

# SYMBIOSIS PRIMARY SCHOOL

## MINUTES OF EXECUTIVE COMMITTEE MEETING

The fourth Executive Committee Meeting of Symbiosis Primary School was conducted on **05th April 2024** at **8.00 a.m.** in A.V. Room, Symbiosis School, 15th Lane Prabhat Road, Pune - 411004.

### Members present for the meeting are mentioned below.

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|------------------------------|--|
| 1. Chairperson               | - Mrs. Veena Havanurkar (Headmistress)                           |
| 2. Vice Chairperson          | - Mr. Vijay Dongare (Parent Member)                              |
| 3. Secretary                 | - Mrs. Shilpa Shejul (Senior Teacher)                            |
| 4. Management Representative | - Dr. Gargee Mitra (Head SSCD)                                   |
| 5. Joint Secretaries         | - Mrs. Suchitra Medadkar (Parent)<br>Mrs. Smita Dhende (Teacher) |
| 6. Invitee                   | - Mr. Milind Chaudhari Sir (Registrar)                           |

### **Parent Representatives:**

1. Mrs. Meenal Raut
2. Mrs. Snehal Kushannawar
3. Mrs. Snehal Jadhav
4. Mrs. Samidha Jigjinni
5. Mrs. Supriya Borgaonkar
6. Mrs. Reena Joshi
7. Mrs. Maya Tembre

### **Teacher Representatives:**

1. Ms. Rupa Singh
2. Mrs. Sheetal Adhikari
3. Ms. Manali Varshikar (Kadam)
4. Ms. Angel Joseph
5. Mrs. Shiuli Mandal

### **Absent Members:**

List Attached

The Secretary welcomed all the present members of the Executive Committee.

**The Headmistress briefed the parents with the following points:**

- The night out of Std. 4 that was a great success as all the teachers and staff members made it happen with great planning and by staying awake the whole night.
- The successful commencement of SSC Board exams and the half days that came with it. Parents were extremely cooperative and quick in terms of picking up the kids on time and managing the updated timetable very well, Headmistress added.
- School had also arranged the Graduation Day; it was thoroughly enjoyed by the students. The Headmistress added that the teachers of the Secondary school were introduced to the students in this event.
- The Science Day was certainly a great hit as we had planned a cooking theme aligned to different scientific concepts. Teachers of std. 3 to 4 had set up a science hub to give exposure to the hands on science magic to the students.
- The second term competitions like the English Elocution Competition, Handwriting Competition and Marathi Recitation Competition went well and also the inter school exams like Logiquid exam, Inspire Awards including the Olympiad exams
- The parents can remain in touch of the dietician through email ids, they may also revert back to school or to dietician in case of queries or an adjustment in the list of food items.
- The Headmistress announced that the Parents Representatives are always welcomed to school in case they wish to have or do a quick check on school functions like cleanliness of washrooms, mid-day meal serving or any type of cleanliness, ma'am added, it would be simply great to have valuable feedbacks such as to move and grow together.
- The Headmistress mentioned how the new GR No. RTE-2022/prakr.276/S.D-1, dated 07.12.2023 for Std. 5 Students detention was taken very seriously not just in following the rules but making the assessments and study plans including the question banks very meticulously as we strongly wish to send our 5th graders to the next grade.



- The Headmistress also mentioned a few important dates:  
Report Day - 29th April  
New Academic Year starts from 7th June
- This year as a part of Sports Meet, athletic events including 100 m, 200 m and baton relay were conducted on Kamayani School ground. The meet was concluded with the prize distribution ceremony.
- The admission process and subject allotment for students of 7th going to 8<sup>th</sup> standard.
- The Headmistress also announced that there would be no fee increase for the academic year 2024-2025.

**Regarding School timings as per GR. No. sankirn-2024/prk.kra.27/s.d.-4, dated 08.02.2024:**

The Headmistress, Symbiosis Primary School, asked all the parents if they are comfortable with the new school timings given in the GR dated 08.02.2024 (i.e. 9.00 a.m.) or the existing school timings.

**Resolution No SPS/ April 24/01:**

It is anonymously decided that the parents do not want to change the existing school timings so it is resolved that the school should continue with the existing school timing.

**Parent's Query:**

- Mrs. Jigjini having children in both Std. 1 and 4 mentioned that the writing practice of first grader need to be improved.

Dr. Gargee Mitra Ma'am addressed this query by saying that there are multiple changes in the way students now comprehend, read and write. Hence let's compare the child by himself and not anyone else, with this, Dr. Gargee Ma'am also mentioned the vision and ideologies of NEP.

- The Std. 5 PR asked about the change in difficulty level of Std. 5 question papers.

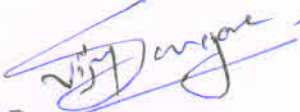
The Headmistress addressed this question by repeating the same point that the idea for setting a paper is only to increase the confidence of our little ones and reduce the fail percentage, moreover this paper pattern has come from government and we wished to follow the same. Ma'am added by saying that Education does not focus only on the assessments but aims more at the learning. Having said that, we have continued to follow the similar old pattern for 6th and 7th graders.

### Parents appreciation:

- Parent Representative of Std. 3 appreciated the school for giving the PCs a chance to accompany the class for education tour as well as picnic, she added that there were multiple activities conducted in Std. 3 and it was a good year!
- Parent Representative of Std. 4 appreciated the school, Headmistress and all the teachers for reverting back to them every time and making special arrangements in certain cases, she thanked everyone and expressed her gratitude towards the school.

### Adjournment:

- The Headmistress thanked the parents and the meeting ended on a happy note.

  
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