



Estd : 1909

**MEMORANDUM OF ASSOCIATION
AND
RULES AND REGULATIONS**

**of the
PUNE VIDYARTHI GRIHA**

1786, Sadashiv Peth, Pune - 411030

(Formerly Poona Anath Vidyarthi Griha)

POONA

Series - A

संचालक,

पुणे - १७८६, सादशिव पेठ, पुणे - ४११०३०.

PUNE VIDYARTHI GRIHA

GOVERNING BODY

PRESIDENT :

Hon. Dr. Radhakrishna Vikhe Patil
Minister of Revenue, Animal Husbandry
& Dairy Development, Maharashtra State

VICE-PRESIDENT :

Hon. Prin. S. A. Patankar
Educationalist & Sr. Ex. Student

MEMBER :

Hon. Adv. S. G. Hartalkar
Ex. Civil Judge, Sr. Division, Pune

MEMBER :

Hon. Smt. Purnima V. Likhite
Author - Lexicographer

CHAIRMAN :

Hon. Shri. Rajendra V. Borhade

LIFE MEMBERS, DIRECTORS & TRUSTEES

CHAIRMAN :

Hon. Shri. Rajendra V. Borhade

VICECHAIRMAN :

Shri. S. M. Jirge

SECRETARY :

Shri. Sanjay N. Gunjal

TREASURER :

Shri. Krishnaji M. Kulkarni

REGISTRAR :

Shri. Dinesh P. Misal

DIRECTORS :

Shri. Anand G. Kulkarni

Shri. Sunil P. Redekar

Prof. Rajendra G. Kaduskar

Shri. Ramesh U. Kulkarni

Shri. Amol M. Joshi

Dr. Rajendra S. Kamble

CO-ORDINATING COMMITTEE

Prin. Hanamant G. Bhosale

Prin. K. N. Shirkande

AUDITORS

1. **M/S. BHIDE & SHAH**, Chartered Accountants,
5th Floor, 1025, Sadashiv Peth, Pune 411 030.
2. **M/S. A. H. JOSHI & CO.**, Chartered Accountants,
1907, Sadashiv Peth, Natu Baug, Pune 411 030.

Society has been registered under the Societies' Registration Act of 1860 under Serial No. 982 on December 6, 1939.

**MEMORANDUM OF ASSOCIATION
OF THE
POONA VIDYARTHI GRIHA**

Name

Name of the Society is the "POONAANATH VIDYARTHI GRIHA"
its head office is at Poona.*

Poona Anath Vidyarthi Griha was founded on 12th May 1909.

The Aims and Objects of the Society

Aims and objects of the "Poona Vidyarthi Griha" are

To work for the education and maintenance of poor and deserving students, with a view, mainly to making them useful public workers;

To diffuse useful knowledge, scientific, literary and other sorts and kinds; and

Generally to help and promote the cause of education.

**For the fulfillment of these aims and objects the Society will
pursue-**

To start, affiliate and encourage Homes for the poor, needy and deserving students.

To provide facilities for their academic and vocational education, in the institutions of the Society itself or in other institutions.

To do everything necessary for their moral, religious, physical and multifaceted development.

As at the suggestion of many well-wishers, patrons donors and students that the word "Anath" was unanimously dropped by the Council and the decision was announced on the occasion of the Diamond Jubilee celebration held on 1-6-69. The article explaining the rationale of the decision has been printed in the Diamond Jubilee Souvenir.



- (d) To start, affiliate, manage and encourage educational institutions at different places for the advancement of learning.
- (e) To start, affiliate, manage and encourage industrial and business concerns for the training of students, the work in respect of such industrial and business concerns being mainly and as far as possible carried on by the beneficiaries of the institution.
- (f) To start, affiliate, manage and encourage vocational trades and such other departments of educational and social services, free reading room etc.
- (g) To collect charities, donations and funds and utilise them in order to finance the work of the society.
- (h) To do all other things necessary to finance the work, and to promote the objects of the Society.

