



C P Goenka International School – Pune

2nd PTA Meeting (CIE)

Attendance Sheet

Day and Date	22 nd December 2025
Time	09:00 am
Venue	CPGIS- Pune

Sr. no	Name of the Parent	Designation	Grade	Signature
1	Dr Rashmi Gupta	Chairperson		R Gupta 22/12/25
2	Mrs Nikita Patil	Vice Chairperson		Nikita
3	Mrs Deepika Lalwani	Joint Secretary	-	Deepika
4	Mr Jeevan Nair	Joint Secretary		Jeevan
5	Mrs Nikita Patil	Class Representative	2C	Nikita
6	Mrs Shilpi Kumari	Class Representative	Ab	
7	Mrs Abhinata Dua	Class Representative	Ab	
8	Mrs Swati Kukade	Class Representative	3C	Swati
9	Mrs Divya Motiwala	Class Representative	4C	Divya
10	Mrs Namrata Sinha	Class Representative	Ab	
11	Mr Jeevan Nair	Class Representative	5C	Jeevan
12	Mrs Deepika Lalwani	Class Representative	7D	Deepika
13	Mrs Nidhi Gupta	Class Representative	8C	Nidhi
14	Mr Ritesh Singhal	Class Representative	Ab	
15	Mr Akshay Valdyia	Class Representative	Ab	Akshay 22/12/25
16	Ms Ashwinder Kaur	Secretary		

PRINCIPAL

R Gupta

C P Goenka International School



C P Goenka International School – Pune

02nd PTA Meeting

Minutes of the meeting of the Executive Committee of the Parent Teacher Association

Day & Date:	Monday, 22th December 2025														
Time:	09:00 am														
Venue/Platform:	School Library														
Meeting conducted by:	Principal – Dr Rashmi Gupta														
Agenda for the meeting:	<ol style="list-style-type: none">1. Review of Academic Year2. Review of Annual Concert3. Parent referral programme for new admissions4. Fee structure for Academic Year 2026-27														
Minutes of the meeting recorded by:	Ms. Ashwinder Kaur Akal														
Meeting attended by:	<p><u>PTA Members:</u></p> <table border="1"><thead><tr><th>PTA MEMBER</th><th>GRADE</th></tr></thead><tbody><tr><td>Nikita Patil</td><td>II C</td></tr><tr><td>Swati Kukade</td><td>III C</td></tr><tr><td>Divya Motiwala</td><td>IV C</td></tr><tr><td>Jeevan Nair</td><td>VI C</td></tr><tr><td>Deepika Lalwani</td><td>VII D</td></tr><tr><td>Nidhi Neeraj Gupta</td><td>VIII C</td></tr></tbody></table>	PTA MEMBER	GRADE	Nikita Patil	II C	Swati Kukade	III C	Divya Motiwala	IV C	Jeevan Nair	VI C	Deepika Lalwani	VII D	Nidhi Neeraj Gupta	VIII C
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Members Absent:	<p><u>PTA Members:</u></p> <table border="1"><thead><tr><th>PTA MEMBER</th><th>GRADE</th></tr></thead><tbody><tr><td>Shilpi Kumari</td><td>I C</td></tr><tr><td>Abhinita Dua</td><td>II D</td></tr><tr><td>Namrata Sinha</td><td>V C</td></tr><tr><td></td><td>VII C</td></tr><tr><td>Ritesh Singhal</td><td>IX C</td></tr><tr><td>Akshay Vaidya</td><td>X C</td></tr></tbody></table>	PTA MEMBER	GRADE	Shilpi Kumari	I C	Abhinita Dua	II D	Namrata Sinha	V C		VII C	Ritesh Singhal	IX C	Akshay Vaidya	X C
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1 **PRINCIPAL**

