# NIKHIL PATANKAR AND ASSOCIATES CHARTERED ACCOUNTANTS

Flat No. 3 Chinmay Apartments 54 Mayur Colony, Kothrud Pune - 411 038

Office: +91 20 25440016

E-mail: services@nikhilpatankar.com

To,

The Headmistress

M.E.S. English Medium School

Saswad

**Primary Section** 

Subject

Audit Report for the year ended 31 March, 2022

Name of the Unit

M.E.S. English Medium School, Primary Section

Respected Madam,

We have been entrusted by the governing body/ management council to undertake the statutory audit of the M.E.S. English Medium School, Saswad Primary Section ("school") for the year 2021-22. In this connection, we report as under:

#### A. Objective and Scope of work

The scope of work for undertaking the audit has been determined to undertake the verification of books of accounts in the following areas:

- · Vouching and Verification of receipt and payment transactions
- Bank Reconciliation statements and Bank Balance confirmations
- Statutory dues compliance
- Accounting treatment for Grants Received/ Sundry Debtors
- Accounting for Fixed Assets
- Verification of Fees reconciliation statements
- Sundry Creditors/ Liabilities
- Free-ships and Scholarships/ Other Earmarked Funds
- Rent and Other Deposit

#### B. Our observations as per the relevant provisions of The Bombay Public Trusts Act, 1950

| Sr.<br>No. | Particulars Particulars                                       | Comment |
|------------|---|---------|
| a.         | Whether accounts are maintained regularly and in accordance   | Yes     |
|            | with the provisions of the Act and the Rules.                 |         |
|            |   |         |
| b. :       | Whether receipts and disbursements are properly and correctly | Yes     |
|            | shown in the accounts.  |         |
|            |   |         |



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| <b>C.</b> | Whether the cash balance and vouchers in the custody of Manager or Trustees on the date of audit, were in agreement with the accounts.   | Yes                                     |
|-----------|--|---|
| d.        | Whether all books, deeds, accounts, vouchers or other documents or records required by the auditor were produced   | Yes                                     |
| e.        | before him.  Whether a register of movable and immovable properties is properly maintained and the changes therein are communicated from time to time to the Regional Office and the   | Constitute Unit. However, A.            |
|           | communicated from time to time | being Communicated Fron<br>Head Office. |

#### C. Audit Observations

We have undertaken the audit of the school in accordance with the audit standards and guidelines issued by the Institute of Chartered Accountants of India in this regard. Our observations as a result of audit processes and finding are reported as follows:

## 1. Maintenance of books of accounts

We have observed that the accounts of the school are maintained regularly and in accordance with the generally accepted accounting principles and provisions of Bombay Public Trust Act, 1980 and rules there under.

## 2. Method of Accounting

The school is maintaining the books of accounts under the cash basis of accounting during the year 2021-22.

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## 3. Cash Verification

We have verified the cash on hand amounting to ₹0/- (Rupees Zero only) as on 11/06/2022 at 04:45 PM and the same were found in agreement with the cash book maintained by the school in Tally Software.

We would like to record our appreciation for the courtesy and co-operation received by us during the course of our audit.

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Thanking you,

Yours Faithfully,

For Nikhil Patankar & Associates

**Chartered Accountants** 

FRN: 131473W

CA. Nikhil Arun Patankar

Proprietor

M. No.: 135981

: Pune Place

: 22135981APJOTR6688

: 03rd August, 2022 Date UDIN