 9:00 AM - 10:00AM**
- **PRESIDED BY: PRINCIPAL MS. SONALI BALWATKAR**

AGENDA ITEM

- **Welcome Address by The Principal**
- **Updates About Recent Major Events and Achievements**
- **Fees Revision**
- **Upcoming Events and New Initiatives**
- **General Discussion**
- **Agreeing Date and Time of Next Meeting**

All the members were welcomed by Middle School Coordinator-Ms. Shalini Narula.

As it is the practice of the school to begin the day with Anapana, the PTA meeting also began with Anapana session.

● **WELCOME ADDRESS BY THE PRINCIPAL:**

The Principal, Ms. Sonali Balwatkar, extended a warm welcome to all the members of SEC-PTA.

The Principal initiated the meeting with a short review of the first PTA meeting.

She introduced to the forum the PTA members of Grade XI for the academic session 2022-23 and also briefed about the lottery conducted for grade XI PTA formation.

In the last PTA meeting all the members self-nominated themselves for different roles and responsibilities, based on the following positions were absorbed, Ms. Shailja Mishra as Vice Chairperson, Mr. Ashish Bhargav as Joint Secretary and Mr. Solanki as Joint Secretary.

• **UPDATES ABOUT RECENT MAJOR EVENTS:**

- The principal apprised the members about the formation of PTA- SEC Committee where all the PTA members wished to contribute in the various areas as per their expertise and give their feedback to improvise the system for the betterment of our students. The discussion of all these meetings are summarized through MOM's. Mr. Anirudh Surve grade VI PTA volunteered to contribute for transport which in itself is a challenging area, he gave valuable and pertinent feedback to the transport committee.

- **ACHIVEMENTS** : She mentioned few achievements of the school .The Principal presented the synopsis of grade XII and X results for the academic session 2021-22

Synopsis of Result Class XII – 2022

100 % RESULT with 100 % FIRST DIVISION

Science Stream

- 25% students scored above 90%
- 55% Students scored above 75%

Commerce Stream

- All students scored above 60%
- 70% passed with distinction

Humanities Stream

- All students passed with distinction
- 40% students scored above 90%

School Toppers are:

- Suhani Bhattacharya-97%
- Pratyush Gade- 96.60%
- Aditya Ajayshankar-96.60%
- Marwa Bashir Ahmed-96.40%
- The highest marks scored in Chemistry, Computer Science and Biology is 100

Synopsis of Result Class X – 2022

100 % RESULT with 100 % FIRST DIVISION

51 students out of 115 students scored 90% and above.

86 % of our students have got Distinction (above 75%)

The highest marks scored in English, Science,French, Mathematics Standard is 100

School Toppers

Ipshita Tamuli 99.4%, Prastuti Jha 98.2%

Ipshita is also the Pune city second topper.

Entire forum congratulated all the achievers and appreciated the hard work and guidance of teachers and school management.

Awards: The Principal Mrs. Sonali Balwatkar received the "Education Excellence Award 2022" presented by Singhanian Education, Raymond Group for her outstanding achievements in the field of education recently at Raj Bhavan in Mumbai from the Maharashtra Governor Mr. Bhagat Singh Koshiyari.

Timeline:

The Principal apprised the members that for the smooth and effective functioning of administrative and academic processes the proposed timeline for the month is prepared well in advance based upon the current situation, school strategies and CBSE guidelines. The following month timelines and policies are updated and upgraded after the comprehensive review meetings of TLP processes.

CO-Curricular Activities:

Various co-curricular activities supplement the academic curriculum and help in learning by doing. These activities help students to develop problem-solving, reasoning, critical thinking, creative thinking, communication, and collaborative abilities.

- The students enthusiastically participated in various activities and competitions like Extempore, storytelling, Inter House sports activities, card making, Inter House patriotic song competition and the list goes on.
- At Akshara all the Special days are marked to celebrate tradition, culture, and heritage with happiness, peace, and harmony. Our children enthusiastically participated in the Independence Day celebration, Ganesh Chaturthi Celebration.
- Teachers are the light of the world, the beacon in the dark and the hope that gives strength to survive. The special day for all of us, 'Teachers' Day' was celebrated with great fervour and zeal. The Principal emphasized that all these events aimed at the wellbeing of the students and helped them in sharing their feelings.

Workshops:

- "Om" is believed to be the sound of universal creation. OM helps you to connect with your true essence. Going ahead with the theme of the year, a special workshop was organised for teachers On "Benefits of OM Chanting and Yoga".
- Class X & XII Orientation: To handhold the Grade X and XII students and to acquaint the parents with the assessment pattern for board classes, the orientation sessions were conducted by the respective teachers.