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Minutes of Meeting

1. Chairperson of PTA welcomed the PTA members.
2. Principal opened meeting by taking up agenda shared with the PTA members
3. Review of Academic Year 2025-2026 – Principal appreciated the support extended by the parents and their contribution in the growth of school. She shared with Parents the initiatives taken up by the school to enhance the overall development of students. She also informed Parents about the Cambridge community meet held in school where more than 300 educators from places like Nashik, Kolhapur, Ahmednagar, Sangamner etc took part and was a learning experience for all the teachers. General feedback on Annual Concert was discussed.
4. One Major Event per Year Annual Concert/Annual Sports Day – Principal asked Parents to share their feedback. She emphasised that the quality that is expected provided proved that our decision of one major event is right and we succeeded in making it memorable. Parents congratulated principal for conducting successful annual concert and appreciated the theme and choice of songs. Parents mentioned that they would like to participate and present some act/dance in future annual concert as suggested by the Director of schools Ms Deepa Bhushan
5. Teacher Feedback- Ms Swati Kukade mentioned that grade 3 students still struggle with basic concept of percentage and Time, Principal suggested that students must practice same questions and concept at home on same day which will help in better understanding of concepts and eventually do the question of the homework like application of concept. Parent can share feedback about particular step where student is getting stuck so that teacher can take up that particular concept in the class once again. Parent mentioned that if revision of topic can be conducted in the class to which Ms Ashwinder mentioned that doubt solving and revision is done after every chapter to ensure that all doubts are answered before the teacher moves to next chapter. Ms Ashwinder will work on the feedback shared by the parent. Principal suggested to Ms Ashwinder that Ms Mayuri can prepare 1 or 2 worksheets related to percentage to evaluate the concept understanding of the topic. Mr Jeevan Nair mentioned that he helps his child in understanding the concept by doing practical application of concepts learnt in class.

Ms Deepika Lalwani mentioned that due to change in Physics teacher there was a dip in the interest of the subject. Mr Jeevan mentioned that the new math teacher Ms Karuna's concept teaching methods were more like rote learning as compared to previous teacher Ms Tanu.

Principal mentioned that the new teacher is trying her best to complete the syllabus that was lagging behind and they have made plans to work on the syllabus in the month of January.

Principal mentioned that she always takes feedback seriously and goes through each and every feedback given by parents during the PTM. Principal sits with the teacher and discusses the feedback to come up with the solution Ms Nidhi mentioned that her child has decided to take up certain subjects and is still in two minds and confused as they keep discussing with their friends.

2

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Rupita



Principal suggested that parent must let the child fill the form but also go for aptitude test that will help them understand the subject choices. Ms Deepika Lalwani will share the contact details with other parents. Parent to email the test results with principal and subject selection form. Principal suggested that student must choose 3 career options so that accordingly subject combination and selection can be done that is applicable to all 3 career options.

Wet washrooms and no tissue rolls in the washroom was a concern addressed by the PTA members. Principal mentioned that washrooms are wiped and cleaned multiple times during the day but tissue rolls are mishandled and misused and thus tissue rolls/papers are with didi.

6. Principal appreciated Parents continuous support in the growth of school and informed the Parents that school over the years gives referral amount for every admission to acknowledge Parents' contribution. This year again management has decided to extend referral programme for one more year and upon confirmation of admission, parent will get referral amount of ₹5000 if followed proper procedure. e.g., Informing school over mail prior to the Parent coming for the enquiry for their child's admission.

7. Principal mam announced that 4th floor is ready and 5th floor is already underway. One more MPH will be ready on that floor. Entire secondary section will move on that floor. Additional Computer Lab and Science Lab. New classrooms, new equipment, new systems. Evaluation of furniture is done during the break for repair and maintenance.

In life skill school is introducing Leader in me program for CPGIS students for grade 1 to 8.

Principal informed Parents that this year many teachers including the new joiners have taken Cambridge trainings to which Ms Deepika Lalwani suggested of acknowledging and appreciating staff who have taken the training or have achieved a certification or appreciation.