III. Administration of the Society

The names, occupation, and addresses of the members of the Council to whom the management of the Society is entrusted by the rule of the Society are as under: (December 6, 1939)

- *1. Mr. Vishnu Gangadhar Ketkar, Teacher,
624, Sadashiv Peth, Poona.
- *2. Mr. Gajanan Shripat Khair, M. A., Ph.D. Teacher,
624, Sadashiv Peth, Poona.
- *3. Mr. Narayan Vinayak Pendse, B. Ag. , Teacher,
624, Sadashiv Peth, Poona.
- *4. Mr. Nagesh Vishnu Vaidya, B. A., Teacher,
624, Sadashiv Peth, Poona.
- *5. Dr. Shankar Vishnu Deodhar, M. D. Medical Practitioner,
Panchavati, Nasik.
- *6. Mr. Shankar Ramchandra Date, B.A., Manager
Printing Press, 624, Sadashiv Peth, Poona.
- *7. Mr. Digambar Damodar Gangal, M. Sc., Teacher,
624, Sadashiv Peth, Poona.

Association and Subscription

names, occupations and addresses of persons associated for the
scientific and charitable purposes and for other purposes such
as described in Sec. 20 of the Societies' Registration Act (XXI of 1860)
hereunder -

1. Mr. Vishnu Gangadhar Ketkar, Teacher,
No. 624, Sadashiv Peth, Poona.

2. Mr. Gajanan Shripat Khair, M. A., Ph.D. Teacher,
No. 624, Sadashiv Peth, Poona.

3. Mr. Narayan Vinayak Pendse, B. Ag., Teacher,
No. 624, Sadashiv Peth, Poona.

4. Mr. Nagesh Vishnu Vaidya, B. A., Teacher,
No. 624, Sadashiv Peth, Poona.

5. Dr. Shankar Vishnu Deodhar, M. D. Medical Practitioner,
Panchavati, Nasik.

6. Mr. Shankar Ramchandra Date, B. A., Manager
of Printing Press, 624, Sadashiv Peth, Poona.

7. Mr. Digambar Damodar Gangal, M. Sc., Teacher,
No. 624, Sadashiv Peth, Poona.

A copy of the Rules and Regulations of the Society, certified to
be a copy of the same by three of the signatories is filled along
with this Memorandum of Association.

At this first day of December 1939

Witness whereof

Bhopatkar

1939

The following signatories, certify it to be a correct copy of the
Rules and Regulations of the Society named the "POONA ANATH
GRIHA".

* G. S. Khair

* N. V. Pendse

* N. V. Vaidya

Witness whereof

Bhopatkar

1939

Expired

RULES AND REGULATIONS OF THE POONA VIDYARTHI GRIHA

1. Administration of the Society.

The administration of the Society shall be carried on by the Council in accordance with the rules and in conformity with the aims and objects of the Society.

2. Constitution of the Society.

The Society shall consist of :-

1. The Governing Body.
2. The Council.
3. The General Body.

3. The Constitution of the Governing Body.

(a) The Governing Body shall consist of :-

1. The President of the Society
2. The Chairman of the Council, and
3. Three other members.

The President of the Society and the three other members shall be nominated by the Council from amongst the retired Life Members, donors or sympathisers and well-wishers of the Society. One of the members of the Governing Body excepting the President may be nominated by the Council as the Vice-President of the Society.

(b) The term of office of the members of the Governing Body shall ordinarily be five years.

(c) A retiring member is eligible for re-nomination.

(d) On a vacancy having occurred on account of death, resignation, physical or mental disability, or for any other reason of any member of the Governing Body, his place shall be filled in for the unexpired portion of his term by a member nominated by the Council.

The Constitution of the Council.

The Council shall consist of all the senior Life Members of the Society. The Council may co-opt for a specific period, any of the retired Life Members. Life members of short service but senior in age, experience and qualifications and junior Life Member by rotation for one year at a time.

- a) The Chairman of the Council, while retiring shall nominate his successor from amongst the senior Life Members of the Society. This nomination shall however be valid only if it is accepted by the majority of the Council.
- b) In the event of the Chairman's nomination being unacceptable to the Council, the said Council shall elect its own Chairman from amongst the senior Life Members of the Society.
- c) In the event of the Chairman not having made any nomination, the Chairman shall be elected by the Council.

The Chairman shall hold office for five years.

The Council may by a special resolution passed in that behalf, enlarge the period of chairmanship by not more than five years at a time.

The Chairman of the Council shall be a member of the Governing Body.