Assessments:

- Assessments are an integral part of the teaching learning process. It gives both the students and teachers a clear picture of the success of the teaching learning process carried out. Hence to assess the effectiveness of all teaching strategies, the assessments- UT 1 and Half Yearly were conducted in a well-planned manner. The exams could be completed successfully through detailed planning and implementation.
- The Timetable, Syllabus and paper pattern was shared with students and parents, one month in advance. The syllabus of the assessment was completed as per the schedule. Thereafter teachers continued with revision in the classes.

Feedback: from all the stakeholders helps us analyse and then think of the best possible solutions to perform better. Feedback forms will be released for the parents to understand the strengths and the weaknesses of various processes and help us to strategise the term II planning's.

Remedial Teaching: To handhold our students and give them extra academic guidance remedial classes were scheduled from the month of August. These classes helped many students to get through the examinations. Remedial classes helped the students in reinforcing the concepts and achieving good results in the examination.

NCC: The School is successfully running its NCC-Air wing from 2019-20. This year again after the selection process 25 students are enrolled which includes 9 girls and 16 boys. As a part of NCC training, the NCC cadets were privileged to attend the camp at NCC GP HQ, Pune from 24 AUGUST 2022 TO 31 AUGUST 2022. The Principal informed the forum that Avni Dubevar got shortlisted for pre-RD camp in parade and Manasvi Vishwanath Balwaktar got shortlisted for cultural program in pre-RD camp. The Akshara family is proud of these young cadets.

NIOS Examination: The School successfully conducts all the NIOS operations. The key purpose is to provide education to the diverse group of learners. The school successfully conducted NIOS Term-I examination for the registered students.

PROPOSED FEES REVISION 2023-24 – The Principal apprised the forum that the school has continued with the same fee structure since 2019-20, and also the school has offered 10% covid discount for consecutive two years that is 2020-2021 and 2021-22. The Principal abreast the members with fee regulation act and SMC colloquy discussion based on that tentative 8 % -10% hike has been proposed considering inflation rate and other operational factors.

The resolution was passed collectively during the PTA meeting. This fee hike will be applicable from academic session 2023-24 and will remain the same for the academic session 2024-2025.

- **UPCOMING EVENTS AND NEW INITIATIVES:**

The Principal updated the colloquium about the activities planned for the month of October. To mark the beginning of festivals, the month of October will begin with Garba day and will conclude with Diwali celebrations.

She also informed the forum about upcoming holidays

Diwali Break

20th October 2022 To 30th October 2022

Winter Break

22nd December 2022 -1st January 2023

School Reopens On 2nd January 2022.

Picnics and Field Trips: The Picnics are also scheduled for the students in the coming months. The Places chosen for the picnics will age appropriately and these picnics will be purely optional. The school will also take students for field trips to give them hands-on experience beyond the textbooks. Children's day will be celebrated in the month of October.

Ignite-2022-Annual Cult Fest :The School Is gearing up for the 'Ignite-2022, our Annual Cult Fest' that provides a platform for the students to exhibit their talents. This entertaining extravaganza will be held from 15th to 19th December 2022. The THEME of ignite will be aligned with the Theme OF THE YEAR i.e. PHYSICAL AND MENTAL WELL BEING. The details of the entire event will be shared with the parents soon.

Shloka Chanting: School is also planning for mass shloka chanting during the mega event. The motto is to heal the world and spread mental peace after two years of pandemic.

- **OPERATIONS / INITIATIVES**

After the pandemic it was a great task to settle all the outsource operations due to lack of human resources and logistics in the city. But we are pleased to inform our parent community that gradually all the processes are getting streamlined.

- Transport – Till date school has a fleet of fifty eight buses plying for grades I to XII and out of which fifteen buses plying for Pre-primary.