8. Fee Structure 2026-27:

Principal shared that, as per fee regulatory act, schools can revise fees every two years. Our last revision was in 2024. After careful consideration, we are proposing a 15% fee revision as per the fee regulatory act made by Government of India. Revision in fees will help us to maintain the quality of education our children receive.

Over the past two years, the cost of running the school has increased significantly. Expenses related to retaining trained Cambridge teachers through competitive salaries, safety and infrastructure upgrades, electricity and water charges, digital platforms, and continuous training aligned with Cambridge standards have all risen sharply. In addition, the school has upgraded its computer lab by introducing laptops. Despite these increases, the school has absorbed the majority of the financial burden, including revising salaries mid-year to retain key teachers when several resigned unexpectedly.

To continue offering a safe, well-equipped, future-ready Cambridge learning environment, a moderate fee update is now essential. This will directly support teacher training, improved



learning resources, and continued academic and co-curricular quality.

Principal emphasised transparency and sensitivity toward parents' financial responsibilities: The rise averages ₹2,800 per month. It will apply from 2026–27 and stay unchanged for 2027–28. She humbly sought parents' support. The PTA executive committee agreed with the proposal and gave a go ahead for the increase in fees by 15%. 5% discount on one-time payment and sibling discount continues as per the policy. PTA agreed for 15% increase in the fees as it was as per the recommendation by fee regulation act.

Principal informed about the monthly fees facility also continuing this academic year for those parents who would like to pay the fees in smaller instalments.

9. Picnic- International trip didn't work out as no one registered thus the school are planning domestic trip in April 2026, approval for the same is awaited. Overnight trip will be planned for gr 3 to 5- and one-day picnic will also be scheduled as per vendor and venue availability.

Parent also mentioned if we can increase the no of PE classes to which principal mentioned that apart from PE class students have 4 SAP periods per week that helps students to more out of classroom for various activities.

Pyjama party- Primary section will have pyjama party soon and details will be shared with the parent. PTA members volunteered to help if conducted on weekend.

10. PTA members want to conduct some programme for the teachers as they missed teachers' day. Principal suggested Term End as a better time to conduct. PTA also discussed about utilisation of PTA fund. Principal suggested that they can recommend the names of books to be purchased from PTA fund. Left it for the discussion in the last PTA.

11. The meeting closed on a good note with all the PTA Executive Committee members stating they were overall happy with the school's progress and initiatives taken up. They communicated that the children were doing well in school.

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Fees structure with 15% Increment

IGCSE Board

Grades	Current Year Fees	15% Increment	Total Fees with 15% increment	Per Month Increment
Grade 1 To 4	196000	29400	225400	2450
Grade 5 To 7	214000	32100	246100	2675
Grade 8	234000	35100	269100	2925
Grade 9	249000	37350	286350	3113
Grade 10	238000	35700	273700	2975

Swati Kukade (3c) — Swati

Nidhi Gupta (8c) — Nidhi

Divya Motiwala (4c) — Divya

Nikita Patil (2c) — Nikita

Nikita Patil (Vice-chairman) — Nikita

Deepika Lalwani (7D) — Deepika

Deepika Lalwani (7P) — Deepika

Jeevan G. (6c) (JS) — Jeevan

Jeevan G. (VP) (JS) — Jeevan

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Minutes
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Time:	09:00 AM
Venue/Platform:	School Library, C P Goenka International School, Pune.

Sr. No	Names of the Parent	Grade	Signature
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2 ✓	Nikita Patil	2C	<i>Nikita</i>
3	Abhinita Dua	2D	Ab
4 ✓	Swati Kukade	3C	<i>Swati</i>
5 ✓	Divya Motiwala	4C	<i>Divya</i>
6 ✓	Namrata Sinha	5C	
7 ✓	Jeevan Nair	6C	<i>Jeevan</i>
8		7C	
9 ✓	Pranit Lalwani	7D	
10 ✓	Nidhi Neeraj Gupta	8C	<i>Nidhi Neeraj</i>
11 ✓	Ritesh Singhal	9C	Ab
12	Akshay Vaidya	10C	Ab

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