The Constitution of the General Body.

The General Body of the Society shall consist of all the Members of the Governing Body, Members of the Council Advisory Board, Junior Life-Members, Workers, Probationers, retired Life Members, and such of the Donors and the past students of the institution, nominated by the Council. Its Body shall meet at least once a year. The Secretary of the Institution shall be the convener of the meeting. The president of the Institution will preside over this meeting. In case he is absent, the Chairman will preside over this meeting. The members of the Governing Body shall be kept informed of the annual progress of the Society, and the future proposed plans.

6. **Advisory Board.**

The Council may nominate for a period of three years an Advisory Board consisting of five or more persons from the past students, donors, well-wishers and retired Life Members to advise the Council as regards the administration of the Society.

7. **Co-ordinating Committee.**

The Co-ordinating Committee shall consist of the retired Life Members nominated by the Council for a specific period. The Committee may tender advice to the Council whenever consulted or on their own initiative.

8. **Life Membership.**

- (a) A Life Member is one who accepts the objects of the Society and promises in writing to work in connection with the Institution of the Society at any of its centres and who is therefore so elected by the Council by a majority of four-fifths.
- (b) A Life Member should as far as possible, be a person who, is a past student of the Society, and be a graduate of the University or of an equivalent standing and qualifications, acceptable to the Council. A person who is not a past student of the Society but who satisfies all other requirements for Life Membership may be admitted as a Life Member if the Council elects him unanimously.
- (c) A Life Member shall sign a declaration to the effect that he shall faithfully abide by the objects of the Society as incorporated in the Constitution.
 - That in serving the Society he shall seek no personal advantage for himself.
 - That he shall be content with such position for himself and his dependents, as the Society shall be able to make, and that he shall devote no part of his time and energies, towards private earnings except as sanctioned by the bye-laws framed by the Council, or for any other purpose contrary to the objects of the Society, or not permitted by it.

- That he shall maintain a high level of character and that he shall avoid such action as will create disunion among the Life Members or prejudice the interests of the Society.

A candidate for Life Membership shall have to pass through a period of probation for at least three years, during which period training will be imparted to him so as to qualify him to discharge ably his responsibilities and duties assigned to him by the Society. Such a person shall be called a Probationer. The Council may, at its discretion, reduce the period of probation.

A Life Member shall be entitled to be a senior Life Member only if he has rendered eight years' service to the Society including the period of probationership.

The term of Life Membership shall be upto the age of 60 years. The period of service of a Life Membership may be extended from one to five years, beyond the age of sixty, according to the needs of the Society, on such conditions as may be agreed upon between the Council and the Life member concerned:

In case of extension of service to a specified period the decision of the Council may be communicated to the Life Member concerned one year before the date of his retirement.

In case a Life Member, whom the Society has given special facilities such as higher or foreign education, special leave, the Council will have the power to make a special contract for minimum service in each individual case.

The Council may allow a Life Member to retire if he so desires after a period of 15 years of service including the period of his probationership, in which case, the retiring member may be given pension and other advantages which will be determined by the Council on merits of the case.

In respect of the insurance policies, if any, assigned by the retiring member in the name of the Society, they will be reassigned to him and he shall be responsible to pay the further premiums on these policies.

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- (h) A Life Member may be exempted from the obligations of Life Membership, partially or fully, provided that he is declared by medical experts appointed by the Council to be physically or mentally unfit for the work of the Society. In such a case, the said Life Member shall be entitled to the full benefit of his insurance policies and such pension as the Council may fix.
- (i) A Life Member may be relieved from the obligations of Life Membership upon a resolution passed by the Council, by a majority of four-fifths, or the Council decides to permit or ask him to leave the Society.
- In such a case the said Life Member shall not be entitled to any pension or any other privileges pertaining to Life Membership.
- (j) A Life Member leaving the Society in contravention of the rules of the Society shall, in addition to his being disentitled to all the privileges attached to Life Membership, have to pay penalty of not more than Rs. 5000/- as decided by the Council, or a compensation according to his agreements with the Society in the case of a Life Member who has been given special facilities by the Society such as foreign education, etc.
- (k) A Life Member shall have to abide by all the decisions of the Council with regard to the nature, place and other details of his work.
- (l) A Life Member acting contrary to the discipline and decisions of the Council, or not putting forth the satisfactory work or who is guilty of an act, of which the Council shall be the ultimate judge, may be subject to such penalty, including removal from Life Membership, etc. as the Council may deem fit and necessary to impose upon him.
- (m) The general conduct of a Life Member in and outside Society shall be subject to supervision and control of the Council which may, if necessary or expedient, take, such steps against him, as the Council may deem just and proper in the interest of the Society.
- (n) The Society shall have the right to lend the services of a Life Member or a Life worker to an outside organization if the Council considers it to be necessary or expedient to do so in the interest of the Society.
- In such a case, the income derived by the Life Member or Life worker from that organization will go to the Society, the Life Member
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or the Life worker being entitled only to his scale of allowances and other advantages in the Society. He may however, be given any special allowances, if necessary, as may be decided by the Council.