- The Pilot project of Mess Facility is operational w.e.f. From September, on parents request from 1st October the second lot of students will also be able to avail the facility. Till date 484 students have registered for the Mess.
- The Mess Timings are increased from 20 minutes to 30 minutes
- The students will be allowed to move to different sections during Lunch Time from term II.
- Before pandemic the Day Boarding Program was one of the salient features of Akshara, after pandemic we have received abounding requests from our parent community to continue day boarding program hence we are re-introducing this initiative in step wise manner, and after school Sports and Hobby activities are first step towards it. It is proposed from 3rd of October.
- Internship For XI – The Grade XI students will be given the exposure to the outer world by internship programs in different Organizations. This will help them in relating the textbook knowledge with the real world.
- Sports: ZP and other sports activities are scheduled from October onwards for Aksharatics.
- Parents Orientation and Career Counselling sessions for grades IX AND X, are scheduled on 1ST OCTOBER.
- The Principal apprised the members that Akshara will be host for AGM, Sahodaya where in Principals of 165 Schools of Pune Sahodaya will be participating This prestigious event is scheduled on 8th October 2022.
- At Akshara we believe in reviewing our own processes and improvising them, REVIEW OF TERM I will be done and feedback of all the stakeholders will be incorporated in the processes of term II,
- As per NEP suggestions, implementations will be done at different levels which include Bagless Days and Experiential Learning Etc.
- She also highlighted that as NEP proposes for quality checks we are already working on the same lines since years and our processes are now NABET processes. The NABET audit took place in the month of July and we are pleased to announce that very soon our school will be NABET accredited school.

- **CHALLENGES**

The Principal also discussed about various challenges faced by different stakeholders

- Keeping in view the safety and security of our students the early pickups are not permitted but due to the after effects of the pandemic at times it is granted special permission. We expect a little more patience from the parents coming to pick their wards as the students, especially of primary classes, need time in winding up and reaching the reception.

- The medical forms were shared with the parents to record the medical history of all the students. Parents are expected to be non-hesitant in sharing the actual medical history of their ward, if any, so that astute and appropriate action can be taken in case of emergency.
- Mess Facility is reintroduced after a pandemic with a new vendor. After two years with another vendor the process is expected to take some more time to get streamlined and we might have to give some time to our students as well to get accustomed to all the processes.
- It has been observed that parents coming to drop their wards in the morning halt the vehicles in front of the main gate and adding to it is the construction work going on in the nearby area, extended monsoon season and half yearly examination at times there is traffic / congestion in front of the main gate. Albeit we have our staff on duty to manage the traffic the parent community was invited to volunteer for the same. The problem was immediately addressed, different Gates have been allotted to different grade students so that traffic can be divided into three different directions.
- As the school strength has substantially increased and all the open space in the nearby area is occupied for construction purposes therefore keeping in mind the traffic congestion offline PTM is scheduled on rotational basis and on weekdays as well. Apart from that online PTMs are also scheduled so that parents can seek regular feedback on their wards.
- After pandemic it was observed that there are many students who need little extra care, empathy and mental support. Special counselling sessions are scheduled for such students. The UFM cases caught during HYL exams are also handled very amicably and these students are counselled and educated how these unfair actions can impact their bright future.
- The school has always strived for imparting quality education to our students and continuing with the same motto we are privileged to announce that there will be admissions only in place of TC cases as there is NO Vacancy in many of the grades.

GENERAL DISCUSSION:

- Ms. Shailaja Mishra Grade XII PTA proposed to introduce NCC for grades XI and XII as it will facilitate those students who are interested in joining the Indian army.
- She also enquired about the Internship Program schedule for grades XI to which Ms. Sowjanya, Higher Secondary co-ordinator briefed that the plan is already in the pipeline and the schedule will be shared with parents soon.
- Principal ma'am elaborated further that the internship will be allotted as per the streams for example mass media students will work with NIE team to understand the real workplace scenario.

PROPOSAL OF FEE TO BE FORWARDED TO THE EXECUTIVE COMMITTEE

To,

Executive Committee of School

Subject: Proposal of fee structure for the academic year 2023 - 2024.

Sir/ Madam,

The Management of school vide it's **resolution No. 01 / 2022-23** dated **24.09.2022** has taken a decision to revise the fee structure for the academic year **2023 - 24** as detailed below:-

1. Name of Trust or Society : **Shram Sadhana Delhi Trust**
2. Name of the School : **Akshara International School**
3. Board type : **C.B.S.E.**
4. Medium : **English**
5. Standard from : **I to XII**
6. Number of Divisions : **83**
7. Number of Students : **2363**
8. Class-wise proposed fee : **8 % to 10 %**

Sr. No.	Class	Last Year's Fee	Proposed Fee	Difference (4-3)	Percentage of fee hike	Remark
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1)	Std. I	Rs. 89,100/-	Rs. 96,300/-	Rs. 7,200/-	8.08%	
2)	Std. II	Rs. 90,900/-	Rs. 99,000/-	Rs. 8,100/-	8.91%	
3)	Std. III	Rs. 90,900/-	Rs. 99,000/-	Rs. 8,100/-	8.91%	
4)	Std. IV	Rs. 90,900/-	Rs. 99,000/-	Rs. 8,100/-	8.91%	
5)	Std. V	Rs. 90,900/-	Rs. 99,000/-	Rs. 8,100/-	8.91%	
6)	Std. VI	Rs. 91,440/-	Rs. 1,00,530/-	Rs. 9,090/-	9.94%	
7)	Std. VII	Rs. 91,440/-	Rs. 1,00,530/-	Rs. 9,090/-	9.94%	

Sr. No.	Class	Last Year's Fee	Proposed Fee	Difference (4-3)	Percentage of fee hike	Remark
(1)	(2)	(3)	(4)	(5)	(6)	(7)
8)	Std. VIII	Rs. 99,540/-	Rs. 1,00,530/-	Rs. 990/-	0.99%	
9)	Std. IX	Rs. 99,540/-	Rs. 1,09,440/-	Rs. 9,900/-	9.95%	
10)	Std. X	Rs. 99,540/-	Rs. 1,09,440/-	Rs. 9,900/-	9.95%	
11)	Std. XI (Science)	Rs. 89,100/-	Rs. 96,300/-	Rs. 7,200/-	8.08%	
12)	Std. XI (Commerce/ Humanities)	Rs. 49,500/-	Rs. 54,000/-	Rs. 4,500/-	9.09%	
13)	Std. XII (Science)	Rs. 89,100/-	Rs. 96,300/-	Rs. 7,200/-	8.08%	
14)	Std. XII (Commerce/ Humanities)	Rs. 49,500/-	Rs. 54,000/-	Rs. 4,500/-	9.09%	

*Note :- Itemwise fee details

S.NO.	DESIGNATION	NAME OF THE MEMBER	SIGNATURE
1.	Chairperson	Ms. Sonali Balwatkar	<i>Sonali</i> 29/9/22
2.	Vice chairperson	Ms. Shailaja Mishra	<i>Shailaja</i>
3.	Secretary	Ms. Shalini Narula	<i>Shalini</i>
4.	Joint secretary	Mr. Aashish Bhargava	<i>Aashish</i>
5.	Joint secretary	Mr. Narendra Singh Solanki	<i>Mr. Solanki</i>
6.	Member (Headmistress)	Ms. Deepali Deshmukh	<i>Deepali</i> 24 Sept. 22
7.	Member (Lower Primary Incharge)	Ms. Divya Jain	<i>Divya</i>
8.	Member (Upper Primary Incharge)	Ms. Isha Sinha	<i>Isha</i> 24/9/22
9.	Member (Secondary Incharge)	Ms. Vidya Pillai	<i>Vidya Pillai</i>
10.	Member (Sr. Secondary Coordinator)	Ms. Sowjanya Yepuri	<i>Sowjanya</i>

S.NO.	DESIGNATION	CLASS	NAME	SIGNATURE
11.	Parent's Representative	I	Mr. Balaji Ranganathan	R. Balaji
12.	Parent's Representative	II	Ms. Tulika	Tulika
13.	Parent's Representative	III	Mr. Aashish Bhargava	Aashish
14.	Parent's Representative	IV	Ms. Taruna Suneja	Ms Suneja
15.	Parent's Representative	V	Ms. Poonam Nikhil Gaikwad	Gaikwad.
16.	Parent's Representative	VI	Mr. Aniruddha Surve	Mr Surve
17.	Parent's Representative	VII	Ms. Sowmya P.	Sowmya
18.	Parent's Representative	VIII	Mr. Narendra Singh Solanki	Mr Solanki
19.	Parent's Representative	IX	Ms. Runa Sinha	Ms Sinha
20.	Parent's Representative	X	Mr. Chanchal Singh Jamwal	Mr Jamwal
21.	Parent's Representative	XI	Ms. Deepthi Rai	DRai
22.	Parent's Representative		Mr. V. Ramkrishnan	Mr Radhakrishnan
23.	Parent's Representative	XII	Ms. Shailaja Mishra	Shailaja
24.	Teacher's Representative	I	Ms. Sweta Jain	Sweta
25.	Teacher's Representative	II	Ms. Sandhya Salunkhe	Sandhya Salunkhe
26.	Teacher's Representative	III	Ms. Nikita Pai	Nikita
27.	Teacher's Representative	IV	Ms. Pranjali Vaidya	Pranjali
28.	Teacher's Representative	V	Ms. Kanchan Joshi	Kanchan
29.	Teacher's Representative	VI	Ms. Vini Goyal	Vini Goyal
30.	Teacher's Representative	VII	Ms. Samita Mujawar	Samita
31.	Teacher's Representative	VIII	Ms. Vimala Boli	Vimala
32.	Teacher's Representative	IX	Ms. Umeet Bal	Umeet