Life Workers.

A Life Worker is a person who has agreed to work in any of the branches or departments of the Society and who has been accepted as a Life Worker by the Council in the manner as provided for by clause 8 (a) re: Life Membership.

The salary, period of service, pension, provident fund and other service conditions of a Life Worker shall be decided by the Council according to the merits of the individual case concerned.

A Life Worker may be admitted to the class of Life Members after the service of five years or more if the Council desires to do so, in the manner as provided for clause (8) regarding Life Membership.

In such a case, he shall be exempted from the requirements of probationership.

Powers of the Governing Body.

The Governing Body shall have the power to exercise general control and supervision over the properties and the administration of the Society. In case of any division among the Life Members, if the Governing Body thinks at any time that the interests of the Society so require, it shall have the power to intervene, at the request of the Council or on its own initiative and to suspend effect being given to any resolution passed by the Council, and he take all the necessary steps in the best interests of the Society.

The Council shall get the approval of the Governing Body for the resolutions, rules and bye-laws passed by the Council, regarding revision of pay scales, allowances and any other monetary or other advantages for the Life Members.

Powers, Functions and Duties of the Council.

The administration of the Society shall be controlled, conducted and supervised by the Council in all matters and in accordance with the instructions, if any, issued by the Governing Body.

- (2) The Council shall appoint the Secretary and if necessary may appoint in addition to him, a Treasurer, an Accountant and a Registrar delegating to them such specific duties as the Council may deem necessary or expedient, from time to time.
- (3) The Council shall receive proposals and resolutions from the Life Members, and Life Workers and take appropriate actions.
- (4) The Council Shall -
 - (a) decide proposals dealing with any sort of property movable or immovable or any portion thereof;
 - (b) scrutinize accounts of all or any of the departments and arrange for their audit;
 - (c) sanction, modify or return the annual budgets of departments and Society;
 - (d) sanction, modify or return the annual report;
 - (e) appoint, fix the remuneration of, give or withhold leave to, suspend or dismiss-any of the employees, without prejudice to the Rules and Regulations of the Society,
 - (f) entertain and decide appeals of any employee, for which no separate provision exists;
 - (g) refer any matters to arbitration;
 - (h) accept benefactions on such terms and conditions as it may think fit, subject to the Memorandum of Association and the Rules and Regulations of the Society;
 - (i) delegate all or any of its powers to persons, committees or boards composed of one or more members of the Society by specific resolution;
 - (j) entertain and decide appeals made against any decision of any institutions of the Society, and to decide differences between such branches and institutions;
 - (k) sanction all appointments carrying a monthly salary above Rs. 100 including all allowances for which no separate provision exists,

- (l) take such steps as it may deem necessary or expedient in the interest of the Society to do so, provided they are not inconsistent with the provisions of any of the bye-laws at the time in force;
- (m) accept persons as probationers, or life-members or lifeworkers in accordance with the Rules pertaining thereto;
- (n) receive and consider the resignation of a life-member or a Life-worker;
- (o) appoint auditor;
- (p) establish, affiliate and maintain educational and other institutions or dissolve any of them;
- (q) determine the educational and other plans and progress of the Society in general.
- (r) appoint any of the following or such other committees for the management of different branches and departments of the Society and frame bye-laws for them;
 1. Education Committee
 2. Industrial Committee
 3. Finance and Real Estate Committee
 4. Internal Management Committee
 5. Printing Press and Publication Committee
 6. Monthly "Samachar" Magazine Committee
 7. Health Committee
 8. Salaries, Wages and Allowances Committee
 9. General Activities Committees

Bye-laws

The Council may make, alter, rescind and interpret bye-laws or bye-laws for -

the management of the affairs of the Society and the conduct of its business;

the custody, disposal, and control of the funds of the Society and their families, and the grant of special allowances to them in special circumstances;

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- (3) the grant of leave to members of the Society;
 - (4) pay scales, grant of allowance to Life Members, Life Workers and servants of the Society;
 - (5) the carrying out in other ways of the objects of the Society;
 - (6) the conduct of the meetings of its various bodies;
 - (7) the personnel and management of each branch and department; and
 - (8) any other matters not covered by the above.

13. Meeting of the Council.

The Council shall ordinarily meet once a month. Special meetings of the Council may be convened if necessary or expedient by the Secretary on his own initiative or on a requisition from one-third of the total number of life members and life workers. Due notice of such meetings shall be sent to each member. All life members, probationers, and life workers will be invited for the council meeting to participate in the discussion but right to vote will be vested in only the council-members. Half the total number of members shall form the quorum. The Chairman of the Council shall preside at, and conduct the business of all the meetings of the Council. In his absence the members present shall elect their own Chairman from among the Senior Life Members.

In the transaction of any business in the meetings of the Council, no resolution of the Council shall be considered as carried, unless it is supported by more than half the total number of members constituting the Council.

Any suggestions or proposals that a member of the Council may have to make at any meeting of the Council shall be submitted in writing to the Secretary at least two days before the date of the meeting.

Business before the Council may be disposed of by the circular at the discretion of the Chairman of the Council.

Functions and Duties of the Chairman of the Council.

The Chairman of the Council shall be the official head and representative of the Society in regard to all matters not inconsistent with the Rules and Regulations of the Society.

He shall be responsible for the co-ordination of the Institution and the branches of the Society and shall have the right of inspection over all of them.

He shall exercise the powers of supervision and control over the administration and affairs of the Society subject to the Rules and Regulations and directions given by the Council.

He shall preside over all meetings of the Council, and the various committees and sub-committees of the branches and institutions of the Society at which he may be present.

He may cause an enquiry or inspection to be instituted in respect of any of its branches or departments.

He shall have the power to suspend the action of any officer or employee pending final action by the proper authority or by the Council.

He shall have the right of causing to be postponed any action proposed to be taken by any member or branch or institution of the Society pending a reference to and confirmation by the Council.

He shall have the right to postpone effect being given to any resolution of the Council for not more than three months pending reaffirmation of the same by the Council.

He shall have the right to make provisional appointment in case of any vacancy until the same is duly filled in.

He shall have such other powers as may be vested in him by the Rules and Regulations of the Society.

Functions and Duties of the Secretary.

The Secretary shall look to or arrange the working of all the departments, shall receive applications for membership, shall keep a general register of the members of the Society, shall convene meetings of the Governing Body, the Council, and the General

Body as the case may be, shall keep a record of their proceedings and shall be the agent of the Society in all business details, and shall act as the executive trustee, in accordance with the provision made in the clause 17 (d).

- (b) He shall prepare the annual report of the Society, a statement of receipts and disbursements for the year under report and the budget for the next year of the Society.
- (c) All funds and valuable documents, shall be in his custody and he shall be responsible for their safe keeping.
- (d) He shall make payments against requisitions made by the officers concerned in accordance with sanctioned budgets and estimates for the time being.
- (e) He shall have the power to withhold any payment pending reference to the Council.
- (f) He shall be responsible for and shall be in charge of all the official records of the Society.
- (g) All departments for which no provision of management is specifically made, shall be in charge of the Secretary until such provision is made.

16. Branch Management.

The society shall, as circumstances permit, establish branches and departments for work at different centres.

- (a) At every centre of the Society there will be a Branch Managing Committee for the day-to-day management of the Society's institutions at the centre, with a Member as Convener, appointed by the Council.
- (b) The Convener will make bye-laws for the conduct of the meeting of the Branch Managing Committee and get them sanctioned by the Council.
- (c) The Branch Managing Committee and its Convener shall exercise such powers and functions as may be delegated to them by the Council from time to time.

Properties of the Society.

All properties, whether movable or immovable of any sort or kind, of the Society shall belong to the Society in its corporate character, and no member in his individual capacity, nor the heirs, executors, administrators or assignees of any member shall have any right to them or to any portion of them.

The properties of and belonging to the Society whether movable or immovable, including stocks, funds, shares, deposits and other securities, and all other properties otherwise vested in, or transferred to the Society as trustee or any other capacity, shall be held in the name of the Society, and shall remain under the general control, supervision and management of the Council, which shall act as the board of trustees.

Where, for any reason, the properties cannot be held in the name of the Society, they will be held in the name of the Chairman and/or the Secretary, and such properties shall belong to the Society.

All agreements, deeds, conveyances, contracts, assignments, transfers, or other transactions or dealings entered into by the Society or to which the Society is party whether relating to the property, movables or immovable, belonging to the Society or held by the Society as trustee or in any other capacity, shall be made, signed, sealed, delivered or executed by the Secretary, who shall be the executive trustee, or by such person or persons as the Council may, from time to time, appoint in that behalf.

Any payment made to or received by the Society through, such person or persons as the Council may from time to time appoint in that behalf, shall be valid and binding upon the Society and shall amount to complete discharge to the party making such payment.

The Council shall determine all transactions of any sort or kind, as for example, the investment of surplus funds, the raising of loans, or doing any other transaction, in the interest of the Society.

Surplus Funds.

The surplus funds of the Society shall be deposited in the banks approved by the Council and accounts shall be opened in the name of the Society, its branches, centres and business concerns as

the case may be, and shall be operated by such person or persons and in such manner as the Council may decide from time to time.

- (b) The surplus funds of the Society may be gainfully invested in the Government-approved securities like Government promissory notes, Government Bonds, units of the Unit Trust of India etc., not in contravention with the provisions of the Bombay Public Trusts Act, 1950. The investments made in stocks, shares, debentures etc. received by way of donations may be held by the Society in the same form either in the name of the Society or the chairman and/or the Secretary of the Society as the case may be.

19. Legal Proceedings.

The Society shall be in possession of all properties of this institution and all its branches and organizations. The Society also undertakes to respect all the contracts and commitments made before the date of registration, by the management in the name of either the Anath Vidyarthi Griha, Poona or Poona Anath Vidyarthi Griha.

In all suits and proceedings by or against the Society, the Society shall be represented by the Secretary or any other person or persons appointed by the Council for that purpose.

20. Dissolution of Society.

The Society shall not be dissolved by the death, cessation, resignation, or removal of any member. In the event of the Society ceasing to exist permanently under unforeseen circumstances the properties of the Society shall in so far as it is practicable be transferred to another Society in Maharashtra working for similar aims and objects.

21. Change in the Constitution.

No alternation shall be made in the foregoing constitution, rules and regulations of the Society unless it is passed by 4/5 majority of the Council and sanctioned by simple majority of the Governing Body.

PUNE VIDYARTHI GRIHA

MEMBERS OF ADVISORY BOARD

- | | |
|--|---|
| Shri. Prakashbhai Mehta
Mumbai | 2. Smt. Gangutai Dhamankar
Nashik |
| Shri. Amarendra Gore
Pune | 4. Shri. Dattaji Gaikwad
Pune |
| Shri. Madhukar Joshi
Thane | 6. Shri. Yashwant Wagh
Nashik |
| Shri. Mahadev Wagh
Pune | 8. Shri. Ravindra Prabhune
Pune |
| Shri. Amit Deshmukh
Latur | 10. Shri. Suresh Ghule
Pune |
| Shri. Shripad Deshpande
Mumbai | 12. Shri. Tukaram Daundkar
Mumbai |
| Dr. Shantaram Rayte
Nashik | 14. Shri. Sudhakar Kulkarni
Pune |
| Dr. Eknath Kulkarni
Nashik | 16. Dr. Satish Desai
Pune |
| Shri. Bipin Kulkarni
Pune | 18. Prof. Dr. Sanjeev Late
Pune |
| Shri. Rajeev Naik
Pune | 20. Shri. Sheshnath Jadhav
Pune |
| Shri. N. K. Sane
Sangli | |